State of Mississippi
Form MBR-1 (2015)

BUDGET REQUEST FOR FISCAL YEAR ENDING JUNE 30, 2022

848-00

Board of Architecture	2 Professional Parkway #2B	John Cothron
AGENCY	ADDRESS	CHIEF EXECUTIVE OFFICER

	Actual Expenses June 30,2020	Estimated Expenses June 30,2021	Requested For June 30,2022	Requested Over/(Under) Estimated	
I. A. PERSONAL SERVICES				AMOUNT	PERCENT
1. Salaries, Wages & Fringe Benefits (Base)	154,761	156,128	156,128		
a. Additional Compensation					
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem	6,880	7,500	7,500		
Total Salaries, Wages & Fringe Benefits	**161,641**	**163,628**	**163,628**		
2. Travel a. Travel & Subsistence (In-State)	6,694	11,000	11,000		
b. Travel & Subsistence (Out-Of-State)	16,881	22,000	22,000		
c. Travel & Subsistence (Out-Of-Country)					
Total Travel	**23,575**	**33,000**	**33,000**		
B. CONTRACTUAL SERVICE S (Schedule B) a. Tuition, Rewards & Awards		1,575	1,575		
b. Communications, Transportation & Utilities	2,607	2,025	2,025		
c. Public Information					
d. Rents	22,949	23,597	23,597		
e. Repairs & Service	7,374	14,094	14,374	280	1.99%
f. Fees, Professional & Other Services	30,459	61,725	61,725		
g. Other Contractual Services	31,882	36,285	36,410	125	0.34%
h. Data Processing	8,390	8,914	9,100	186	2.09%
i. Other					
Total Contractual Services	**103,661**	**148,215**	**148,806**	**591**	**0.40%**
C. COMMODITIES (Schedule C) a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials					
c. Equipment, Repair Parts, Supplies & Accessories					
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	6,411	9,000	9,000		
Total Commodities	**6,411**	**9,000**	**9,000**		
D. CAPITAL OUTLAY **1. Total Other Than Equipment (Schedule D-1)**					
2. Equipment (Schedule D-2) b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment					
d. IS Equipment (Data Processing & Telecommunications)		1,000	1,000		
e. Equipment - Lease Purchase					
f. Other Equipment					
Total Equipment (Schedule D-2)		**1,000**	**1,000**		
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E)					
TOTAL EXPENDITURES	**295,288**	**354,843**	**355,434**	**591**	**0.17%**
II. BUDGET TO BE FUNDED AS FOLLOWS: Cash Balance-Unencumbered	609,478	999,167	714,324	(284,843)	(28.51%)
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds					
Other Special Funds (Specify) Architecture, Board of	684,977	70,000	685,000	615,000	878.57%
Less: Estimated Cash Available Next Fiscal Period	(999,167)	(714,324)	(1,043,890)	329,566	46.14%
TOTAL FUNDS (equals Total Expenditures above)	**295,288**	**354,843**	**355,434**	**591**	**0.17%**
GENERAL FUND LAPSE					
III: PERSONNEL DATA Number of Positions Authorized in Appropriation Bill a.) Perm Full	2	2	2		
b.) Perm Part					
c.) T-L Full					
d.) T-L Part					
Average Annual Vacancy Rate (Percentage) a.) Perm Full					
b.) Perm Part					
c.) T-L Full					
d.) T-L Part					

Approved by: John Cothron
Official of Board or Commission

Submitted by: John Cothron

Date : 8/11/2020 1:34 PM

Budget Officer: John Cothron / jcothron@msboa.ms.gov

Phone Number: 601-856-6760

Title : Executive Director

REQUEST BY FUNDING SOURCE

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2020 Actual Amount	% of Line Item	% of Total Budget	FY 2021 Estimated Amount	% of Line Item	% of Total Budget	FY 2022 Requested Amount	% of Line Item	% of Total Budget
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of	161,641	100.00		163,628	100.00		163,628	100.00	
24.									
25.									
26.									
Total Salaries	**161,641**		**54.74%**	**163,628**		**46.11%**	**163,628**		**46.04%**
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of	23,575	100.00		33,000	100.00		33,000	100.00	
24.									
25.									
26.									
Total Travel	**23,575**		**7.98%**	**33,000**		**9.30%**	**33,000**		**9.28%**

REQUEST BY FUNDING SOURCE

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2020 Actual Amount	% of Line Item	% of Total Budget	FY 2021 Estimated Amount	% of Line Item	% of Total Budget	FY 2022 Requested Amount	% of Line Item	% of Total Budget
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of	103,661	100.00		148,215	100.00		148,806	100.00	
24.									
25.									
26.									
Total Contractual	**103,661**		**35.11%**	**148,215**		**41.77%**	**148,806**		**41.87%**
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of	6,411	100.00		9,000	100.00		9,000	100.00	
24.									
25.									
26.									
Total Commodities	**6,411**		**2.17%**	**9,000**		**2.54%**	**9,000**		**2.53%**

REQUEST BY FUNDING SOURCE

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2020 Actual Amount	% of Line Item	% of Total Budget	FY 2021 Estimated Amount	% of Line Item	% of Total Budget	FY 2022 Requested Amount	% of Line Item	% of Total Budget
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of									
24.									
25.									
26.									
Total Capital Other Than Equipment									
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of				1,000	100.00		1,000	100.00	
24.									
25.									
26.									
Total Capital Equipment				**1,000**		**0.28%**	**1,000**		**0.28%**

REQUEST BY FUNDING SOURCE

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2020 Actual Amount	% of Line Item	% of Total Budget	FY 2021 Estimated Amount	% of Line Item	% of Total Budget	FY 2022 Requested Amount	% of Line Item	% of Total Budget
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of									
24.									
25.									
26.									
Total Vehicles									
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of									
24.									
25.									
26.									
Total Wireless Communication Devs.									

