

Board of Architecture

2 Professional Parkway #2B - Ridgeland, MS 39157

John Cothron

AGENCY

ADDRESS

CHIEF EXECUTIVE OFFICER

	Actual Expenses June 30,2025	Estimated Expenses June 30,2026	Requested For June 30,2027	Requested Over/(Under) Estimated	
				AMOUNT	PERCENT
I. A. PERSONAL SERVICES					
1. Salaries, Wages & Fringe Benefits (Base)	166,923	169,785	169,785		
a. Additional Compensation			7,877		
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem	5,440	7,500	7,500		
Total Salaries, Wages & Fringe Benefits	172,363	177,285	185,162	7,877	4.44%
2. Travel					
a. Travel & Subsistence (In-State)	7,895	11,000	9,000	(2,000)	(18.18%)
b. Travel & Subsistence (Out-Of-State)	11,286	22,000	19,000	(3,000)	(13.64%)
c. Travel & Subsistence (Out-Of-Country)					
Total Travel	19,181	33,000	28,000	(5,000)	(15.15%)
B. CONTRACTUAL SERVICE S (Schedule B)					
a. Tuition, Rewards & Awards	5,990	500		(500)	(100.00%)
b. Communications, Transportation & Utilities	1,614	1,950	1,950		
c. Public Information					
d. Rents	27,707	24,400	30,746	6,346	26.01%
e. Repairs & Service	7,687	7,000	7,500	500	7.14%
f. Fees, Professional & Other Services	33,966	74,987	69,775	(5,212)	(6.95%)
g. Other Contractual Services	16,879	22,845	18,190	(4,655)	(20.38%)
h. Data Processing	9,147	11,000	15,800	4,800	43.64%
i. Other					
Total Contractual Services	102,990	142,682	143,961	1,279	0.90%
C. COMMODITIES (Schedule C)					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	835	2,000	1,000	(1,000)	(50.00%)
c. Equipment, Repair Parts, Supplies & Accessories					
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	6,884	7,500	8,500	1,000	13.33%
Total Commodities	7,719	9,500	9,500		
D. CAPITAL OUTLAY					
1. Total Other Than Equipment (Schedule D-1)					
2. Equipment (Schedule D-2)					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment					
d. IS Equipment (Data Processing & Telecommunications)	964	1,500	1,500		
e. Equipment - Lease Purchase					
f. Other Equipment					
Total Equipment (Schedule D-2)	964	1,500	1,500		
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E)					
TOTAL EXPENDITURES	303,217	363,967	368,123	4,156	1.14%
II. BUDGET TO BE FUNDED AS FOLLOWS:					
Cash Balance-Unencumbered	1,377,989	1,146,672	1,467,705	321,033	28.00%
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds					
Other Special Funds (Specify)					
Architecture, Board of	71,900	685,000	70,000	(615,000)	(89.78%)
Less: Estimated Cash Available Next Fiscal Period	(1,146,672)	(1,467,705)	(1,169,582)	(298,123)	(20.31%)
TOTAL FUNDS (equals Total Expenditures above)	303,217	363,967	368,123	4,156	1.14%
GENERAL FUND LAPSE					
III: PERSONNEL DATA					
Headcount Authorized in Appropriation Bill	Permanent	2	2	2	
	Time-Limited				
Average Annual Vacancy Rate (Percentage)	Permanent				
	Time-Limited				

Approved by: John Cothron
Official of Board or Commission

Budget Officer: John Cothron / jcothron@msboa.ms.gov

Submitted by: John Cothron

B.O. Phone Number: 601-856-6760

S.B. Title: Executive Director

Date: 8/13/2025 7:53 PM

REQUEST BY FUNDING SOURCE

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2025 Actual Amount	% of Line Item	% of Total Budget	FY 2026 Estimated Amount	% of Line Item	% of Total Budget	FY 2027 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of	172,363	100.00		177,285	100.00		185,162	100.00	
15.									
16.									
17.									
Total Salaries	172,363		56.84%	177,285		48.71%	185,162		50.30%
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of	19,181	100.00		33,000	100.00		28,000	100.00	
15.									
16.									
17.									
Total Travel	19,181		6.33%	33,000		9.07%	28,000		7.61%
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of	102,990	100.00		142,682	100.00		143,961	100.00	
15.									
16.									
17.									
Total Contractual	102,990		33.97%	142,682		39.20%	143,961		39.11%

REQUEST BY FUNDING SOURCE

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2025 Actual Amount	% of Line Item	% of Total Budget	FY 2026 Estimated Amount	% of Line Item	% of Total Budget	FY 2027 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of	7,719	100.00		9,500	100.00		9,500	100.00	
15.									
16.									
17.									
Total Commodities	7,719		2.55%	9,500		2.61%	9,500		2.58%
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of									
15.									
16.									
17.									
Total Capital Other Than Equipment									
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of	964	100.00		1,500	100.00		1,500	100.00	
15.									
16.									
17.									
Total Capital Equipment	964		0.32%	1,500		0.41%	1,500		0.41%

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2025 Actual Amount	% of Line Item	% of Total Budget	FY 2026 Estimated Amount	% of Line Item	% of Total Budget	FY 2027 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of									
15.									
16.									
17.									
Total Vehicles									
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of									
15.									
16.									
17.									
Total Wireless Communication Devs.									
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of									
15.									
16.									
17.									
Total Subsidies									

Name of Agency : Board of Architecture

Specify Funding Sources As Shown Below	FY 2025 Actual Amount	% of Line Item	% of Total Budget	FY 2026 Estimated Amount	% of Line Item	% of Total Budget	FY 2027 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Education Enhancement Fund									
3. Health Care Expendable Fund									
4. Tobacco Control Fund									
5. Capital Expense Fund									
6. Working Cash Stabilization Reserve Fund									
7. BP Settlement Fund									
8. Gulf Coast Restoration Fund									
9. Coronavirus Local Fiscal Recovery Fund									
10. Coronavirus State Fiscal Recovery Fund									
11. Coronavirus State Fiscal Recovery Lost Revenue Fund									
12. MS Assoc of Ind Colleges and Univ (MAICU) Fund									
13. Federal _____ Other Special (Specify) _____									
14. Architecture, Board of	303,217	100.00		363,967	100.00		368,123	100.00	
15.									
16.									
17.									
TOTAL	303,217		100.00%	363,967		100.00%	368,123		100.00%

