

Board of Architecture

2 Professional Parkway #2B, Ridgeland, MS 39157

John Cothron

AGENCY

ADDRESS

CHIEF EXECUTIVE OFFICER

	Actual Expenses June 30,2022	Estimated Expenses June 30,2023	Requested For June 30,2024	Requested Over/(Under) Estimated	
				AMOUNT	PERCENT
I. A. PERSONAL SERVICES					
1. Salaries, Wages & Fringe Benefits (Base)	150,375	157,492	157,492		
a. Additional Compensation			4,989		
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem	6,640	7,500	7,500		
Total Salaries, Wages & Fringe Benefits	157,015	164,992	169,981	4,989	3.02%
2. Travel					
a. Travel & Subsistence (In-State)	6,248	11,000	11,000		
b. Travel & Subsistence (Out-Of-State)	4,538	22,000	22,000		
c. Travel & Subsistence (Out-Of-Country)					
Total Travel	10,786	33,000	33,000		
B. CONTRACTUAL SERVICE S (Schedule B)					
a. Tuition, Rewards & Awards	450	1,575	1,575		
b. Communications, Transportation & Utilities	1,087	2,025	2,025		
c. Public Information					
d. Rents	24,332	23,597	23,597		
e. Repairs & Service	8,176	6,172	8,000	1,828	29.62%
f. Fees, Professional & Other Services	41,170	73,725	68,725	(5,000)	(6.78%)
g. Other Contractual Services	19,649	30,011	30,061	50	0.17%
h. Data Processing	9,311	9,600	9,600		
i. Other					
Total Contractual Services	104,175	146,705	143,583	(3,122)	(2.13%)
C. COMMODITIES (Schedule C)					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials					
c. Equipment, Repair Parts, Supplies & Accessories					
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	7,310	9,000	9,000		
Total Commodities	7,310	9,000	9,000		
D. CAPITAL OUTLAY					
1. Total Other Than Equipment (Schedule D-1)					
2. Equipment (Schedule D-2)					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment					
d. IS Equipment (Data Processing & Telecommunications)		1,000	1,000		
e. Equipment - Lease Purchase					
f. Other Equipment					
Total Equipment (Schedule D-2)		1,000	1,000		
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E)					
TOTAL EXPENDITURES	279,286	354,697	356,564	1,867	0.53%
II. BUDGET TO BE FUNDED AS FOLLOWS:					
Cash Balance-Unencumbered	797,905	1,209,269	924,572	(284,697)	(23.54%)
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds _____ Other Special Funds (Specify) _____					
Architecture, Board of	690,650	70,000	685,000	615,000	878.57%
Less: Estimated Cash Available Next Fiscal Period	(1,209,269)	(924,572)	(1,253,008)	328,436	35.52%
TOTAL FUNDS (equals Total Expenditures above)	279,286	354,697	356,564	1,867	0.53%
GENERAL FUND LAPSE					
III: PERSONNEL DATA					
Number of Positions Authorized in Appropriation Bill					
a.) Perm Full	2	2	2		
b.) Perm Part					
c.) T-L Full					
d.) T-L Part					
Average Annual Vacancy Rate (Percentage)					
a.) Perm Full					
b.) Perm Part					
c.) T-L Full					
d.) T-L Part					

Approved by: John Cothron

Official of Board or Commission

Submitted by: John Cothron

Date : 7/28/2022 3:08 PM

Budget Officer: John Cothron / jcothron@msboa.ms.gov

Phone Number: 601-856-4652

Title : Executive Director

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2022 Actual Amount	% of Line Item	% of Total Budget	FY 2023 Estimated Amount	% of Line Item	% of Total Budget	FY 2024 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of	157,015	100.00		164,992	100.00		169,981	100.00	
16.									
17.									
18.									
Total Salaries	157,015		56.22%	164,992		46.52%	169,981		47.67%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of	10,786	100.00		33,000	100.00		33,000	100.00	
16.									
17.									
18.									
Total Travel	10,786		3.86%	33,000		9.30%	33,000		9.26%

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2022 Actual Amount	% of Line Item	% of Total Budget	FY 2023 Estimated Amount	% of Line Item	% of Total Budget	FY 2024 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of	104,175	100.00		146,705	100.00		143,583	100.00	
16.									
17.									
18.									
Total Contractual	104,175		37.30%	146,705		41.36%	143,583		40.27%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of	7,310	100.00		9,000	100.00		9,000	100.00	
16.									
17.									
18.									
Total Commodities	7,310		2.62%	9,000		2.54%	9,000		2.52%

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2022 Actual Amount	% of Line Item	% of Total Budget	FY 2023 Estimated Amount	% of Line Item	% of Total Budget	FY 2024 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of									
16.									
17.									
18.									
Total Capital Other Than Equipment									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of				1,000	100.00		1,000	100.00	
16.									
17.									
18.									
Total Capital Equipment				1,000		0.28%	1,000		0.28%

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2022 Actual Amount	% of Line Item	% of Total Budget	FY 2023 Estimated Amount	% of Line Item	% of Total Budget	FY 2024 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of									
16.									
17.									
18.									
Total Vehicles									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of									
16.									
17.									
18.									
Total Wireless Communication Devs.									