REQUEST BY FUNDING SOURCE

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2020 Actual Amount	% of Line Item	% of Total Budget	FY 2021 Estimated Amount	% of Line Item	% of Total Budget	FY 2022 Requested Amount	% of Line Item	% of Total Budget
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of									
24.									
25.									
26.									
Total Subsidies									
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Back To Business Mississippi Grant Fund									
11. MS COVID-19 Relief Payment Fund									
12. DFA CARES Act COVID-19 Fund									
13. MS Tourism Recovery Fund									
14. MS Nonprofit Museums Recovery Fund									
15. Equity in Distance Learning Fund									
16. Postsecondary Education COVID-19 Relief Grant Fund									
17. Independent Schools' COVID-19 Assistance Grant Fund									
18. MS Pandemic Response Broadband Availability Grant Program Fund									
19. MS Emergency Management Agency COVID-19 Fund									
20. MS Electric Cooperatives Broadband COVID-19 Grant Program Fund									
21. COVID-19 Broadband Provider Grant Program Fund									
22. Federal Other Special (Specify)									
23. Architecture, Board of	295,288	100.00		354,843	100.00		355,434	100.00	
24.									
25.									
26.									
TOTAL	**295,288**		**100.00%**	**354,843**		**100.00%**	**355,434**		**100.00%**

State of Mississippi
Form MBR-1-02

SPECIAL FUNDS DETAIL

Board of Architecture (848-00)

Name of Agency

S. STATE SUPPORT SPECIAL FUNDS Source (Fund Number)	Detailed Description of Source	(1) Actual Revenues FY 2020	(2) Estimated Revenues FY 2021	(3) Requested Revenues FY 2022
Budget Contingency Fund	BCF - Budget Contingency			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
Working Cash Stabilization Reserve Fund	WCSRF - Working Cash Stabilization Reserve Fund			
BP Settlement Fund	BPSF - BP Settlement Fund			
Gulf Coast Restoration Fund	GCRF - Gulf Coast Restoration Fund			
Back To Business Mississippi Grant Fund	BTBMGF - Back To Business Mississippi Grant Fund			
MS COVID-19 Relief Payment Fund	MCRPF - MS COVID-19 Relief Payment Fund			
DFA CARES Act COVID-19 Fund	DCACF - DFA CARES Act COVID-19 Fund			
MS Tourism Recovery Fund	MTRF - MS Tourism Recovery Fund			
MS Nonprofit Museums Recovery Fund	MNMRF - MS Nonprofit Museums Recovery Fund			
Equity in Distance Learning Fund	EIDLF - Equity in Distance Learning Fund			
Postsecondary Education COVID-19 Relief Grant Fund	PECMRGF - Postsecondary Education COVID-19 Relief Grant Fund			
Independent Schools' COVID-19 Assistance Grant Fund	ISCAGF - Independent Schools' COVID-19 Assistance Grant Fund			
MS Pandemic Response Broadband Availability Grant Program Fund	MPRBAGPF - MS Pandemic Response Broadband Availability Grant Program Fund			
MS Emergency Management Agency COVID-19 Fund	MEMACF - MS Emergency Management Agency COVID-19 Fund			
MS Electric Cooperatives Broadband COVID-19 Grant Program Fund	MECBCGPF - MS Electric Cooperatives Broadband COVID-19 Grant Program Fund			
COVID-19 Broadband Provider Grant Program Fund	CBPGPF - COVID-19 Broadband Provider Grant Program Fund			
	State Support Special Fund TOTAL			
STATE SUPPORT SPECIAL FUND LAPSE				

A. FEDERAL FUNDS * Source (Fund Number)	Detailed Description of Source	Percentage Match Requirement FY 2021 FY 2022	(1) Actual Revenues FY 2020	(2) Estimated Revenues FY 2021	(3) Requested Revenues FY 2022
	Cash Balance-Unencumbered				
	Federal Fund TOTAL				

B. OTHER SPECIAL FUNDS (NON-FED'L) Source (Fund Number)	Detailed Description of Source	(1) Actual Revenues FY 2020	(2) Estimated Revenues FY 2021	(3) Requested Revenues FY 2022
	Cash Balance-Unencumbered	609,478	999,167	714,324
Architecture, Board of (3384800000)	Treasury	684,977	70,000	685,000
	Other Special Fund TOTAL	**1,294,455**	**1,069,167**	**1,399,324**

SECTIONS S + A + B TOTAL	**1,294,455**	**1,069,167**	**1,399,324**

State of Mississippi
Form MBR-1-02

SPECIAL FUNDS DETAIL

Board of Architecture (848-00)

Name of Agency

C. TREASURY FUND/BANK ACCOUNTS * Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)	(1) Reconciled Balance as of 6/30/20	(2) Balance as of 6/30/21	(3) Balance as of 6/30/22
Architecture, Board of	3384800000	Treasury	999,167	714,324	1,043,890

* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

NARRATIVE OF SPECIAL FUNDS DETAIL AND TREASURY FUND/BANK ACCOUNTS

Board of Architecture (848-00)

Name of Agency

OTHER SPECIAL FUNDS

The Board's revenue and only source of funding is from the fees and fines collected by the Board from applicants and registrants. During FY20, the Board's income was $684,977. The estimated income for FY21 is $70,000, and it is $685,000 for FY22.