SPECIAL FUNDS DETAIL

Board of Architecture (848-00)

Name of Agency

S. STATE SUPPORT SPECIAL FUNDS		(1) Actual Revenues FY 2025	(2) Estimated Revenues FY 2026	(3) Requested Revenues FY 2027
Source (Fund Number)	Detailed Description of Source			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
Working Cash Stabilization Reserve Fund	WCSRF - Working Cash Stabilization Reserve Fund			
BP Settlement Fund	BPSF - BP Settlement Fund			
Gulf Coast Restoration Fund	GCRF - Gulf Coast Restoration Fund			
Coronavirus Local Fiscal Recovery Fund	CLFRF - Coronavirus Local Fiscal Recovery Fund			
Coronavirus State Fiscal Recovery Fund	CSFRF - Coronavirus State Fiscal Recovery Fund			
Coronavirus State Fiscal Recovery Lost Revenue Fund	CSFRLRF - Coronavirus State Fiscal Recovery Lost Revenue Fund			
MS Assoc of Ind Colleges and Univ (MAICU) Fund	MAICUF - MS Assoc of Independent Colleges and Universities Fund			
State Support Special Fund TOTAL				
STATE SUPPORT SPECIAL FUND LAPSE				

A. FEDERAL FUNDS *		Percentage Match Requirement	(1) Actual Revenues FY 2025	(2) Estimated Revenues FY 2026	(3) Requested Revenues FY 2027
Source (Fund Number)	Detailed Description of Source	FY 2026 FY 2027			
	Cash Balance-Unencumbered				
Federal Fund TOTAL					

B. OTHER SPECIAL FUNDS (NON-FED'L)		(1) Actual Revenues FY 2025	(2) Estimated Revenues FY 2026	(3) Requested Revenues FY 2027
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	1,377,989	1,146,672	1,467,705
Architecture, Board of (3384800000)	Treasury	71,900	685,000	70,000
Other Special Fund TOTAL		1,449,889	1,831,672	1,537,705

SECTIONS S + A + B TOTAL	1,449,889	1,831,672	1,537,705
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C. TREASURY FUND/BANK ACCOUNTS *	Fund/Account Number	Name of Bank (If Applicable)	(1) Reconciled Balance as of 6/30/25	(2) Balance as of 6/30/26	(3) Balance as of 6/30/27
Name of Fund/Account					
Architecture, Board of	3384800000	Treasury	71,900	685,000	70,000

* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL AND TREASURY
FUND/BANK ACCOUNTS**

Board of Architecture (848-00)

Name of Agency

OTHER SPECIAL FUNDS

The Board's revenue and only source of funding is from the fees and fines collected by the Board from applicants and registrants. During FY25, the Board's income was \$71,900. The estimated income for FY26 is \$685,000, and it is \$70,000 for FY27.

IMPORTANT REMINDER: The Board has a two-year income cycle. About 90% of the Board's income is generated by license renewals in odd-numbered calendar years, which correlates to even-numbered fiscal years. Over this two-year cycle, the Board must maintain adequate cash for the non-renewal years (odd-numbered fiscal years), during which expenditures exceed income, when the balance in the special fund is at its low point.

Changes affecting fees/funding: The Board is not currently planning any fee increases. The Board's last fee increase was in July 2015, at which time the Board anticipated no additional fee increases for at least ten years. The removal of some interagency fees during this period has allowed the Board to extend the interval between fee increases.

TREASURY FUND / BANK

All monies collected through the mail and through the online E-Gov electronic process are deposited into the State Treasury. The Board no longer has a separate bank account for transferring funds to the State Treasury. The Board has a two-year income cycle. During the two-year cycle, around 90% of the the Board's revenue is generated in even-numbered fiscal years.

CONTINUATION AND EXPANDED TOTAL REQUEST

Board of Architecture (848-00)

SUMMARY OF ALL PROGRAMS

Name of Agency

Program

	FY 2025 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries,Wages & Fringe				172,363	172,363
Travel				19,181	19,181
Contractual Services				102,990	102,990
Commodities				7,719	7,719
Other Than Equipment					
Equipment				964	964
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				303,217	303,217
No. of Positions (FTE)				2.00	2.00

	FY 2026 Estimated				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries,Wages & Fringe				177,285	177,285
Travel				33,000	33,000
Contractual Services				142,682	142,682
Commodities				9,500	9,500
Other Than Equipment					
Equipment				1,500	1,500
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				363,967	363,967
No. of Positions (FTE)				2.00	2.00

	FY 2027 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries,Wages & Fringe				7,877	7,877
Travel				(5,000)	(5,000)
Contractual Services				1,279	1,279
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				4,156	4,156
No. of Positions (FTE)					

Note: FY2027 Total Request = FY2026 Estimated + FY2027 Incr(Decr) for Continuation + FY2027 Expansion/Reduction of Existing Activities + FY2027 New Activities.

CONTINUATION AND EXPANDED TOTAL REQUEST

Board of Architecture (848-00)

SUMMARY OF ALL PROGRAMS

Name of Agency	Program				
	FY 2027 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2027 New Activities (*)				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2027 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries,Wages & Fringe				185,162	185,162
Travel				28,000	28,000
Contractual Services				143,961	143,961
Commodities				9,500	9,500
Other Than Equipment					
Equipment				1,500	1,500
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				368,123	368,123
No. of Positions (FTE)				2.00	2.00

Note: FY2027 Total Request = FY2026 Estimated + FY2027 Incr(Decr) for Continuation + FY2027 Expansion/Reduction of Existing Activities + FY2027 New Activities.

