



THE MISSISSIPPI STATE BOARD OF ARCHITECTURE
LANDSCAPE ARCHITECTURE + INTERIOR DESIGN ADVISORY COMMITTEES

RENEWAL FAQs—CERTIFIED INTERIOR DESIGNERS

GENERAL RENEWAL QUESTIONS

Q: When do I renew my certificate?

A: All interior designer certificates expire on January 31 of each even-numbered year. Renewals begin on November 1 of odd-numbered years.

Q: How do I renew my certificate?

A: Certificates may be renewed online at

https://www.ms.gov/msboa/application_suite/Interior_Designers/Certificate_Renewal.

INACTIVE STATUS

Q: I am not currently using the title “Certified Interior Designer” in Mississippi. Must I renew?

A: No. If you are not using the title in Mississippi, you do not need to do anything. Your certificate will become inactive on January 31, 2020. You may renew late with the added expense of a late fee until June 1, 2020. After June 1, 2020, reinstatement will be required to return to active status. For details on the reinstatement process, see Rule 3.2. Do not be alarmed by routine communications if you choose to allow your certificate to become inactive. You will continue to receive renewal notices, and you will receive an inactive notice after January 31 if you do not renew.

CONTINUING EDUCATION

Q: How many hours of continuing education are required to renew?

A: In order to renew, certified interior designers must acquire 12 Continuing Education Units (CEUs) in health/safety/welfare topics (as defined in Rule 4.1) for each biennial reporting period.

Q: This is my first time to renew. Am I exempted from continuing education?

A: Yes. First-time renewers are automatically exempted and will receive notification of this during the renewal application process.

Q: Do I need to provide copies of my continuing education records with my renewal?

A: No. Please do not send continuing education documentation unless you are notified that you have been selected for audit.

OTHER QUESTIONS

Please review the [law](#) and [rules](#). Most questions are answered within these documents. If you are unable to find an answer, please contact the Board office.