IMPORTANT REMINDER: The Board has a two-year income cycle. Over 80% of the Board's income is generated by license renewals in odd-numbered calendar years, which correlates to even-numbered fiscal years. Over this two-year cycle, the Board must maintain adequate cash for the non-renewal years (odd-numbered fiscal years), during which expenditures exceed income, when the balance in the special fund is at its low point.

Changes affecting fees/funding: The Board anticipates that licensure and application fees will remain the same until at least 2025 or 2027. The Board's last fee increase was in July 2015, at which time the Board anticipated no additional fee increases until 2025, holding to its goal of 10-year intervals between fee increases. The removal of some inter-agency fees during this period should allow the Board to extend the interval between fee increases.

TREASURY FUND / BANK

All monies collected through the mail and through the online E-Gov electronic process are deposited into the State Treasury. The Board no longer has a separate bank account for transferring funds to the State Treasury. The Board has a two-year income cycle. During the two-year cycle, over 80% of the the Board's revenue is generated in even-numbered fiscal years.

State of Mississippi
Form MBR-1-03

CONTINUATION AND EXPANDED TOTAL REQUEST

Board of Architecture (848-00)
Name of Agency

SUMMARY OF ALL PROGRAMS
Program

	FY 2020 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries,Wages & Fringe				161,641	161,641
Travel				23,575	23,575
Contractual Services				103,661	103,661
Commodities				6,411	6,411
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				**295,288**	**295,288**
No. of Positions (FTE)				2.00	2.00

	FY 2021 Estimated				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries,Wages & Fringe				163,628	163,628
Travel				33,000	33,000
Contractual Services				148,215	148,215
Commodities				9,000	9,000
Other Than Equipment					
Equipment				1,000	1,000
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				**354,843**	**354,843**
No. of Positions (FTE)				2.00	2.00

	FY 2022 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services				591	591
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				**591**	**591**
No. of Positions (FTE)					

Note: FY2022 Total Request = FY2021 Estimated + FY2022 Incr(Decr) for Continuation + FY2022 Expansion/Reduction of Existing Activities + FY2022 New Activities.

State of Mississippi
Form MBR-1-03

CONTINUATION AND EXPANDED TOTAL REQUEST

Board of Architecture (848-00) — Name of Agency

SUMMARY OF ALL PROGRAMS — Program

	FY 2022 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2022 New Activities (*)				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2022 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries,Wages & Fringe				163,628	163,628
Travel				33,000	33,000
Contractual Services				148,806	148,806
Commodities				9,000	9,000
Other Than Equipment					
Equipment				1,000	1,000
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				**355,434**	**355,434**
No. of Positions (FTE)				2.00	2.00

Note: FY2022 Total Request = FY2021 Estimated + FY2022 Incr(Decr) for Continuation + FY2022 Expansion/Reduction of Existing Activities + FY2022 New Activities.

SUMMARY OF PROGRAMS
FORM MBR-1-03sum

Board of Architecture (848-00)

Name of Agency

FUNDING REQUESTED FISCAL YEAR 2022

	PROGRAM	GENERAL	ST. SUPP. SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1.	Licensure & Regulation				355,434	355,434
	Summary of All Programs				355,434	355,434

CONTINUATION AND EXPANDED REQUEST

Board of Architecture (848-00)
Name of Agency

Licensure & Regulation
Program

	FY 2020 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries,Wages & Fringe				161,641	161,641
Travel				23,575	23,575
Contractual Services				103,661	103,661
Commodities				6,411	6,411
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				**295,288**	**295,288**
No. of Positions (FTE)				2.00	2.00

	FY 2021 Estimated				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries,Wages & Fringe				163,628	163,628
Travel				33,000	33,000
Contractual Services				148,215	148,215
Commodities				9,000	9,000
Other Than Equipment					
Equipment				1,000	1,000
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				**354,843**	**354,843**
No. of Positions (FTE)				2.00	2.00

	FY 2022 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services				591	591
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				**591**	**591**
No. of Positions (FTE)					

Note: FY2022 Total Request = FY2021 Estimated + FY2022 Incr(Decr) for Continuation + FY2022 Expansion/Reduction of Existing Activities + FY2022 New Activities.

CONTINUATION AND EXPANDED REQUEST

Board of Architecture (848-00)
Name of Agency

Licensure & Regulation
Program

	FY 2022 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2022 New Activities (*)				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2022 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries,Wages & Fringe				163,628	163,628
Travel				33,000	33,000
Contractual Services				148,806	148,806
Commodities				9,000	9,000
Other Than Equipment					
Equipment				1,000	1,000
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				**355,434**	**355,434**
No. of Positions (FTE)				2.00	2.00

Note: FY2022 Total Request = FY2021 Estimated + FY2022 Incr(Decr) for Continuation + FY2022 Expansion/Reduction of Existing Activities + FY2022 New Activities.