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2022 Actual Amount	% of Line Item	% of Total Budget	FY 2023 Estimated Amount	% of Line Item	% of Total Budget	FY 2024 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of									
16.									
17.									
18.									
Total Subsidies									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. BP Settlement Fund									
9. Gulf Coast Restoration Fund									
10. Coronavirus Local Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Fund									
12. Coronavirus State Fiscal Recovery Lost Revenue Fund									
13. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
14. Federal _____ Other Special (Specify) _____									
15. Architecture, Board of	279,286	100.00		354,697	100.00		356,564	100.00	
16.									
17.									
18.									
TOTAL	279,286		100.00%	354,697		100.00%	356,564		100.00%

SPECIAL FUNDS DETAIL

Board of Architecture (848-00)

Name of Agency

S. STATE SUPPORT SPECIAL FUNDS		(1) Actual Revenues FY 2022	(2) Estimated Revenues FY 2023	(3) Requested Revenues FY 2024
Source (Fund Number)	Detailed Description of Source			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
Working Cash Stabilization Reserve Fund	WCSRF - Working Cash Stabilization Reserve Fund			
BP Settlement Fund	BPSF - BP Settlement Fund			
Gulf Coast Restoration Fund	GCRF - Gulf Coast Restoration Fund			
Coronavirus Local Fiscal Recovery Fund	CLFRF - Coronavirus Local Fiscal Recovery Fund			
Coronavirus State Fiscal Recovery Fund	CSFRF - Coronavirus State Fiscal Recovery Fund			
Coronavirus State Fiscal Recovery Lost Revenue Fund	CLFRLRF - Coronavirus State Fiscal Recovery Lost Revenue Fund			
MS Assoc of Ind Colleges and Univ (MAICU) Fund	MAICUF - MS Assoc of Independent Colleges and Universities Fund			
State Support Special Fund TOTAL				
STATE SUPPORT SPECIAL FUND LAPSE				

A. FEDERAL FUNDS *		Percentage Match Requirement FY 2023 FY 2024	(1) Actual Revenues FY 2022	(2) Estimated Revenues FY 2023	(3) Requested Revenues FY 2024
Source (Fund Number)	Detailed Description of Source				
	Cash Balance-Unencumbered				
Federal Fund TOTAL					

B. OTHER SPECIAL FUNDS (NON-FED'L)		(1) Actual Revenues FY 2022	(2) Estimated Revenues FY 2023	(3) Requested Revenues FY 2024
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	797,905	1,209,269	924,572
Architecture, Board of (3384800000)	Treasury	690,650	70,000	685,000
Other Special Fund TOTAL		1,488,555	1,279,269	1,609,572

SECTIONS S + A + B TOTAL	1,488,555	1,279,269	1,609,572
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C. TREASURY FUND/BANK ACCOUNTS *	Fund/Account Number	Name of Bank (If Applicable)	(1) Reconciled Balance as of 6/30/22	(2) Balance as of 6/30/23	(3) Balance as of 6/30/24
Name of Fund/Account					
Architecture, Board of	3384800000	Treasury	1,209,269	924,572	1,253,008

* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

NARRATIVE OF SPECIAL FUNDS DETAIL AND TREASURY FUND/BANK ACCOUNTS

Board of Architecture (848-00)

Name of Agency

OTHER SPECIAL FUNDS

The Board's revenue and only source of funding is from the fees and fines collected by the Board from applicants and registrants. During FY22, the Board's income was \$690,650. The estimated income for FY23 is \$70,000, and it is \$685,000 for FY24.

IMPORTANT REMINDER: The Board has a two-year income cycle. Over 80% of the Board's income is generated by license renewals in odd-numbered calendar years, which correlates to even-numbered fiscal years. Over this two-year cycle, the Board must maintain adequate cash for the non-renewal years (odd-numbered fiscal years), during which expenditures exceed income, when the balance in the special fund is at its low point.

Changes affecting fees/funding: The Board anticipates that licensure and application fees will remain the same until at least 2025 or 2027. The Board's last fee increase was in July 2015, at which time the Board anticipated no additional fee increases until 2025, holding to its goal of 10-year intervals between fee increases. The removal of some inter-agency fees during this period should allow the Board to extend the interval between fee increases.

TREASURY FUND / BANK

All monies collected through the mail and through the online E-Gov electronic process are deposited into the State Treasury. The Board no longer has a separate bank account for transferring funds to the State Treasury. The Board has a two-year income cycle. During the two-year cycle, over 80% of the the Board's revenue is generated in even-numbered fiscal years.

CONTINUATION AND EXPANDED TOTAL REQUEST

Board of Architecture (848-00)

SUMMARY OF ALL PROGRAMS

Name of Agency

Program

	FY 2022 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries,Wages & Fringe				157,015	157,015
Travel				10,786	10,786
Contractual Services				104,175	104,175
Commodities				7,310	7,310
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				279,286	279,286
No. of Positions (FTE)				2.00	2.00

	FY 2023 Estimated				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries,Wages & Fringe				164,992	164,992
Travel				33,000	33,000
Contractual Services				146,705	146,705
Commodities				9,000	9,000
Other Than Equipment					
Equipment				1,000	1,000
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				354,697	354,697
No. of Positions (FTE)				2.00	2.00

	FY 2024 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries,Wages & Fringe				4,989	4,989
Travel					
Contractual Services				(3,122)	(3,122)
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				1,867	1,867
No. of Positions (FTE)					

Note: FY2024 Total Request = FY2023 Estimated + FY2024 Incr(Decr) for Continuation + FY2024 Expansion/Reduction of Existing Activities + FY2024 New Activities.

CONTINUATION AND EXPANDED TOTAL REQUEST

Board of Architecture (848-00)

SUMMARY OF ALL PROGRAMS

Name of Agency	Program				
	FY 2024 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2024 New Activities (*)				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2024 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries,Wages & Fringe				169,981	169,981
Travel				33,000	33,000
Contractual Services				143,583	143,583
Commodities				9,000	9,000
Other Than Equipment					
Equipment				1,000	1,000
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				356,564	356,564
No. of Positions (FTE)				2.00	2.00

Note: FY2024 Total Request = FY2023 Estimated + FY2024 Incr(Decr) for Continuation + FY2024 Expansion/Reduction of Existing Activities + FY2024 New Activities.