SUMMARY OF PROGRAMS
FORM MBR-1-03sum

Board of Architecture (848-00)

Name of Agency

FUNDING REQUESTED FISCAL YEAR 2027

PROGRAM		GENERAL	ST. SUPP. SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1.	Licensure & Regulation				368,123	368,123
	Summary of All Programs				368,123	368,123

CONTINUATION AND EXPANDED REQUEST

Program 1 of 1

Board of Architecture (848-00)

Licensure & Regulation

Name of Agency

Program

	FY 2025 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries,Wages & Fringe				172,363	172,363
Travel				19,181	19,181
Contractual Services				102,990	102,990
Commodities				7,719	7,719
Other Than Equipment					
Equipment				964	964
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				303,217	303,217
No. of Positions (FTE)				2.00	2.00

	FY 2026 Estimated				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries,Wages & Fringe				177,285	177,285
Travel				33,000	33,000
Contractual Services				142,682	142,682
Commodities				9,500	9,500
Other Than Equipment					
Equipment				1,500	1,500
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				363,967	363,967
No. of Positions (FTE)				2.00	2.00

	FY 2027 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries,Wages & Fringe				7,877	7,877
Travel				(5,000)	(5,000)
Contractual Services				1,279	1,279
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				4,156	4,156
No. of Positions (FTE)					

Note: FY2027 Total Request = FY2026 Estimated + FY2027 Incr(Decr) for Continuation + FY2027 Expansion/Reduction of Existing Activities + FY2027 New Activities.

CONTINUATION AND EXPANDED REQUEST

Program 1 of 1

Board of Architecture (848-00)

Licensure & Regulation

Name of Agency

Program

	FY 2027 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2027 New Activities (*)				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2027 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries,Wages & Fringe				185,162	185,162
Travel				28,000	28,000
Contractual Services				143,961	143,961
Commodities				9,500	9,500
Other Than Equipment					
Equipment				1,500	1,500
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
Total				368,123	368,123
No. of Positions (FTE)				2.00	2.00

Note: FY2027 Total Request = FY2026 Estimated + FY2027 Incr(Decr) for Continuation + FY2027 Expansion/Reduction of Existing Activities + FY2027 New Activities.

PROGRAM DECISION UNITS

Board of Architecture				1 - Licensure & Regulation			
Name of Agency				Program Name			
	A	B	C	D	E	F	
EXPENDITURES	FY 2026 Appropriated	Escalations By DFA	Non-Recurring Items	Continuation of Services	Total Funding Change	FY 2027 Total Request	
SALARIES	177,285			7,877	7,877	185,162	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	177,285			7,877	7,877	185,162	
TRAVEL	33,000			(5,000)	(5,000)	28,000	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	33,000			(5,000)	(5,000)	28,000	
CONTRACTUAL	142,682			1,279	1,279	143,961	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	142,682			1,279	1,279	143,961	
COMMODITIES	9,500					9,500	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	9,500					9,500	
CAPTITAL-OTE							
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER							
EQUIPMENT	1,500					1,500	
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER	1,500					1,500	
VEHICLES							
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER							
WIRELESS DEV							
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER							
SUBSIDIES							
GENERAL							
ST. SUP. SPECIAL							
FEDERAL							
OTHER							
TOTAL	363,967			4,156	4,156	368,123	

FUNDING

GENERAL FUNDS							
ST. SUP. SPCL FUNDS							
FEDERAL FUNDS							
OTHER SP. FUNDS	363,967			4,156	4,156	368,123	
TOTAL	363,967			4,156	4,156	368,123	

POSITIONS

GENERAL FTE							
ST. SUP. SPCL. FTE							
FEDERAL FTE							
OTHER SP. FTE	2.00					2.00	
TOTAL	2.00					2.00	

PRIORITY LEVEL :

				1			
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PROGRAM NARRATIVE

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

Board of Architecture

1 - Licensure & Regulation

Name of Agency

Program Name

I. Program Description:

The mission of the Mississippi State Board of Architecture (MSBOA) is to serve the State of Mississippi by protecting and preserving the life, health and property of the Mississippians and others who live, work, and play in the built environment through the regulation of the professions of architecture, landscape architecture and certified interior design. This regulatory board is responsible for establishing and enforcing licensure standards for architects, landscape architects and certified interior designers. The Board is also tasked with regulation of these practices, which is accomplished through the disciplinary proceedings provided by law and through effective rules and regulations established by the Board.

Licensure and regulation of these professions is critical, as great harm could come to the public as a result of poor or negligent practice. A building failure or collapse, a blocked path to safely exit a building or space in an emergency, unsafe or nonexistent ADA entrances and exits, or unsafe circulatory routes are but a few examples of risks resulting from poorly designed buildings, interiors and outdoor spaces/project sites.

From a regulatory standpoint, the Board receives complaints from consumers, registrants and building officials regarding unlicensed practice, negligent practice, and unethical practice. Through an administrative hearing process overseen by the AG's office, and one which assures due process to the accused, the Board may take disciplinary or corrective action ranging from a monetary fine, to license probation, suspension or revocation. Absent the state's regulatory board, a wronged consumer's only recourse would be through the court system.

II. Program Objective:

Professional Licensing/Certification: Efficiently issue licenses and certificates to qualified individuals (Miss. Code Ann. Sections 73-1-1 et seq., 73-2-1 et seq., and 73-73-1 et seq.).

- Strive to ensure, through a thorough and efficient process and involvement in national regulatory and testing organizations, that any individual obtaining licensure, certification or renewal has the necessary skills and knowledge to practice.
- Establish and enforce appropriate requirements for education, experience and examination and administer a licensing system that ensures complete and accurate application review and licensure tracking.

Regulation and Enforcement: Strive to ensure through regulation and enforcement that registered design professionals protect the public's life, health and property (Miss. Code Ann. Sections 73-1-1 et seq., 73-2-1 et seq., and 73-73-1 et seq.).

- Establish and enforce regulatory standards of practice for registered architects, landscape architects, and certified interior designers, regulating in the least restrictive manner possible.
- Prevent violations by proactively educating licensees and certificate holders of practice requirements and standards.
- Protect consumers and users of the state's built environment by adopting relevant and current practice standards, disciplining violators through an open and fair complaint adjudication process, and promoting continued competency on the part of registrants through mandated continuing education.

Communications, Outreach and Organizational Effectiveness: Proactively educate interns, applicants, licensees, certificate holders, and other parties regarding registration and practice requirements and standards and provide exceptional customer service (Miss. Code Ann. Sections 73-1-1 et seq., 73-2-1 et seq., and 73-73-1 et seq.).