State of Mississippi
Form MBR-1-03A

PROGRAM DECISION UNITS

Board of Architecture — Name of Agency

1 - Licensure & Regulation — Program Name

	A	B	C	D	E	F		
EXPENDITURES	FY 2021 Appropriated	Escalations By DFA	Non-Recurring Items	Continuation of Services	Total Funding Change	FY 2022 Total Request		
SALARIES	163,628					163,628		
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	163,628					163,628		
TRAVEL	33,000					33,000		
GENERAL								
ST. SUP.SPECIAL								
FEDERAL								
OTHER	33,000					33,000		
CONTRACTUAL	148,215			591	591	148,806		
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	148,215			591	591	148,806		
COMMODITIES	9,000					9,000		
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	9,000					9,000		
CAPTITAL-OTE								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
EQUIPMENT	1,000					1,000		
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	1,000					1,000		
VEHICLES								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
WIRELESS DEV								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
SUBSIDIES								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
TOTAL	354,843			591	591	355,434		

FUNDING

GENERAL FUNDS								
ST. SUP .SPCL FUNDS								
FEDERAL FUNDS								
OTHER SP. FUNDS	354,843			591	591	355,434		
TOTAL	354,843			591	591	355,434		

POSITIONS

GENERAL FTE								
ST. SUP. SPCL. FTE								
FEDERAL FTE								
OTHER SP. FTE	2.00					2.00		
TOTAL	2.00					2.00		

PRIORITY LEVEL :

				1				

Form MBR-1-03NA

PROGRAM NARRATIVE

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

Board of Architecture	1 - Licensure & Regulation
Name of Agency	Program Name

I. Program Description:

The mission of the Mississippi State Board of Architecture (MSBOA) is to serve the State of Mississippi by protecting and preserving the life, health and property of the Mississippians who live, work, and play in the built environment through the regulation of the professions of architecture, landscape architecture and certified interior design. This regulatory board is responsible for establishing and policing licensure standards for architects, landscape architects and certified interior designers. The Board is also tasked with regulation of these practices, which is accomplished through the disciplinary proceedings provided by law and through effective rules and regulations established by the Board.

Licensure and regulation of these professions is critical, as great harm could come to the public as a result of poor or negligent practice. A building failure or collapse, a blocked path to safely exit a building or space in an emergency, unsafe or nonexistent ADA entrances and exits, or unsafe circulatory routes are but a few examples of risks resulting from poorly designed buildings, interiors and outdoor spaces/project sites.

From a regulatory standpoint, the Board receives complaints from consumers and officials regarding unlicensed practice, negligent practice, and unethical practice. Through an administrative hearing process overseen by the AG's office, and one which assures due process to the accused, the Board may take disciplinary or corrective action ranging from a monetary fine, to license probation, suspension or revocation. Absent the state's regulatory board, a wronged consumer's only recourse would be through the court system.

II. Program Objective:

Professional Licensing/Certification: Efficiently issue licenses and certificates to qualified individuals (Miss. Code Ann. Sections 73-1-1 et seq., 73-2-1 et seq., and 73-73-1 et seq.).
-Ensure, through a thorough and efficient process and involvement in national regulatory and testing organizations, that any individual obtaining licensure, certification or renewal has the necessary skills and knowledge to practice.
-Establish and enforce appropriate requirements for education, experience and examination and administer a licensing system that ensures complete and accurate application review and licensure tracking.

Regulation and Enforcement: Ensure through regulation and enforcement that registered design professionals protect the public’s life, health and property (Miss. Code Ann. Sections 73-1-1 et seq., 73-2-1 et seq., and 73-73-1 et seq.).
-Establish and enforce regulatory standards of practice for registered architects, landscape architects, and certified interior designers, regulating in the least restrictive manner possible.
-Prevent violations by proactively educating licensees and certificate holders of practice requirements and standards.
-Protect consumers and users of the state’s built environment by adopting relevant and current practice standards, disciplining violators through an open and fair complaint adjudication process, and promoting continued competency on the part of registrants through mandated continuing education.

Communications, Outreach and Organizational Effectiveness: Proactively educate interns, applicants, licensees, certificate holders, and other parties regarding registration and practice requirements and standards and provide exceptional customer service (Miss. Code Ann. Sections 73-1-1 et seq., 73-2-1 et seq., and 73-73-1 et seq.).
-Increase public and professional awareness of the Board’s mission, activities, and services and enhance organizational effectiveness.
-Demonstrate a commitment to being fiscally responsible and responsive.

III. Current program activities as supported by the funding in Columns 6-15 (FY 2021 & FY 2022Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:

(D) Continuation of Services:

PROGRAM NARRATIVE

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

The Board's FY22 request represents a very slight increase (less than 1%) compared to the FY21 appropriation. The contractual expenses category was increased slightly due to a projected increase in inter-agency fees paid to the Department of Finance and Administration for use of the Mississippi Management and Reporting System (MMRS), a slight increase in payments made to the Department of Information Technology Services, and a small increase in membership dues paid to national regulatory councils. The Board's request will allow the continuation of the current slate of services.

Elements of Quality Program Design

For the Evaluation of Requests to Fund New Programs or New Activity in an Existing Program
(To Accompany Form MBR-1-03A)

Form MBR-1-03PI

PROGRAM PERFORMANCE MEASURES

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994

Board of Architecture (848-00) — Name of Agency

1 - Licensure & Regulation — PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry on the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

		FY 2020 APPRO	FY 2020 ACTUAL	FY 2021 ESTIMATED	FY 2022 PROJECTED
1	Outreach/Educational Presentations (Number of)	9.00	6.00	9.00	9.00
2	Complaints Received (Number of)	20.00	31.00	20.00	30.00
3	New Licenses (Number of)	115.00	122.00	115.00	115.00
4	Licenses/Certificates Renewed (Number of)	2,000.00	1,936.00	10.00	2,000.00
5	Licenses/Certificates Reinstated (Number of)	20.00	13.00	15.00	15.00
6	Add amount of fines assessed	5,000.00	14,163.00	5,000.00	10,000.00
7	Add amount of fines collected	5,000.00	14,163.00	5,000.00	10,000.00
8	Add number of continuing education audits conducted	100.00	84.00	2.00	100.00
9	Add number of inquiries answered	1,300.00	1,450.00	1,300.00	1,400.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