SUMMARY OF PROGRAMS
FORM MBR-1-03sum

Board of Architecture (848-00)

Name of Agency

FUNDING REQUESTED FISCAL YEAR 2024

PROGRAM		GENERAL	ST. SUPP. SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1.	Licensure & Regulation				356,564	356,564
	Summary of All Programs				356,564	356,564

CONTINUATION AND EXPANDED REQUEST

Program 1 of 1

Board of Architecture (848-00)

Licensure & Regulation

Name of Agency

Program

	FY 2022 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries,Wages & Fringe				157,015	157,015
Travel				10,786	10,786
Contractual Services				104,175	104,175
Commodities				7,310	7,310
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				279,286	279,286
No. of Positions (FTE)				2.00	2.00

	FY 2023 Estimated				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries,Wages & Fringe				164,992	164,992
Travel				33,000	33,000
Contractual Services				146,705	146,705
Commodities				9,000	9,000
Other Than Equipment					
Equipment				1,000	1,000
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				354,697	354,697
No. of Positions (FTE)				2.00	2.00

	FY 2024 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries,Wages & Fringe				4,989	4,989
Travel					
Contractual Services				(3,122)	(3,122)
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				1,867	1,867
No. of Positions (FTE)					

Note: FY2024 Total Request = FY2023 Estimated + FY2024 Incr(Decr) for Continuation + FY2024 Expansion/Reduction of Existing Activities + FY2024 New Activities.

CONTINUATION AND EXPANDED REQUEST

Program 1 of 1

Board of Architecture (848-00)

Licensure & Regulation

Name of Agency

Program

	FY 2024 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2024 New Activities (*)				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2024 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries,Wages & Fringe				169,981	169,981
Travel				33,000	33,000
Contractual Services				143,583	143,583
Commodities				9,000	9,000
Other Than Equipment					
Equipment				1,000	1,000
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				356,564	356,564
No. of Positions (FTE)				2.00	2.00

Note: FY2024 Total Request = FY2023 Estimated + FY2024 Incr(Decr) for Continuation + FY2024 Expansion/Reduction of Existing Activities + FY2024 New Activities.

PROGRAM DECISION UNITS

Board of Architecture				1 - Licensure & Regulation			
Name of Agency				Program Name			
	A	B	C	D	E	F	
EXPENDITURES	FY 2023 Appropriated	Escalations By DFA	Non-Recurring Items	Continuation of Services	Total Funding Change	FY 2024 Total Request	
SALARIES	164,992			4,989	4,989	169,981	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	164,992			4,989	4,989	169,981	
TRAVEL	33,000					33,000	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	33,000					33,000	
CONTRACTUAL	146,705			(3,122)	(3,122)	143,583	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	146,705			(3,122)	(3,122)	143,583	
COMMODITIES	9,000					9,000	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	9,000					9,000	
CAPTITAL-OTE							
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER							
EQUIPMENT	1,000					1,000	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	1,000					1,000	
VEHICLES							
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER							
WIRELESS DEV							
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER							
SUBSIDIES							
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER							
TOTAL	354,697			1,867	1,867	356,564	

FUNDING

GENERAL FUNDS							
ST. SUP. SPCL FUNDS							
FEDERAL FUNDS							
OTHER SP. FUNDS	354,697			1,867	1,867	356,564	
TOTAL	354,697			1,867	1,867	356,564	

POSITIONS

GENERAL FTE							
ST. SUP. SPCL. FTE							
FEDERAL FTE							
OTHER SP. FTE	2.00					2.00	
TOTAL	2.00					2.00	

PRIORITY LEVEL :

				1			
--	--	--	--	---	--	--	--

PROGRAM NARRATIVE

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

Board of Architecture

1 - Licensure & Regulation

Name of Agency

Program Name

I. Program Description:

The mission of the Mississippi State Board of Architecture (MSBOA) is to serve the State of Mississippi by protecting and preserving the life, health and property of the Mississippians who live, work, and play in the built environment through the regulation of the professions of architecture, landscape architecture and certified interior design. This regulatory board is responsible for establishing and policing licensure standards for architects, landscape architects and certified interior designers. The Board is also tasked with regulation of these practices, which is accomplished through the disciplinary proceedings provided by law and through effective rules and regulations established by the Board.

Licensure and regulation of these professions is critical, as great harm could come to the public as a result of poor or negligent practice. A building failure or collapse, a blocked path to safely exit a building or space in an emergency, unsafe or nonexistent ADA entrances and exits, or unsafe circulatory routes are but a few examples of risks resulting from poorly designed buildings, interiors and outdoor spaces/project sites.

From a regulatory standpoint, the Board receives complaints from consumers and officials regarding unlicensed practice, negligent practice, and unethical practice. Through an administrative hearing process overseen by the AG's office, and one which assures due process to the accused, the Board may take disciplinary or corrective action ranging from a monetary fine, to license probation, suspension or revocation. Absent the state's regulatory board, a wronged consumer's only recourse would be through the court system.

II. Program Objective:

Professional Licensing/Certification: Efficiently issue licenses and certificates to qualified individuals (Miss. Code Ann. Sections 73-1-1 et seq., 73-2-1 et seq., and 73-73-1 et seq.).

-Ensure, through a thorough and efficient process and involvement in national regulatory and testing organizations, that any individual obtaining licensure, certification or renewal has the necessary skills and knowledge to practice.

-Establish and enforce appropriate requirements for education, experience and examination and administer a licensing system that ensures complete and accurate application review and licensure tracking.

Regulation and Enforcement: Ensure through regulation and enforcement that registered design professionals protect the public's life, health and property (Miss. Code Ann. Sections 73-1-1 et seq., 73-2-1 et seq., and 73-73-1 et seq.).

-Establish and enforce regulatory standards of practice for registered architects, landscape architects, and certified interior designers, regulating in the least restrictive manner possible.

-Prevent violations by proactively educating licensees and certificate holders of practice requirements and standards.

-Protect consumers and users of the state's built environment by adopting relevant and current practice standards, disciplining violators through an open and fair complaint adjudication process, and promoting continued competency on the part of registrants through mandated continuing education.

Communications, Outreach and Organizational Effectiveness: Proactively educate interns, applicants, licensees, certificate holders, and other parties regarding registration and practice requirements and standards and provide exceptional customer service (Miss. Code Ann. Sections 73-1-1 et seq., 73-2-1 et seq., and 73-73-1 et seq.).