- Increase public and professional awareness of the Board's mission, activities, and services and enhance organizational effectiveness.
- Demonstrate a commitment to being fiscally responsible and responsive.

III. Current program activities as supported by the funding in Columns 6-15 (FY 2026 & FY 2027 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:**(D) Continuation of Services:**

The Board is requesting a slight increase (1.14%) from the amount appropriated for FY26 to allow for a 5% salary increase for Board staff in recognition of their exceptional performance and due to increases in rent, inter-agency and IT costs, and insurance fees. A portion of this increase is offset by slight decreases in travel and some contractual expenses. The Board's request will allow the continuation of the current slate of services.

PROGRAM NARRATIVE

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

Elements of Quality Program Design

For the Evaluation of Requests to Fund New Programs or New Activity in an Existing Program
(To Accompany Form MBR-1-03A)

PROGRAM PERFORMANCE MEASURES

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994

** 0.00 in the "APPRO" column may indicate the measure is not in the agency appropriations bill.*

Board of Architecture (848-00)

1 - Licensure & Regulation

Name of Agency

PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry on the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	FY 2025 APPRO	FY 2025 ACTUAL	FY 2026 ESTIMATED	FY 2027 PROJECTED
1 Outreach/Educational Presentations (Number of)	0.00	12.00	12.00	12.00
2 Complaints Received (Number of)	0.00	9.00	30.00	20.00
3 Number of New Licenses	0.00	117.00	120.00	130.00
4 Licenses/Certificates Renewed (Number of)	0.00	6.00	2,000.00	10.00
5 Licenses/Certificates Reinstated (Number of)	0.00	13.00	15.00	15.00
6 Add amount of fines assessed	0.00	2,500.00	10,000.00	5,000.00
7 Add amount of fines collected	0.00	2,500.00	10,000.00	5,000.00
8 Add number of continuing education audits conducted	0.00	0.00	100.00	2.00
9 Add number of inquiries answered	0.00	1,800.00	1,900.00	1,800.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	FY 2025 APPRO	FY 2025 ACTUAL	FY 2026 ESTIMATED	FY 2027 PROJECTED
1 Accepted continuing education audits (%)	0.00	0.00	95.00	95.00
2 Renewals processed online (%)	0.00	100.00	95.00	100.00
3 New applications processed online (%) (does not include architects and landscape architects initially licensed by examination as these are manual/hard copy only)	0.00	100.00	95.00	95.00
4 Completed applications, free of eligibility issues, processed within 3 weeks (%) (available in FY18)	0.00	98.00	95.00	95.00
5 Add average length of time to resolution of documented complaints (in business days)	0.00	111.00	180.00	180.00
6 Add % of customers satisfied with the level of service provided	0.00	99.00	90.00	90.00
7 Add % of revenue budget collected	0.00	103.00	100.00	100.00
8 Add % of expenditure budget spent	0.00	84.00	100.00	100.00
9 Add % of Board/Committee members and staff actively engaged in national regulatory organizations as committee members or in leadership roles	0.00	29.00	25.00	25.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	FY 2025 APPRO	FY 2025 ACTUAL	FY 2026 ESTIMATED	FY 2027 PROJECTED
1 Add number of complaints resolved	0.00	7.00	30.00	20.00
2 Active registrants at fiscal year-end (Number of)	0.00	2,229.00	2,100.00	2,200.00

Board of Architecture (848-00)

	Fiscal Year 2026 Funding			FY 2026 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	

Program Name: (1) Licensure & Regulation				
General				
State Support Special				
Federal				
Other Special	363,967		363,967	
TOTAL	363,967		363,967	
Narrative Explanation:				

Program Name: (99) Summary of All Programs					
	General				
	State Support Special				
	Federal				
	Other Special	363,967		363,967	
	TOTAL	363,967		363,967	

MISSISSIPPI STATE BOARD OF ARCHITECTURE MEMBERS

Board of Architecture (848-00)

Name of Agency

A. Explain Rate and manner in which board members are reimbursed:

Members receive \$40.00 per day for per diem, plus actual travel costs, in accordance with State Travel Policies.

B. Estimated number of meetings FY 2026:

4 Board of Architecture (BOA) meetings, 4 Landscape Architecture Advisory Committee (LAAC) meetings, 2-3 Interior Design Advisory Committee (IDAC) meetings, and 2 hearings.

C. Board Members	City, Town, Residence	Appointed By	Date Appointed	Length of Term
1. BOA / Charles C. Barlow, Jr.	Jackson, MS	Governor	10/05/2021	5 years or until replaced
2. IDAC / Beth Miller	Louisville, MS	Governor	10/07/2021	5 years or until replaced
3. LAAC / Warren (Cory) Gallo	Starkville, MS	Governor	11/15/2021	5 years or until replaced
4. BOA / Larry Bishop	Brandon, MS	Governor	06/01/2022	5 years or until replaced
5. LAAC / Robert Mercier	Tupelo, MS	Governor	10/04/2022	5 years or until replaced
6. IDAC / Demmie Dunaway	Clinton, MS	Governor	01/17/2023	5 years or until replaced
7. IDAC / Jessica Cecil	Ocean Springs, MS	Governor	01/17/2023	5 years or until replaced
8. BOA / Leigh Jaunsen	Ocean Springs, MS	Governor	06/02/2023	5 years or until replaced
9. IDAC / Timothy Geddie	Jackson, MS	Governor	06/02/2023	5 years or until replaced
10. LAAC / Alan Hoops	Madison, MS	Governor	07/01/2023	5 years or until replaced
11. BOA / Richard McNeel	Jackson, MS	Governor	05/31/2024	5 years or until replaced
12. IDAC / Paula DeYoung	Clinton, MS	Governor	06/01/2024	5 years or until replaced
13. LAAC / Brantley Snipes	Greenwood, MS	Governor	07/01/2024	5 years or until replaced
14. BOA / Bradford Jones	Biloxi, MS	Governor	06/02/2025	5 years or until replaced
15. LAAC / Jon Milstead	Tupelo, MS	Governor	08/01/2025	5 years or until replaced

Identify Statutory Authority (Code Section or Executive Order Number)*

73-1-1 through 71-1-43; 73-2-1 through 73-2-27; and 73-73-1 through 73-73-35

*If Executive Order, please attach copy.