		FY 2020 APPRO	FY 2020 ACTUAL	FY 2021 ESTIMATED	FY 2022 PROJECTED
1	Accepted continuing education audits (%)	90.00	100.00	90.00	90.00
2	Renewals processed online (%)	90.00	100.00	95.00	95.00
3	New applications processed online (%) (does not include architects and landscape architects initially licensed by examination as these are manual/hard copy only)	90.00	91.59	90.00	90.00
4	Completed applications, free of eligibility issues, processed within 3 weeks (%) (available in FY18)	90.00	100.00	90.00	90.00
5	Add average length of time to resolution of documented complaints (in business days)	180.00	88.00	180.00	180.00
6	Add % of customers satisfied with the level of service provided	95.00	92.20	90.00	90.00
7	Add % of revenue budget collected	100.00	100.00	100.00	100.00
8	Add % of expenditure budget spent	100.00	82.91	100.00	100.00
9	Add % of Board/Committee members and staff actively engaged in national regulatory organizations as committee members or in leadership roles	25.00	31.00	25.00	25.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.

		FY 2020 APPRO	FY 2020 ACTUAL	FY 2021 ESTIMATED	FY 2022 PROJECTED
1	Add number of complaints resolved	15.00	37.00	15.00	30.00
2	Active registrants at fiscal year-end (Number of)	2,200.00	2,051.00	2,100.00	2,100.00

Form MBR1-03PC

PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION

Board of Architecture (848-00)

		Fiscal Year 2021 Funding			FY 2021 GF PERCENT REDUCED
		Total Funds	Reduced Amount	Reduced Funding Amount	
Program Name:	(1) Licensure & Regulation				
	General				
	State Support Special				
	Federal				
	Other Special	354,843		354,843	
	TOTAL	**354,843**		**354,843**	

Narrative Explanation:

Program Name:	(99) Summary of All Programs				
	General				
	State Support Special				
	Federal				
	Other Special	354,843		354,843	
	TOTAL	**354,843**		**354,843**	

State of Mississippi
Form MBR-1-04

MISSISSIPPI STATE BOARD OF ARCHITECTURE MEMBERS

Board of Architecture (848-00)
Name of Agency

A. Explain Rate and manner in which board members are reimbursed:

Members receive $40.00 per day for per diem, plus actual travel costs, in accordance with State Travel Policies.

B. Estimated number of meetings FY 2021:

4 Board of Architecture (BOA) meetings, 4 Landscape Architecture Advisory Committee (LAAC) meetings, 2-3 Interior Design Advisory Committee (IDAC) meetings, and 2 hearings.

C.	Board Members	City, Town, Residence	Appointed By	Date Appointed	Length of Term
1.	BOA / Greg Durrell	Clinton, MS	Governor	07/10/2015	5 years or until replaced
2.	BOA / Heath Perry	Biloxi, MS	Governor	04/03/2017	5 years or until replaced
3.	BOA / Larry Bishop	Brandon, MS	Governor	06/01/2017	5 years or until replaced
4.	IDAC / Demmie Dunaway	Clinton, MS	Governor	11/01/2017	5 years or until replaced
5.	LAAC / Alan Hoops	Madison, MS	Governor	05/22/2019	5 years or until replaced
6.	LAAC / Gary Haygood	Madison, MS	Governor	05/22/2019	5 years or until replaced
7.	LAAC / James Jackson	Jackson, MS	Governor	05/22/2019	5 years or until replaced
8.	LAAC / Jon Milstead	Tupelo, MS	Governor	05/22/2019	5 years or until replaced
9.	BOA / Leigh Jaunsen	Ocean Springs, MS	Governor	07/03/2019	5 years or until replaced
10.	BOA / Richard McNeel	Jackson, MS	Governor	07/31/2019	5 years or until replaced
11.	IDAC / Beth Miller	Starkville, MS	Governor	08/22/2019	5 years or until replaced
12.	IDAC / Jessica Cecil	Ocean Springs, MS	Governor	08/22/2019	5 years or until replaced
13.	IDAC / Paula DeYoung	Clinton, MS	Governor	08/22/2019	5 years or until replaced
14.	IDAC / Timothy Geddie	Jackson, MS	Governor	08/22/2019	5 years or until replaced

Identify Statutory Authority (Code Section or Executive Order Number)*

73-1-1 through 71-1-43; 73-2-1 through 73-2-27; and 73-73-1 through 73-73-35

*If Executive Order, please attach copy.