-Increase public and professional awareness of the Board's mission, activities, and services and enhance organizational effectiveness.

-Demonstrate a commitment to being fiscally responsible and responsive.

III. Current program activities as supported by the funding in Columns 6-15 (FY 2023 & FY 2024 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:**(D) Continuation of Services:**

PROGRAM NARRATIVE

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

The Board's FY24 request represents a slight increase (less than 1%) compared to the FY23 appropriation. An increase in personal services is requested in order to raise the Executive Director's salary to a level commensurate with salaries for comparable positions in surrounding states and in recognition of the Director's performance and job mastery. Due in part to the proficiency demonstrated by the Board's staff, the contractual expenses category has been reduced slightly due largely to the elimination of a contract with Cornerstone Consulting for MAGIC training. The Board's request will allow the continuation of the current slate of services.

Elements of Quality Program Design

For the Evaluation of Requests to Fund New Programs or New Activity in an Existing Program
(To Accompany Form MBR-1-03A)

PROGRAM PERFORMANCE MEASURES

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994

** 0.00 in the "APPRO" column may indicate the measure is not in the agency appropriations bill.*

Board of Architecture (848-00)

1 - Licensure & Regulation

Name of Agency

PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry on the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	FY 2022 APPRO	FY 2022 ACTUAL	FY 2023 ESTIMATED	FY 2024 PROJECTED
1 Outreach/Educational Presentations (Number of)	0.00	13.00	9.00	10.00
2 Complaints Received (Number of)	0.00	26.00	20.00	30.00
3 Number of New Licenses	0.00	117.00	115.00	115.00
4 Licenses/Certificates Renewed (Number of)	0.00	1,932.00	10.00	2,000.00
5 Licenses/Certificates Reinstated (Number of)	0.00	15.00	15.00	15.00
6 Add amount of fines assessed	0.00	12,750.00	5,000.00	10,000.00
7 Add amount of fines collected	0.00	12,750.00	5,000.00	10,000.00
8 Add number of continuing education audits conducted	0.00	87.00	2.00	100.00
9 Add number of inquiries answered	0.00	1,900.00	1,500.00	1,900.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	FY 2022 APPRO	FY 2022 ACTUAL	FY 2023 ESTIMATED	FY 2024 PROJECTED
1 Accepted continuing education audits (%)	0.00	96.55	90.00	95.00
2 Renewals processed online (%)	0.00	99.84	95.00	95.00
3 New applications processed online (%) (does not include architects and landscape architects initially licensed by examination as these are manual/hard copy only)	0.00	97.52	95.00	95.00
4 Completed applications, free of eligibility issues, processed within 3 weeks (%) (available in FY18)	0.00	97.00	90.00	90.00
5 Add average length of time to resolution of documented complaints (in business days)	0.00	85.00	180.00	180.00
6 Add % of customers satisfied with the level of service provided	0.00	96.70	90.00	90.00
7 Add % of revenue budget collected	0.00	100.80	100.00	100.00
8 Add % of expenditure budget spent	0.00	77.90	100.00	100.00
9 Add % of Board/Committee members and staff actively engaged in national regulatory organizations as committee members or in leadership roles	0.00	35.00	25.00	25.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	FY 2022 APPRO	FY 2022 ACTUAL	FY 2023 ESTIMATED	FY 2024 PROJECTED
1 Add number of complaints resolved	0.00	28.00	15.00	30.00
2 Active registrants at fiscal year-end (Number of)	0.00	2,050.00	2,100.00	2,000.00

PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION

Board of Architecture (848-00)

	Fiscal Year 2023 Funding			FY 2023 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	

Program Name: (1) Licensure & Regulation					
	General				
	State Support Special				
	Federal				
	Other Special	354,697		354,697	
	TOTAL	354,697		354,697	
Narrative Explanation:					

Program Name: (99) Summary of All Programs					
	General				
	State Support Special				
	Federal				
	Other Special	354,697		354,697	
	TOTAL	354,697		354,697	

MISSISSIPPI STATE BOARD OF ARCHITECTURE MEMBERS

Board of Architecture (848-00)

Name of Agency

A. Explain Rate and manner in which board members are reimbursed:

Members receive \$40.00 per day for per diem, plus actual travel costs, in accordance with State Travel Policies.

B. Estimated number of meetings FY 2023:

4 Board of Architecture (BOA) meetings, 4 Landscape Architecture Advisory Committee (LAAC) meetings, 2-3 Interior Design Advisory Committee (IDAC) meetings, and 2 hearings.

C. Board Members	City, Town, Residence	Appointed By	Date Appointed	Length of Term
1. IDAC / Demmie Dunaway	Clinton, MS	Governor	11/01/2017	5 years or until replaced
2. LAAC / Alan Hoops	Madison, MS	Governor	05/22/2019	5 years or until replaced
3. LAAC / Jon Milstead	Tupelo, MS	Governor	05/22/2019	5 years or until replaced
4. BOA / Leigh Jaunsen	Ocean Springs, MS	Governor	07/03/2019	5 years or until replaced
5. BOA / Richard McNeel	Jackson, MS	Governor	07/31/2019	5 years or until replaced
6. IDAC / Jessica Cecil	Ocean Springs, MS	Governor	08/22/2019	5 years or until replaced
7. IDAC / Paula DeYoung	Clinton, MS	Governor	08/22/2019	5 years or until replaced
8. IDAC / Timothy Geddie	Jackson, MS	Governor	08/22/2019	5 years or until replaced
9. BOA / Bradford Jones	Biloxi, MS	Governor	09/23/2021	5 years or until replaced
10. LAAC / Brantley Snipes	Greenwood, MS	Governor	09/23/2021	5 years or until replaced
11. LAAC / Martha Hill	Madison, MS	Governor	09/23/2021	5 years or until replaced
12. BOA / Charles C. Barlow, Jr.	Jackson, MS	Governor	10/05/2021	5 years or until replaced
13. IDAC / Beth Miller	Louisville, MS	Governor	10/07/2021	5 years or until replaced
14. LAAC / Warren (Cory) Gallo	Starkville, MS	Governor	11/15/2021	5 years or until replaced
15. BOA / Larry Bishop	Brandon, MS	Governor	06/01/2022	5 years or until replaced

Identify Statutory Authority (Code Section or Executive Order Number)*

73-1-1 through 71-1-43; 73-2-1 through 73-2-27; and 73-73-1 through 73-73-35

*If Executive Order, please attach copy.