**SCHEDULE B
CONTRACTUAL SERVICES**

Board of Architecture (848-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2025	(2) Estimated Expenses FY Ending June 30, 2026	(3) Requested for FY Ending June 30, 2027
A. Tuition, Rewards & Awards (61050xxx-61080xxx)			
61060000 Employee Training		500	
61070000 Travel Related Registration Fees	5,990		
Total	5,990	500	
B. Transportation & Utilities (61100xxx-61200xxx)			
61100000 Transport of Goods		150	150
61110000 Postage	1,614	1,800	1,800
Total	1,614	1,950	1,950
D. Rents (61400xxx-61490xxx)			
61400000 Building and Floor Space Rent	24,897	21,500	27,846
61420000 Equipment Rental	2,810	2,900	2,900
Total	27,707	24,400	30,746
E. Repairs & Service (61500xxx)			
61600000 Inter-Agency Fees	7,687	7,000	7,500
Total	7,687	7,000	7,500
F. Fees, Professional & Other Services (6161xxxx-61699xxx)			
61650000 Engineering Services		3,000	3,000
61655000 Architectural Services		4,000	4,000
61670000 Legal Services	16,245	40,000	35,000
61690000 Fees and Services	11,700	21,775	21,775
61695000 Professional Fees and Services-Travel	6,021	6,212	6,000
Total	33,966	74,987	69,775
G. Other Contractual Services (61700xxx-61790xxx, 61900xxx)			
61700000 Insurance Fees	1,870	1,500	1,900
61710000 Membership Dues	13,090	13,145	13,290
61715000 Trade Subscriptions		200	
61900000 Pcard Contractual	1,919	8,000	3,000
Total	16,879	22,845	18,190
H. Information Technology (61800xxx-61890xxx)			
61830000 IT Prof - Outside Vendor	7,143	7,000	7,800
61848000 Maintain IT Equip - Outside Vendor		500	

SCHEDULE B
CONTRACTUAL SERVICES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2025	(2) Estimated Expenses FY Ending June 30, 2026	(3) Requested for FY Ending June 30, 2027
61850000 ITS Payments	2,004	3,500	8,000
Total	9,147	11,000	15,800
Grand Total <i>(Enter on Line 1-B of Form MBR-1)</i>	102,990	142,682	143,961
Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	102,990	142,682	143,961
Total Funds	102,990	142,682	143,961

**SCHEDULE C
COMMODITIES**

Board of Architecture (848-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2025	(2) Estimated Expenses FY Ending June 30, 2026	(3) Requested for FY Ending June 30, 2027
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B. Printing & Office Supplies & Materials (62010xxx, 62085xxx, 62100xxx, 62125xxx, 62400xxx)			
62085000 Office Supplies	835	2,000	1,000
Total	835	2,000	1,000

E. Other Supplies & Materials (62005xxx, 62015xxx, 62020xxx, 62035xxx, 62040xxx, 62045xxx, 62060xxx, 62065xxx, 62075xxx-62080xxx, 62090xxx, 62115xxx, 62135xxx, 62140xxx, 62405xxx, 62415xxx, 62500xxx-62999xxx)			
62040000 Food-Business Meeting	4,526	3,500	5,000
62065000 Kitchen, Cafe and Dining (Dining Supplies)	675		
62075000 Lawn and Garden Supply (Flowers for New Licensee Ceremony)	200		
62415000 Computer and Computer Equipment	100		
62900000 Pcard Commodity	1,383	4,000	3,500
Total	6,884	7,500	8,500

Grand Total (Enter on Line 1-C of Form MBR-1)	7,719	9,500	9,500
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Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	7,719	9,500	9,500
Total Funds	7,719	9,500	9,500

SCHEDULE D-1
CAPITAL OUTLAY
OTHER THAN EQUIPMENT

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2025	(2) Estimated Expenses FY Ending June 30, 2026	(3) Requested for FY Ending June 30, 2027
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Grand Total <i>(Enter on Line 1-D-1 of Form MBR-1)</i>			
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Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

**SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT**

Board of Architecture (848-00)

Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2025		Est. FY Ending June 30, 2026		Req. FY Ending June 30, 2027	
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Total Cost

D. IT/IS Equipment (DP & Telecommunications) (63200xxx)						
Computers/Equipment	1	964	1	1,500	1	1,500
Total		964		1,500		1,500

Grand Total <i>(Enter on Line 1-D-2 of Form MBR-1)</i>		964		1,500		1,500
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Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	964	1,500	1,500
Total Funds	964	1,500	1,500

SCHEDULE D-3
PASSENGER/WORK VEHICLES

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory June 30, 2025	Act. FY Ending June 30, 2025		Est. FY Ending June 30, 2026		Req. FY Ending June 30, 2027	
		No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Total Cost

GRAND TOTAL			
(Enter on Line 1-D-3 of Form MBR-1)			

Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

SCHEDULE D-4
WIRELESS COMMUNICATION DEVICES

Board of Architecture (848-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2025	Act. FY Ending June 30, 2025		Est. FY Ending June 30, 2026		Req. FY Ending June 30, 2027	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost

Grand Total <i>(Enter on Line 1-D-4 of Form MBR-1)</i>			
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Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

SCHEDULE E
SUBSIDIES, LOANS & GRANTS

Board of Architecture (848-00)
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2025	(2) Estimated Expenses FY Ending June 30, 2026	(3) Requested for FY Ending June 30, 2027
Grand Total <i>(Enter on Line 1-E of Form MBR-1)</i>			
Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
Total Funds			

NARRATIVE
2027 BUDGET REQUEST

Board of Architecture (848-00)

Name of Agency

The Board's single program is Licensure and Regulation, with the basic mission of protecting the public's life, health and property. The Board serves the public through the licensure of architects and landscape architects, and through the certification of interior designers, as well as regulation of all three professions. The Board has a full-time staff of two, and is supported by a contracted investigator and legal counsel. In addition, there are 5 board members (architects), 5 landscape architect committee members and 5 interior design committee members. The Board is diligent in its efforts to be proactive, professional, effective and fiscally responsible with the funds it collects through this program. The Board is funded entirely through licensure fees and regulatory fines, with no funds from the general fund.