State of Mississippi
Form MBR-1-B

SCHEDULE B
CONTRACTUAL SERVICES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2020	(2) Estimated Expenses FY Ending June 30, 2021	(3) Requested for FY Ending June 30, 2022
A. Tuition, Rewards & Awards (61050xxx-61080xxx)			
61060000 Employee Training		1,575	1,575
Total		**1,575**	**1,575**
B. Transportation & Utilities (61100xxx-61200xxx)			
61100000 Transport of Goods	51	150	150
61110000 Postage	2,556	1,875	1,875
Total	**2,607**	**2,025**	**2,025**
D. Rents (61400xxx-61490xxx)			
61400000 Bldg and Floor Space Rent	20,097	20,097	20,097
61420000 Equipment Rental	2,852	2,500	2,500
61450000 Real Property Rent for Conferences, etc.		1,000	1,000
Total	**22,949**	**23,597**	**23,597**
E. Repairs & Service (61500xxx)			
61600000 Inter-Agency Fees	7,374	7,094	7,374
61650000 Engineering Services (Expert Witness)		3,000	3,000
61655000 Architectural Services (Expert Witness)		4,000	4,000
Total	**7,374**	**14,094**	**14,374**
F. Fees, Professional & Other Services (6161xxxx-61699xxx)			
61670000 Legal Services	19,420	40,000	40,000
61690000 Fees and Services-Professional Fees	11,039	21,725	21,725
Total	**30,459**	**61,725**	**61,725**
G. Other Contractual Services (61700xxx-61790xxx, 61900xxx)			
61696000 Prof Fees and Related Travel no 1099	2,973	8,000	8,000
61700000 Insurance Fees	1,099	1,210	1,210
61710000 Membership Dues	18,355	18,775	18,900
61715000 Trade Subscriptions		300	300
61900000 Pcard Contractual	9,455	8,000	8,000
Total	**31,882**	**36,285**	**36,410**
H. Information Technology (61800xxx-61890xxx)			
61830000 IT Prof - Outside Vendor	6,548	6,200	6,200
61848000 Maintain IT Equip - Outside Vendor		900	900

SCHEDULE B
CONTRACTUAL SERVICES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2020	(2) Estimated Expenses FY Ending June 30, 2021	(3) Requested for FY Ending June 30, 2022
61850000 ITS Payments	1,842	1,814	2,000
Total	**8,390**	**8,914**	**9,100**
Grand Total *(Enter on Line 1-B of Form MBR-1)*	**103,661**	**148,215**	**148,806**
Funding Summary: General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	103,661	148,215	148,806
Total Funds	**103,661**	**148,215**	**148,806**

SCHEDULE C
COMMODITIES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2020	(2) Estimated Expenses FY Ending June 30, 2021	(3) Requested for FY Ending June 30, 2022
E. Other Supplies & Materials (62005xxx, 62015xxx, 62020xxx, 62035xxx, 62040xxx, 62045xxx, 62060xxx, 62065xxx, 62075xxx-62080xxx, 62090xxx, 62115xxx, 62135xxx, 62140xxx, 62405xxx, 62415xxx, 62500xxx-62999xxx)			
62040000 Food - Business Meetings	2,641	3,500	3,500
62900000 Pcard Commodity	3,770	5,500	5,500
Total	**6,411**	**9,000**	**9,000**
Grand Total *(Enter on Line 1-C of Form MBR-1)*	**6,411**	**9,000**	**9,000**
Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	6,411	9,000	9,000
Total Funds	**6,411**	**9,000**	**9,000**

State of Mississippi
Form MBR-1-D-1

SCHEDULE D-1
CAPITAL OUTLAY
OTHER THAN EQUIPMENT

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2020	(2) Estimated Expenses FY Ending June 30, 2021	(3) Requested for FY Ending June 30, 2022
Grand Total *(Enter on Line 1-D-1 of Form MBR-1)*			
Funding Summary: General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

State of Mississippi
Form MBR-1-D-2

SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT

Board of Architecture (848-00)
Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2020		Est. FY Ending June 30, 2021		Req. FY Ending June 30, 2022	
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Total Cost
D. IS Equipment (DP & Telecommunications) (63200xxx)						
Computers			1	1,000	1	1,000
Total				**1,000**		**1,000**
Grand Total *(Enter on Line 1-D-2 of Form MBR-1)*				**1,000**		**1,000**
Funding Summary: General Funds						
State Support Special Funds						
Federal Funds						
Other Special Funds				1,000		1,000
Total Funds				**1,000**		**1,000**

State of Mississippi
Form MBR-1-D-3

SCHEDULE D-3
PASSENGER/WORK VEHICLES

Board of Architecture (848-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory June 30, 2020	Act. FY Ending June 30, 2020		Est. FY Ending June 30, 2021		Req. FY Ending June 30, 2022	
		No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Total Cost

GRAND TOTAL *(Enter on Line 1-D-3 of Form MBR-1)*			

Funding Summary: General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

State of Mississippi
Form MBR-1-D-4

SCHEDULE D-4
WIRELESS COMMUNICATION DEVICES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2020	Act. FY Ending June 30, 2020		Est. FY Ending June 30, 2021		Req. FY Ending June 30, 2022	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
Grand Total *(Enter on Line 1-D-4 of Form MBR-1)*							
Funding Summary: General Funds							
State Support Special Funds							
Federal Funds							
Other Special Funds							
Total Funds							

State of Mississippi
Form MBR-1-E

SCHEDULE E
SUBSIDIES, LOANS & GRANTS

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2020	(2) Estimated Expenses FY Ending June 30, 2021	(3) Requested for FY Ending June 30, 2022
Grand Total *(Enter on Line 1-E of Form MBR-1)*			
Funding Summary: General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

NARRATIVE
2022 BUDGET REQUEST

Board of Architecture (848-00)

Name of Agency

The Board's single program is Licensure and Regulation, with the basic mission of protecting the public's life, health and property. The Board serves the public through the licensure of architects and landscape architects, and through the certification of interior designers, as well as regulation of all three professions. The Board has a full-time staff of 2, and is supported by a contracted investigator and legal counsel. In addition, there are 5 board members (architects), 5 landscape architect committee members and 5 interior design committee members. The Board is diligent in its efforts to be proactive, professional, effective and fiscally responsible with the funds it collects through this program. The Board is funded entirely through licensure fees and regulatory fines, with no funds from the general fund.