**SCHEDULE B
CONTRACTUAL SERVICES**

Board of Architecture (848-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2022	(2) Estimated Expenses FY Ending June 30, 2023	(3) Requested for FY Ending June 30, 2024
-----------------------------	--	---	--

A. Tuition, Rewards & Awards (61050xxx-61080xxx)			
61060000 Employee Training		1,575	1,575
61070000 Travel Related Registration Fees	450		
Total	450	1,575	1,575

B. Transportation & Utilities (61100xxx-61200xxx)			
61100000 Transport of Goods		150	150
61110000 Postage	1,087	1,875	1,875
Total	1,087	2,025	2,025

D. Rents (61400xxx-61490xxx)			
61400000 Building and Floor Space Rent	20,097	20,097	20,097
61420000 Equipment Rental	2,785	2,500	2,500
61450000 Real Property Rent (Conferences, etc.)	1,450	1,000	1,000
Total	24,332	23,597	23,597

E. Repairs & Service (61500xxx)			
61600000 Inter-Agency Fees	8,176	6,172	8,000
Total	8,176	6,172	8,000

F. Fees, Professional & Other Services (6161xxxx-61699xxx)			
61650000 Engineering Services		3,000	3,000
61655000 Architectural Services		4,000	4,000
61670000 Legal Services	30,626	40,000	40,000
61690000 Fees and Services	10,544	26,725	21,725
Total	41,170	73,725	68,725

G. Other Contractual Services (61700xxx-61790xxx, 61900xxx)			
61695000 Professional Fees and Services-Travel	2,393	8,000	8,000
61700000 Insurance Fees	161	1,210	1,210
61710000 Membership Dues	12,285	12,501	12,551
61715000 Trade Subscriptions		300	300
61900000 Pcard Contractual	4,810	8,000	8,000
Total	19,649	30,011	30,061

H. Information Technology (61800xxx-61890xxx)			
61830000 IT Prof - Outside Vendor	6,320	6,200	6,200
61848000 Maintain IT Equip - Outside Vendor		900	900

SCHEDULE B
CONTRACTUAL SERVICES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2022	(2) Estimated Expenses FY Ending June 30, 2023	(3) Requested for FY Ending June 30, 2024
61850000 ITS Payments	2,991	2,500	2,500
Total	9,311	9,600	9,600
Grand Total <i>(Enter on Line 1-B of Form MBR-1)</i>	104,175	146,705	143,583
Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	104,175	146,705	143,583
Total Funds	104,175	146,705	143,583

SCHEDULE C
COMMODITIES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2022	(2) Estimated Expenses FY Ending June 30, 2023	(3) Requested for FY Ending June 30, 2024
-----------------------------	--	---	--

E. Other Supplies & Materials (62005xxx, 62015xxx, 62020xxx, 62035xxx, 62040xxx, 62045xxx, 62060xxx, 62065xxx, 62075xxx-62080xxx, 62090xxx, 62115xxx, 62135xxx, 62140xxx, 62405xxx, 62415xxx, 62500xxx-62999xxx)			
62020000 Signs and Decals	260		
62040000 Food - Business Mtg	2,602	3,500	3,500
62085000 Office Supplies	2,010	500	2,000
62900000 Pcard Commodity	2,438	5,000	3,500
Total	7,310	9,000	9,000
Grand Total <i>(Enter on Line 1-C of Form MBR-1)</i>	7,310	9,000	9,000

Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	7,310	9,000	9,000
Total Funds	7,310	9,000	9,000

SCHEDULE D-1
CAPITAL OUTLAY
OTHER THAN EQUIPMENT

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2022	(2) Estimated Expenses FY Ending June 30, 2023	(3) Requested for FY Ending June 30, 2024
-----------------------------	--	---	--

Grand Total <i>(Enter on Line 1-D-1 of Form MBR-1)</i>			
--	--	--	--

Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

**SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT**

Board of Architecture (848-00)

Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2022		Est. FY Ending June 30, 2023		Req. FY Ending June 30, 2024	
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Total Cost

D. IT/IS Equipment (DP & Telecommunications) (63200xxx)						
Computers			1	1,000	1	1,000
Total				1,000		1,000

Grand Total <i>(Enter on Line 1-D-2 of Form MBR-1)</i>				1,000		1,000
--	--	--	--	--------------	--	--------------

Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds		1,000	1,000
Total Funds		1,000	1,000

SCHEDULE D-3
PASSENGER/WORK VEHICLES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory June 30, 2022	Act. FY Ending June 30, 2022		Est. FY Ending June 30, 2023		Req. FY Ending June 30, 2024	
		No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Total Cost

GRAND TOTAL			
(Enter on Line 1-D-3 of Form MBR-1)			

Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

SCHEDULE D-4
WIRELESS COMMUNICATION DEVICES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2022	Act. FY Ending June 30, 2022		Est. FY Ending June 30, 2023		Req. FY Ending June 30, 2024	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost

Grand Total <i>(Enter on Line 1-D-4 of Form MBR-1)</i>			
--	--	--	--

Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

SCHEDULE E
SUBSIDIES, LOANS & GRANTS

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2022	(2) Estimated Expenses FY Ending June 30, 2023	(3) Requested for FY Ending June 30, 2024
Grand Total <i>(Enter on Line 1-E of Form MBR-1)</i>			
Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

NARRATIVE
2024 BUDGET REQUEST

Board of Architecture (848-00)

Name of Agency

The Board's single program is Licensure and Regulation, with the basic mission of protecting the public's life, health and property. The Board serves the public through the licensure of architects and landscape architects, and through the certification of interior designers, as well as regulation of all three professions. The Board has a full-time staff of two, and is supported by a contracted investigator and legal counsel. In addition, there are 5 board members (architects), 5 landscape architect committee members and 5 interior design committee members. The Board is diligent in its efforts to be proactive, professional, effective and fiscally responsible with the funds it collects through this program. The Board is funded entirely through licensure fees and regulatory fines, with no funds from the general fund.