The Board is requesting a slight increase (1.14%) from the amount appropriated for FY26 to allow for a 5% salary increase for Board staff in recognition of their exceptional performance and due to increases in rent, inter-agency and IT costs, and insurance fees. A portion of this increase is offset by slight decreases in travel and some contractual expenses. The Board's request will allow the continuation of the current slate of services.

More details regarding the Board's program objectives are provided in section 9-1, Program Narrative.

OUT-OF-STATE TRAVEL
FISCAL YEAR 2027

Board of Architecture (848-00)

Name of Agency

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2025 on Form Mbr-1, line 1.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source
Alan Hoops	Gulf Shores AL	ASLA Twin States Conference Landscape Architecture	29	3384800000
Alan Hoops	Buffalo NY	CLARB Annual Meeting Lanscape Architecture	2,064	3384800000
Bradford Jones	Scottsdale AZ	NCARB Annual Meeting Architecture	1,183	3384800000
Charles Barlow	Gulf Shores AL	AIA MS Convention Architecture	344	3384800000
Charles Barlow	Scottsdale AZ	NCARB Annual Meeting Architecture	2,609	3384800000
John Cothron	Gulf Shores AL	AIA MS Convention Architecture	424	3384800000
John Cothron	Gulf Shores AL	ASLA Twin States Conference Landscape Architecture	750	3384800000
John Cothron	Chicago IL	CIDQ Annual Meeting Interior Design	692	3384800000
Larry Bishop	Scottsdale AZ	NCARB Annual Meeting Architecture	17	3384800000
Leigh Jaunsen	Philadelphia PA	NCARB Regional Summit Architecture	1,396	3384800000
Leigh Jaunsen	Scottsdale AZ	NCARB Annual Meeting Architecture	1,728	3384800000
Richard McNeel	Scottsdale AZ	NCARB Annual Meeting Architecture	17	3384800000
Warren Gallo	Gulf Shores AL	ASLA Twin States Conference Landscape Architecture	33	3384800000
Total Out of State Cost			\$ 11,286	

FEES, PROFESSIONAL AND OTHER SERVICES

Board of Architecture (848-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2025	(2) Estimated Expenses FY Ending June 30, 2026	(3) Requested Expenses FY Ending June 30, 2027	Fund Source
61650000 Engineering Services					
Engineering Services/Expert Witness					
Comp. Rate: \$200 per hour	No		3,000	3,000	3384800000
Total 61650000 Engineering Services			3,000	3,000	
61655000 Architectural Services					
Architectural Services/Expert Witness					
Comp. Rate: \$200 per hour	No		4,000	4,000	3384800000
Total 61655000 Architectural Services			4,000	4,000	
61670000 Legal Services					
Andrew Kilpatrick/Legal Services					
Comp. Rate: \$125 per hour	No	16,245	40,000	35,000	3384800000
Total 61670000 Legal Services		16,245	40,000	35,000	
61690000 Fees and Services					
AIA/Educational					
Comp. Rate: \$1,500	No		1,500	1,500	3384800000
ASLA/Educational					
Comp. Rate: \$975	No		975	975	3384800000
Calligraphy Services/License Certificates					
Comp. Rate: \$4.00 per certificate	No	584	600	600	3384800000
Miscellaneous Prof Fees/Professional Services					
Comp. Rate: \$35-100 per hour	No	1,066	700	700	3384800000
MPC Investigations/Investigations/Professional					
Comp. Rate: \$60 per hour	Yes	10,050	18,000	18,000	3384800000
Total 61690000 Fees and Services		11,700	21,775	21,775	
61695000 Professional Fees and Services-Travel					
Professional Travel Reimbursement/Professional Services					
Comp. Rate: \$1-500 per day	Yes	6,021	6,212	6,000	3384800000
Total 61695000 Professional Fees and Services-Travel		6,021	6,212	6,000	
GRAND TOTAL		33,966	74,987	69,775	

VEHICLE PURCHASE DETAILS

Board of Architecture (848-00)

Name of Agency

Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	Replacement Or New?	FY2027 Req. Cost
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TOTAL VEHICLE REQUEST

**VEHICLE INVENTORY
AS OF JUNE 30, 2025**

Board of Architecture (848-00)

Name of Agency

Vehicle Type	Vehicle Description	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage on 6-30-2025	Average Miles per Year	Replacement Proposed	
									FY2026	FY2027

VEHICLE POOL MEMBER LIST
2027 BUDGET REQUEST

Board of Architecture (848-00)

Name of Agency

**PRIORITY OF DECISION UNITS
FISCAL YEAR 2027**

Board of Architecture (848-00)

Name of Agency

Program	Decision Unit	Object	Amount
Priority # 1			
	Program # 1: Licensure & Regulation		
	Continuation of Services		
		Salaries	7,877
		Travel	(5,000)
		Contractual	1,279
		Totals	4,156
		Other Special Funds	4,156

CAPITAL LEASES

Board of Architecture (848-00)

Name of Agency

VENDOR/ ITEM LEASED	Original Date of Lease	Original No. of Months of Lease	No. of Months Remaining on 6-30-25	Last Payment Date	Interest Rate	Amount of Each Payment			Total of Payments To Be Made					
						Actual FY 2025			Estimated FY 2026			Requested FY 2027		
						Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total

Summary of 3% General Fund Program Reduction to FY 2026 Appropriated Funding by Major Object