The Board's FY22 request represents a very slight increase (less than 1%) compared to the FY21 appropriation. The contractual expenses category was increased slightly due to a projected increase in inter-agency fees paid to the Department of Finance and Administration for use of the Mississippi Management and Reporting System (MMRS), a slight increase in payments made to the Department of Information Technology Services, and a small increase in membership dues paid to national regulatory councils. The Board's request will allow the continuation of the current slate of services.

More details regarding the Board's program objectives are provided in section 9-1, Program Narrative.

OUT-OF-STATE TRAVEL

FISCAL YEAR 2022

Board of Architecture (848-00)

Name of Agency

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2020 on Form Mbr-1, line 1.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source
Alan Hoops	St Louis MO	CLARB Annual Meeting Landscape Architecture	1,600	3384800000
Beth Miller	San Antonio TX	CIDQ Annual Meeting Interior Design	1,130	3384800000
Christopher Hoffman	St Louis MO	CLARB Annual Meeting Landscape Architecture	1,673	3384800000
Gary Haygood	St Louis MO	CLARB Annual Meeting Landscape Architecture	1,840	3384800000
Greg Durrell	Cambridge MA	NCARB Regional Summit Architecture	1,461	3384800000
Heath Perry	Cambridge MA	NCARB Regional Summit Architecture	1,010	3384800000
Jim Jackson	St Louis MO	CLARB Annual Meeting Landscape Architecture	1,698	3384800000
John Cothron	St Louis MO	CLARB Annual Meeting Landscape Architecture	1,601	3384800000
John Cothron	Minneapolis MN	NCARB Licensing Advisors Summit Architecture	700	3384800000
John Cothron	San Antonio TX	CIDQ Annual Meeting Interior Design	1,296	3384800000
Jon Milstead	St Louis MO	CLARB Annual Meeting Landscape Architecture	1,680	3384800000
Leigh Jaunsen	Cambridge MA	NCARB Regional Summit Architecture	1,192	3384800000
		Total Out of State Cost	**$ 16,881**	

FEES, PROFESSIONAL AND OTHER SERVICES

Board of Architecture (848-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2020	(2) Estimated Expenses FY Ending June 30, 2021	(3) Requested Expenses FY Ending June 30, 2022	Fund Source
61670000 Legal Services					
Andrew Kilpatrick/Legal Services					
Comp. Rate: $125 per hour	no	19,420	40,000	40,000	338480000
Total 61670000 Legal Services		**19,420**	**40,000**	**40,000**	
61690000 Fees and Services-Professional Fees					
AIA/Educational					
Comp. Rate: $1,500	no		1,500	1,500	338480000
ASLA/Educational					
Comp. Rate: $925	no	925	925	925	338480000
Miscellaneous Prof Fees/Professional Services					
Comp. Rate: $35-100 per hour	no		700	700	338480000
MPC Investigations/Investigations/Professional					
Comp. Rate: $50 per hour	yes	9,638	18,000	18,000	338480000
Regina Ferguson/Calligraphy/Licensure Certificates					
Comp. Rate: $4.00 per certificate	no	476	600	600	338480000
Total 61690000 Fees and Services-Professional Fees		**11,039**	**21,725**	**21,725**	
GRAND TOTAL		**30,459**	**61,725**	**61,725**	

VEHICLE PURCHASE DETAILS

Board of Architecture (848-00)

Name of Agency

Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	Replacement Or New?	FY2022 Req. Cost
			TOTAL VEHICLE REQUEST		

VEHICLE INVENTORY
AS OF JUNE 30, 2020

Board of Architecture (848-00)

Name of Agency

Vehicle Type	Vehicle Description	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage on 6-30-2020	Average Miles per Year	Replacement Proposed	
									FY2021	FY2022

Vehicle Type: (P)assenger/(W)ork

VEHICLE POOL MEMBER LIST
2022 BUDGET REQUEST

Board of Architecture (848-00)

Name of Agency

PRIORITY OF DECISION UNITS
FISCAL YEAR 2022

Board of Architecture (848-00)
Name of Agency

Program	Decision Unit	Object	Amount
Priority # 1			
Program # 1: Licensure & Regulation			
	Continuation of Services		
		Contractual	591
		Totals	591
		Other Special Funds	591

CAPITAL LEASES

Board of Architecture (848-00)

Name of Agency

VENDOR/ ITEM LEASED	Original Date of Lease	Original No. of Months of Lease	No. of Months Remaining on 6-30-20	Last Payment Date	Interest Rate	Amount of Each Payment			Total of Payments To Be Made					
						Actual FY 2020			Estimated FY 2021			Requested FY 2022		
						Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total

Form MBR-1-03PB

Summary of 3% General Fund Program Reduction to FY 2021 Appropriated Funding by Major Object

Board of Architecture (848-00)

Name of Agency

Major Object	FY2021 General Fund Reduction	EFFECT ON FY2021 STATE SUPPORT SPECIAL FUNDS	EFFECT ON FY2021 FEDERAL FUNDS	EFFECT ON FY2021 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
SALARIES, WAGES, FRINGE					
TRAVEL					
CONTRACTUAL					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVS.					
SUBSIDIES, LOANS, ETC					
TOTALS					

ORGANIZATIONAL CHART

Board of Architecture
Landscape Architecture Advisory Committee
Interior Design Advisory Committee
2 Professional Parkway #2B
Ridgeland, MS 39157
Agency: 0846
Fund: 3384800000
Page 1 of 1
Prepared by John Cothron

5 Member Board of Architecture

Landscape Architecture and Interior Design Advisory Committees

Executive Director-
Architecture and Landscape
SPAHRS Agency #0846
Pin 1 Occupation 2311
Salary Range: $58,263 - $75,742
FLSA Code: N
Org Code: 20
Current Annual Salary: $74,459