The Board's FY24 request represents a slight increase (less than 1%) compared to the FY23 appropriation. An increase in personal services is requested in order to raise the Executive Director's salary to a level commensurate with salaries for comparable positions in surrounding states and in recognition of the Director's performance and job mastery. Due in part to the proficiency demonstrated by the Board's staff, the contractual expenses category has been reduced slightly due primarily to the elimination of a contract with Cornerstone Consulting for MAGIC training. The Board's request will allow the continuation of the current slate of services.

More details regarding the Board's program objectives are provided in section 9-1, Program Narrative.

OUT-OF-STATE TRAVEL
FISCAL YEAR 2024

Board of Architecture (848-00)

Name of Agency

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2022 on Form Mbr-1, line 1.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source
Bradford Jones	Austin TX	NCARB Annual Meeting Architecture	2,092	3384800000
James Jackson	Phoenix AZ	CLARB Annual Meeting Landscape Architecture	2,075	3384800000
John Cothron	Birmingham AL	Southern Conference of NCARB Conference Architecture	124	3384800000
Leigh Jaunsen	Birmingham AL	Southern Conference of NCARB Conference Architecture	247	3384800000
			<hr/>	
			Total Out of State Cost	\$ 4,538

FEES, PROFESSIONAL AND OTHER SERVICES

Board of Architecture (848-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2022	(2) Estimated Expenses FY Ending June 30, 2023	(3) Requested Expenses FY Ending June 30, 2024	Fund Source
61650000 Engineering Services					
Engineering Services/Expert Witness					
Comp. Rate: \$200 per hour	no		3,000	3,000	3384800000
Total 61650000 Engineering Services			3,000	3,000	
61655000 Architectural Services					
Architectural Services/Expert Witness					
Comp. Rate: \$200 per hour	no		4,000	4,000	3384800000
Total 61655000 Architectural Services			4,000	4,000	
61690000 Fees and Services					
AIA/Educational					
Comp. Rate: \$1,500	no		1,500	1,500	3384800000
ASLA/Educational					
Comp. Rate: \$925	no	925	925	925	3384800000
Cornerstone Consulting/MAGIC Training					
Comp. Rate: \$87 per hour	no	1,718	5,000		3384800000
Miscellaneous Prof Fees/Professional Services					
Comp. Rate: \$35-100 per hour	no	283	700	700	3384800000
MPC Investigations/Investigations/Professional					
Comp. Rate: \$50 per hour	yes	7,238	18,000	18,000	3384800000
Regina Ferguson/Calligraphy/License Certificates					
Comp. Rate: \$4.00 per certificate	no	380	600	600	3384800000
Total 61690000 Fees and Services		10,544	26,725	21,725	
61670000 Legal Services					
Andrew Kilpatrick/Legal Services					
Comp. Rate: \$125 per hour	no	30,626	40,000	40,000	3384800000
Total 61670000 Legal Services		30,626	40,000	40,000	
GRAND TOTAL		41,170	73,725	68,725	

VEHICLE PURCHASE DETAILS

Board of Architecture (848-00)

Name of Agency

Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	Replacement Or New?	FY2024 Req. Cost
------	-------	-----------------------	---------------------	------------------------	---------------------

TOTAL VEHICLE REQUEST

**VEHICLE INVENTORY
AS OF JUNE 30, 2022**

Board of Architecture (848-00)

Name of Agency

Vehicle Type	Vehicle Description	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage on 6-30-2022	Average Miles per Year	Replacement Proposed	
									FY2023	FY2024

VEHICLE POOL MEMBER LIST
2024 BUDGET REQUEST

Board of Architecture (848-00)

Name of Agency

**PRIORITY OF DECISION UNITS
FISCAL YEAR 2024**

Board of Architecture (848-00)

Name of Agency

Program	Decision Unit	Object	Amount
Priority # 1			
	Program # 1: Licensure & Regulation		
	Continuation of Services		
		Salaries	4,989
		Contractual	(3,122)
		Totals	1,867
		Other Special Funds	1,867

CAPITAL LEASES

Board of Architecture (848-00)

Name of Agency

VENDOR/ ITEM LEASED	Original Date of Lease	Original No. of Months of Lease	No. of Months Remaining on 6-30-22	Last Payment Date	Interest Rate	Amount of Each Payment			Total of Payments To Be Made					
						Actual FY 2022			Estimated FY 2023			Requested FY 2024		
						Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total

Summary of 3% General Fund Program Reduction to FY 2023 Appropriated Funding by Major Object