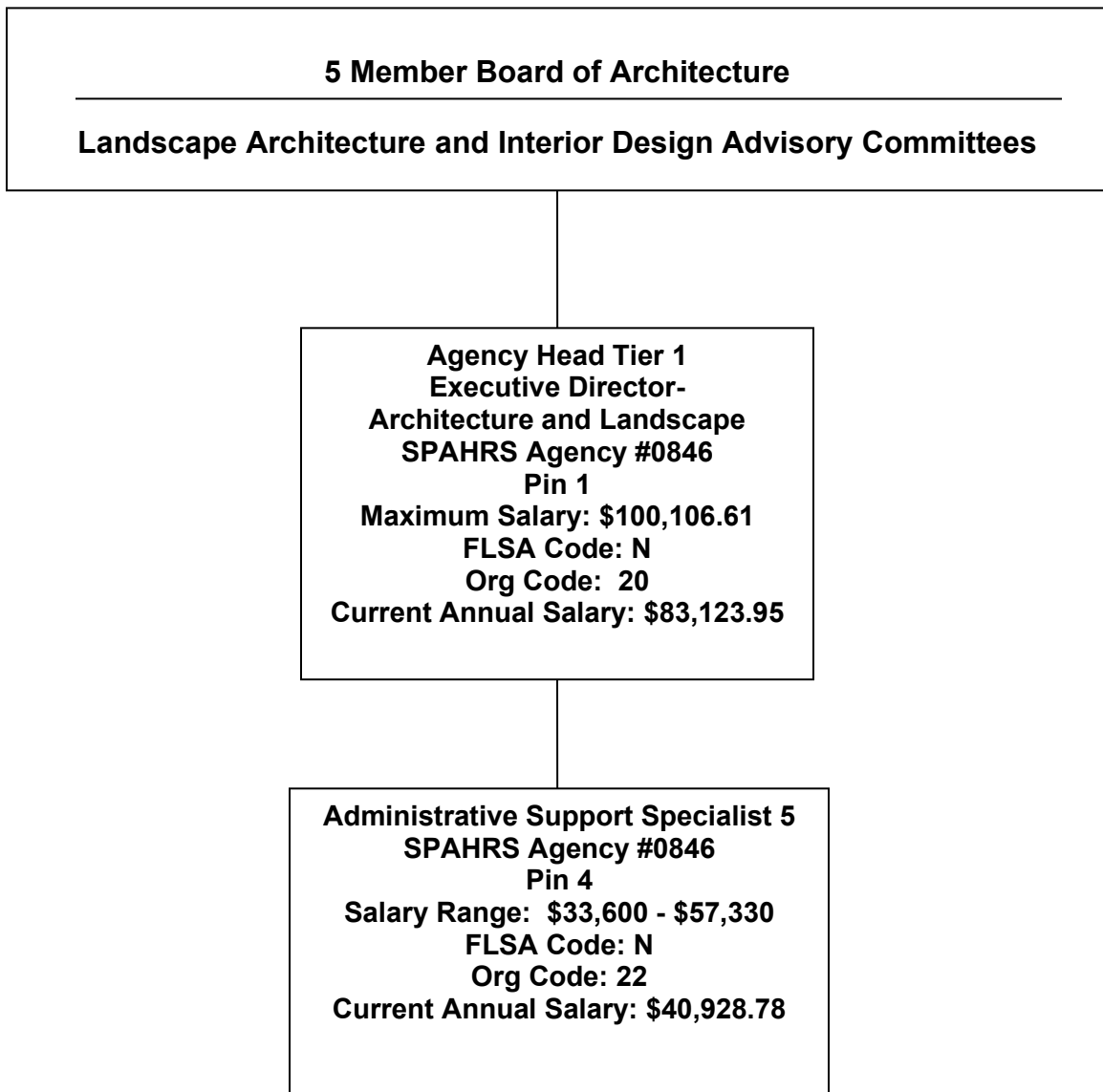
Board of Architecture (848-00)

Name of Agency

Major Object	FY2026 General Fund Reduction	EFFECT ON FY2026 STATE SUPPORT SPECIAL FUNDS	EFFECT ON FY2026 FEDERAL FUNDS	EFFECT ON FY2026 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
SALARIES, WAGES, FRINGE					
TRAVEL					
CONTRACTUAL					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVS.					
SUBSIDIES, LOANS, ETC					
TOTALS					

ORGANIZATIONAL CHART

Board of Architecture
Landscape Architecture Advisory Committee
Interior Design Advisory Committee
2 Professional Parkway #2B
Ridgeland, MS 39157
Agency: 0846
Fund: 3384800000
Page 1 of 1
Prepared by John Cothron



Agency Revenue Source Report - FY2025 Data

As Required by HB 831, 2015 Legislative Session

And SB 2387, 2016 Legislative Session

***PLEASE COMPLETE PAGE 2**

Agency Name

Mississippi State Board of Architecture

Agency LBO Number

848-00

Budget Year

2025

State Support Sources

General Funds

Amount Received

\$ -

State Support Special Funds

Education Enhancement Funds

Amount Received

\$ -

Health Care Expendable Funds

\$ -

Tobacco Control Funds

\$ -

Capital Expense Funds

\$ -

Working Cash Reserve Funds

\$ -

BP Settlement Fund

\$ -

Gulf Coast Restoration Fund

\$ -

Coronavirus SFR Fund

\$ -

Coronavirus SFR Lost Revenue Fund

\$ -

List all Federal Funds at its most specific level, such as an office or division, include name of grant, grantor, not the federal department.

Federal Funds

Fund Name	Fund Number	Action or results promised in order to receive funds	Amount Received	FY End Balance
Federal Fund #1			\$ -	\$ -
Federal Fund #2			\$ -	\$ -
Federal Fund #3			\$ -	\$ -
Federal Fund #4			\$ -	\$ -

Description of any Maintenance of Effort agreements entered into with any federal agency or subdivision thereof

Add Rows for Additional Federal Funds

Budgeted Special Funds

Fund Name	Fund Number	Created in Statute or by Agency?	Statute Fund Created	Amount Received	FY End Balance
ARCHITECTURE, BD OF	3384800000	Statute	73-1-43	\$ 71,900.00	\$ 1,146,672.00
Total Special Fund Revenue				\$ 71,900.00	