Administrative Assistant VII
SPAHRS Agency #0846
Pin 4 Occupation 0721
Salary Range: $33,402- $58,453
FLSA Code: N
Org Code: 22
Current Annual Salary: $42,173

Agency Revenue Source Report - FY2020 Data
As Required by HB 831, 2015 Legislative Session
And SB 2387, 2016 Legislative Session

Agency Name	Mississippi State Board of Architecture
Budget Year	FY20

State Support Sources	Amount Received
General Funds	0

State Support Special Funds:	Amount Received
Education Enhancement Funds	0
Health Care Expendable Funds	0
Tobacco Control Funds	0
Capital Expense Funds	0
Budget Contingency Funds	0
Working Cash Stabilization Reserve Funds	0
BP Settlement Fund	0
Gulf Coast Restoration Fund	0

List all Federal Funds at its most specific level, such as an office or division, include name of grant, grantor, not the federal department.

Federal Funds	Amount Received	Action or results promised in order to receive funds
Federal Fund #1	0	
Federal Fund #2	0	
Description of any Maintenance of Effort agreements entered into with any federal agency or subdivision thereof		

Special Funds	Amount Received
Special Fund, Board of Architecture: 3848 Program 18480101; Licensure & Regulation	$ 684,977

Add Rows for Additional Special Funds

Revenue from Tax, Fine or Fee Assessed

Licensure and Regulation

Amount Assessed	See Fee Schedule on Next Page
Amount Collected	$684,977
Derived From (subtotals):	
Exam Application Fees	$300
Licensure Application Fees	$49,050
Renewal and Reinstatement Fees	$621,550
Fines and Penalties	$13,163
Other Fees	$914
Authority to Collect	Licensure and Regulation: Board of Architecture 73-1-1 et al, Interior Design Advisory Committee 73-73-1 et al, Landscape Architecture Advisory Committee 73-2-1 et al.
Method of Determining Assessment	Board sets fees within parameters of law.
Method of Collection	Online (cash, check, charge), In-Person/Mail (check, cash)

Amt. & Purpose for which Expended

Amount	Purpose
$295,288	Agency Operations

Amount Transferred to General Fund	
Authority for Transfer to General Fund	
Amount Transferred to Another Entity	
Authority for Transfer to Other Entity	
Name of Other Entity	
Fiscal Year-Ending Balance	$999,167

**The Board has a 2-year license renewal cycle, thus 80% of its income over the 2-year period is generated in even-numbered fiscal years.*

MSBOA FEE SCHEDULE	AMOUNT
RESIDENT (IN-STATE) FEES	
ARCHITECT IN STATE LIC EXAM FEE (eliminated 1/27/20)	$60.00
ARCHITECT IN STATE INITIAL REG FEE	$275.00
ARCHITECT IN STATE RECIPROCAL REG FEE	$275.00
ARCHITECT IN STATE LIC RENEWAL/BIENNIAL (2 YR)	$275.00
ARCHITECT IN STATE LIC RENEWAL/MONTHLY LATE FEE	$5.00
ARCHITECT IN STATE REINSTATE FEE	$600.00
LAND ARCH IN STATE INITIAL REG FEE	$125.00
LAND ARCH IN STATE LIC RECIPROCAL FEE	$350.00
LAND ARCH IN STATE LIC RENEWAL/BIENNIAL (2 YR) FEE	$200.00
LAND ARCH IN STATE LIC RENEW/MONTHLY LATE FEE	$5.00
LAND ARCH IN STATE LIC REINSTATE FEE	$275.00
INTERIOR DESIGNER IN STATE CERTIFICATION FEE	$175.00
INTERIOR DESIGNER IN STATE RENEWAL/BIENNIAL (2 YR) FEE	$250.00
INTERIOR DESIGNER IN STATE RENEW/MONTHLY LATE FEE	$5.00
INTERIOR DESIGNER IN STATE REINSTATEMENT FEE	$550.00
NON-RESIDENT (OUT-OF-STATE) FEES	
ARCHITECT OUT STATE LIC EXAM FEE (eliminated 1/27/20)	$60.00
ARCHITECT OUT OF STATE INITIAL REG FEE	$450.00
ARCHITECT OUT OF STATE RECIP REG FEE	$450.00
ARCHITECT OUT OF STATE LIC RENEWAL/BIENNIAL (2 YR) FEE	$350.00
ARCHITECT OUT OF STATE LIC RENEWAL/MONTHLY LATE	$5.00
ARCHITECT OUT OF STATE REINSTATEMENT FEE	$600.00
LAND ARCH OUT OF STATE INITIAL REG	$125.00
LAND ARCH OUT STATE LIC RECIPROCAL FEE	$350.00
LAND ARCH OUT OF STATE LIC RENEWAL/BIENNIAL (2 YR) FEE	$200.00
LAND ARCH OUT OF STATE LIC RENEW/MONTHLY LATE FE	$5.00
LAND ARCH OUT STATE LIC REINSTATE FEE	$275.00
INTERIOR DESIGNER OUT OF STATE CERTIFICATION FEE	$175.00
INTERIOR DESIGNER OUT OF STATE RENEWAL/BIENNIAL (2 YR) FEES	$250.00
INTERIOR DESIGNER OUT OF STATE RENEW/MONTHLY LATE FEE	$5.00
INTERIOR DESIGNER OUT OF STATE REINSTATEMENT FEES	$550.00
MSBOA, LAAC and IDAC FINES AND PENALTIES	
Per 73-1-29, 73-2-16 and 73-73-31, the Board may levy fines	$100-$5000