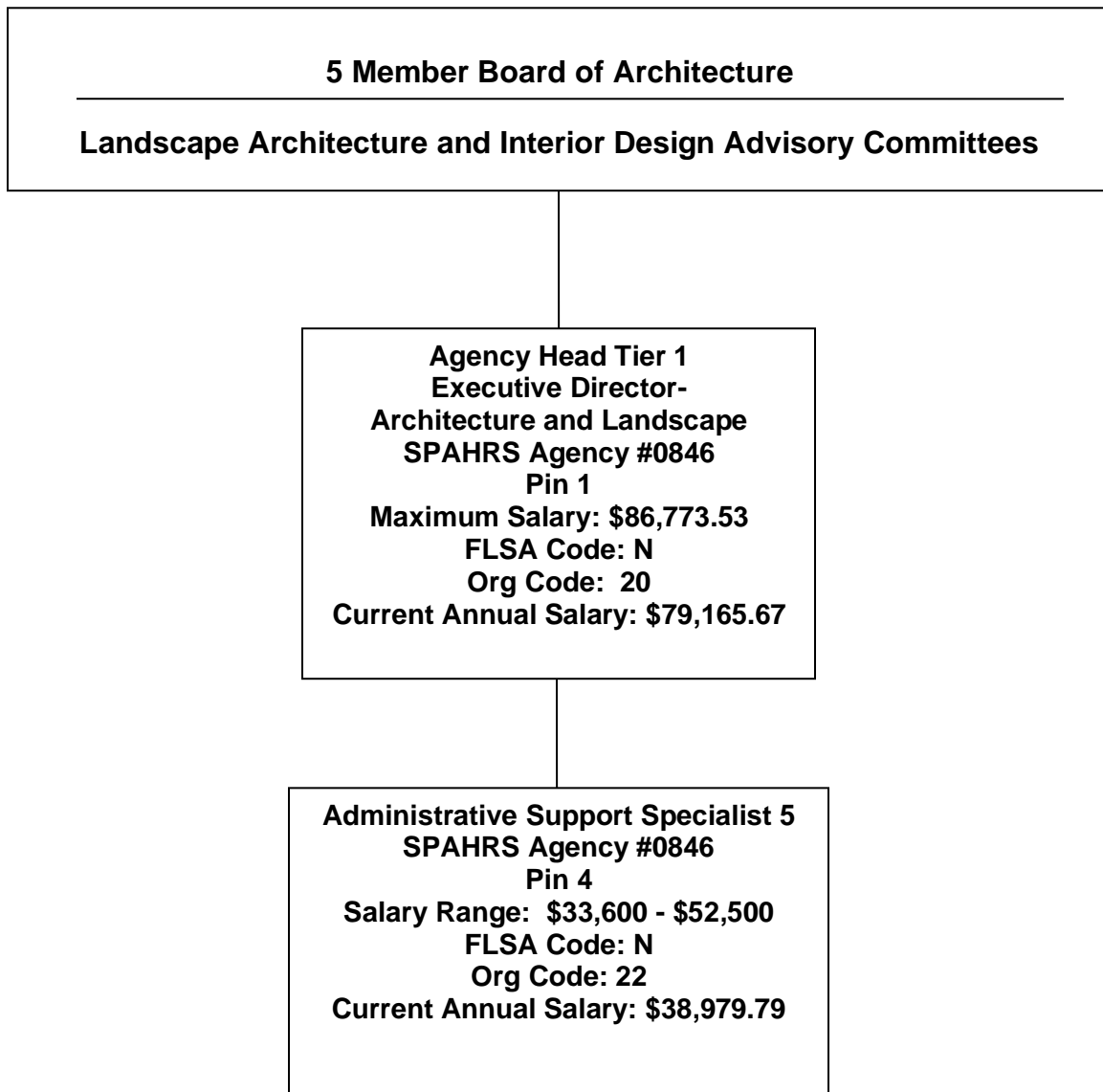
Board of Architecture (848-00)

Name of Agency

Major Object	FY2023 General Fund Reduction	EFFECT ON FY2023 STATE SUPPORT SPECIAL FUNDS	EFFECT ON FY2023 FEDERAL FUNDS	EFFECT ON FY2023 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
SALARIES, WAGES, FRINGE					
TRAVEL					
CONTRACTUAL					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVS.					
SUBSIDIES, LOANS, ETC					
TOTALS					

ORGANIZATIONAL CHART

Board of Architecture
Landscape Architecture Advisory Committee
Interior Design Advisory Committee
2 Professional Parkway #2B
Ridgeland, MS 39157
Agency: 0846
Fund: 3384800000
Page 1 of 1
Prepared by John Cothron



Agency Revenue Source Report - FY2022 Data

As Required by HB 831, 2015 Legislative Session

And SB 2387, 2016 Legislative Session

Agency Name Mississippi State Board of Architecture

Budget Year FY22

State Support Sources Amount Received
 General Funds 0

State Support Special Funds: Amount Received
 Education Enhancement Funds 0
 Health Care Expendable Funds 0
 Tobacco Control Funds 0
 Capital Expense Funds 0
 Budget Contingency Funds 0
 Working Cash Stabilization Reserve Funds 0
 BP Settlement Fund 0
 Gulf Coast Restoration Fund 0

List all Federal Funds at its most specific level, such as an office or division, include name of grant, grantor, not the federal department.

Federal Funds Amount Received Action or results promised in order to receive funds
 Federal Fund #1 0
 Federal Fund #2 0
 Description of any Maintenance of Effort agreements entered into with any federal agency or subdivision thereof

Special Funds Amount Received
 Special Fund, Board of Architecture: 3848
 Program 18480101; Licensure & Regulation \$ 690,650
Add Rows for Additional Special Funds

Revenue from Tax, Fine or Fee Assessed
 Licensure and Regulation Amount Assessed See Fee Schedule on Next Page
Amount Collected \$690,650
Derived From (subtotals):
Licensure Application Fees \$57,500
Renewal and Reinstatement Fees \$620,200
Fines and Penalties \$12,550
Other Fees \$400
Authority to Collect Licensure and Regulation: Board of Architecture 73-1-1 et al, Interior Design Advisory Committee 73-73-1 et al, Landscape Architecture Advisory Committee 73-2-1 et al.
Method of Determining Assessment Board sets fees within parameters of law.
Method of Collection Online (cash, check, charge), In-Person/Mail (check, cash)
Amt. & Purpose for which Expended Amount
\$279,286 Purpose
Agency Operations
Amount Transferred to General Fund
Authority for Transfer to General Fund
Amount Transferred to Another Entity
Authority for Transfer to Other Entity
Name of Other Entity
Fiscal Year-Ending Balance \$1,209,269

**The Board has a 2-year license renewal cycle, thus 80% of its income over the 2-year period is generated in even-numbered fiscal years.*

MSBOA FEE SCHEDULE**AMOUNT****RESIDENT (IN-STATE) FEES**

ARCHITECT IN STATE INITIAL REG FEE	\$275.00
ARCHITECT IN STATE RECIPROCAL REG FEE	\$275.00
ARCHITECT IN STATE LIC RENEWAL/BIENNIAL (2 YR)	\$275.00
ARCHITECT IN STATE LIC RENEWAL/MONTHLY LATE FEE	\$5.00
ARCHITECT IN STATE REINSTATE FEE	\$600.00
LAND ARCH IN STATE INITIAL REG FEE	\$125.00
LAND ARCH IN STATE LIC RECIPROCAL FEE	\$350.00
LAND ARCH IN STATE LIC RENEWAL/BIENNIAL (2 YR) FEE	\$200.00
LAND ARCH IN STATE LIC RENEW/MONTHLY LATE FEE	\$5.00
LAND ARCH IN STATE LIC REINSTATE FEE	\$275.00
INTERIOR DESIGNER IN STATE CERTIFICATION FEE	\$175.00
INTERIOR DESIGNER IN STATE RENEWAL/BIENNIAL (2 YR) FEE	\$250.00
INTERIOR DESIGNER IN STATE RENEW/MONTHLY LATE FEE	\$5.00
INTERIOR DESIGNER IN STATE REINSTATEMENT FEE	\$550.00

NON-RESIDENT (OUT-OF-STATE) FEES

ARCHITECT OUT OF STATE INITIAL REG FEE	\$450.00
ARCHITECT OUT OF STATE RECIP REG FEE	\$450.00
ARCHITECT OUT OF STATE LIC RENEWAL/BIENNIAL (2 YR) FEE	\$350.00
ARCHITECT OUT OF STATE LIC RENEWAL/MONTHLY LATE	\$5.00
ARCHITECT OUT OF STATE REINSTATEMENT FEE	\$600.00
LAND ARCH OUT OF STATE INITIAL REG	\$125.00
LAND ARCH OUT STATE LIC RECIPROCAL FEE	\$350.00
LAND ARCH OUT OF STATE LIC RENEWAL/BIENNIAL (2 YR) FEE	\$200.00
LAND ARCH OUT OF STATE LIC RENEW/MONTHLY LATE FE	\$5.00
LAND ARCH OUT STATE LIC REINSTATE FEE	\$275.00
INTERIOR DESIGNER OUT OF STATE CERTIFICATION FEE	\$175.00
INTERIOR DESIGNER OUT OF STATE RENEWAL/BIENNIAL (2 YR) FEES	\$250.00
INTERIOR DESIGNER OUT OF STATE RENEW/MONTHLY LATE FEE	\$5.00
INTERIOR DESIGNER OUT OF STATE REINSTATEMENT FEES	\$550.00

MSBOA, LAAC and IDAC FINES AND PENALTIES

Per 73-1-29, 73-2-16 and 73-73-31, the Board may levy fines	\$100-\$5000
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Fiscal Year 2024 Budget Sheet

Line Item Requests	Quantity	Total Salary	Total Fringe	Total Need
Total Additional Headcount Need	0	\$0.00	\$0.00	\$0.00
Total Title Change Need	0	\$0.00	\$0.00	\$0.00
Total Salary Progression Need	1	\$3,958.28	\$1,031.34	\$4,989.62
Total Equity Adjustment Need	0	\$0.00	\$0.00	\$0.00
Total Labor Market Change Need	0	\$0.00	\$0.00	\$0.00

Staffing Increases					
*This request is not for an increase in employee count. It is the number of employees your agency must add this Fiscal Year.					
Title	Reason	Quantity	Total Salary	Total Fringe	Total Need
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total Additional Headcount Need		0	\$0.00	\$0.00	\$0.00

Title Changes					
*Group similar requests for similar reasons					
Old Title	New Title	Quantity	Increase Amt	Fringe	Total Need
					\$0.00
					\$0.00
					\$0.00
Total Title Change Need		0	\$0.00	\$0.00	\$0.00

In-Range Adjustments - Salary Progression					
*Group similar requests for similar reasons					
Current Title	Reason	Quantity	Increase Amt	Fringe	Total Need
Exec Dir-Arch & Landscape Bd	Performance/Job Mastery	1	\$3,958.28	\$1,031.34	\$4,989.62
					\$0.00
					\$0.00
Total Salary Progression Need		1	\$3,958.28	\$1,031.34	\$4,989.62

In-Range Adjustments - Equity Adjustment					
*Group similar requests for similar reasons					
Current Title	Reason	Quantity	Increase Amt	Fringe	Total Need
					\$0.00
					\$0.00
Total Equity Adjustment Need		0	\$0.00	\$0.00	\$0.00

In-Range Adjustments - Immediate Labor Market Changes					
*Group similar requests for similar reasons					
Current Title	Reason	Quantity	Increase Amt	Fringe	Total Need
					\$0.00
					\$0.00
Total Labor Market Change Need		0	\$0.00	\$0.00	\$0.00

**Mississippi State Board of Architecture
FY24 Human Resources Needs Narrative**

The Mississippi State Board of Architecture is requesting an increase in personal services in order to raise the Executive Director's salary to a level commensurate with salaries for comparable positions in surrounding states and in recognition of the Director's performance and job mastery.

A recent salary survey has determined that the average salary for similar positions in the four surrounding states is \$83,826 (see chart below). The requested increase will raise the Executive Director's salary by 5% to \$83,123.95, which will place his salary closer to this average.

Executive Director Salaries (updated July 2022)	
<i>Boards regulating architects</i>	
Alabama	\$ 81,814
Arkansas	\$ 76,791
Louisiana	\$ 90,000
Tennessee	\$ 86,700
Average	\$ 83,826

Due in part to the proficiency demonstrated by the Board's staff, the contractual expenses category has been reduced slightly (largely due to the elimination of a contract with Cornerstone Consulting for MAGIC training), which will help offset a portion of this increase.

Your consideration of this request is greatly appreciated.