Add Rows for Additional Special Funds

Revenue from Tax, Fine or Fee Assessed

Licensure and Regulation

Amount Assessed*

\$ 71,900.00

Fund Deposited: 3384800000

Amount Collected	\$ 71,900.00
Derived From (subtotals):	
<i>Licensure Application Fees</i>	\$ 59,750.00
<i>Renewal and Reinstatement Fees</i>	\$ 9,150.00
<i>Fines and Penalties</i>	\$ 2,500.00
<i>Other Fees</i>	\$ 500.00
Authority to Collect (Code Section)	73-1-1 et al., 73-2-1 et al., 73-73-1 et al.
Method of Determining Assessment	Board sets fees within parameters of law.
Method of Collection	Collected at time of payment.
Amt. & Purpose for which Expended	
Purpose	Amount
Agency Operations	\$ 303,217.00
	\$ -
	\$ -
Amount Transferred to General Fund	\$ -
Authority for Transfer to General Fund	
Amount Transferred to Other Entity	\$ -
Authority for Transfer to Other Entity	
Name of Other Entity	

**See fee schedule on next page. The Board has a two-year license renewal cycle, thus 90% of its income over the two-year period is generated in even-numbered fiscal years.*

Additional Fund Data including Non-Budgeted Funds
Please include all funds held within MAGIC

#	Fund Name	Fund Number	Created in Statute or by Agency?	MS Code that created Fund	Are there Fund Restrictions? (Y/N)	List Fund Restrictions and/or MS Code Section	Does the Fund Collect Interest? (Y/N)	Interest Collected	Is the Interest Retained or Transferred?	If Interest is Transferred	
										Fund Name	Fund Number
1	ARCHITECTURE, BD OF	3384800000	Statute	73-1-43	Y	Funds shall be expended only pursuant to appropriation approved by the legislature and as provided by law (MS Code 73-1-43)	N	\$ -			
2	Fund #2							\$ -			
3	Fund #3							\$ -			
4	Fund #4							\$ -			

Add Rows for Additional Funds

Can any of the funds be closed or combined with another fund? No

Closed fund: If applicable complete the following:

#	Fund Name Closing	Fund Number Closing	Reason the fund(s) can be Closed?	Code Section(s) to be Amended or Repealed?
1				
2				
3				

Combined funds: If applicable complete the following:

#	Fund Name Closing	Fund Number Closing	Fund Name Combined with	Fund Number Combined with			Code Section(s) to be Amended or Repealed?	Reason the fund(s) can be Combined?	Code Section(s) to be Amended or Repealed?
1									
2									
3									

Does the agency have a fund created by legislation without an associated fund created in the State Treasury? No

If applicable complete the following:

#	Code Section	Name of Fund	Reason the fund was not created?	Can the Code Section(s) be Repealed?
1				
2				
3				

MSBOA FEE SCHEDULE**AMOUNT****RESIDENT (IN-STATE) FEES**

ARCHITECT IN STATE INITIAL REG FEE	\$275.00
ARCHITECT IN STATE RECIPROCAL REG FEE	\$275.00
ARCHITECT IN STATE LIC RENEWAL/BIENNIAL (2 YR)	\$275.00
ARCHITECT IN STATE LIC RENEWAL/MONTHLY LATE FEE	\$5.00
ARCHITECT IN STATE REINSTATE FEE	\$600.00
LAND ARCH IN STATE INITIAL REG FEE	\$125.00
LAND ARCH IN STATE LIC RECIPROCAL FEE	\$350.00
LAND ARCH IN STATE LIC RENEWAL/BIENNIAL (2 YR) FEE	\$200.00
LAND ARCH IN STATE LIC RENEW/MONTHLY LATE FEE	\$5.00
LAND ARCH IN STATE LIC REINSTATE FEE	\$275.00
INTERIOR DESIGNER IN STATE CERTIFICATION FEE	\$175.00
INTERIOR DESIGNER IN STATE RENEWAL/BIENNIAL (2 YR) FEE	\$250.00
INTERIOR DESIGNER IN STATE RENEW/MONTHLY LATE FEE	\$5.00
INTERIOR DESIGNER IN STATE REINSTATEMENT FEE	\$550.00

NON-RESIDENT (OUT-OF-STATE) FEES

ARCHITECT OUT OF STATE INITIAL REG FEE	\$450.00
ARCHITECT OUT OF STATE RECIP REG FEE	\$450.00
ARCHITECT OUT OF STATE LIC RENEWAL/BIENNIAL (2 YR) FEE	\$350.00
ARCHITECT OUT OF STATE LIC RENEWAL/MONTHLY LATE	\$5.00
ARCHITECT OUT OF STATE REINSTATEMENT FEE	\$600.00
LAND ARCH OUT OF STATE INITIAL REG	\$125.00
LAND ARCH OUT STATE LIC RECIPROCAL FEE	\$350.00
LAND ARCH OUT OF STATE LIC RENEWAL/BIENNIAL (2 YR) FEE	\$200.00
LAND ARCH OUT OF STATE LIC RENEW/MONTHLY LATE FE	\$5.00
LAND ARCH OUT STATE LIC REINSTATE FEE	\$275.00
INTERIOR DESIGNER OUT OF STATE CERTIFICATION FEE	\$175.00
INTERIOR DESIGNER OUT OF STATE RENEWAL/BIENNIAL (2 YR) FEES	\$250.00
INTERIOR DESIGNER OUT OF STATE RENEW/MONTHLY LATE FEE	\$5.00
INTERIOR DESIGNER OUT OF STATE REINSTATEMENT FEES	\$550.00

MSBOA, LAAC and IDAC FINES AND PENALTIES

Per 73-1-29, 73-2-16 and 73-73-31, the Board may levy fines	\$100-\$5000
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Fiscal Year 2027 - SPB HR Budget Request Form

Agency Name: Mississippi State Board of Architecture

Agency Number: 848-00

Line Item Requests	Quantity	Total Salary	Total Fringe	Total Need
Total Additional Headcount Need	0	\$0.00	\$0.00	\$0.00
Total Title Change Need	0	\$0.00	\$0.00	\$0.00
Total Salary Progression Need	2	\$6,202.64	\$1,674.71	\$7,877.35
Total Equity Adjustment Need	0	\$0.00	\$0.00	\$0.00
Total Labor Market Change Need	0	\$0.00	\$0.00	\$0.00
Total SPB Budget Request	2	\$6,202.64	\$1,674.71	\$7,877.35

Headcount Increase

*This request is for additional authorized headcounts the agency anticipates hiring in the upcoming fiscal year. Requested increases should only be included if the agency can not meet the staffing needs with the current vacancy compliance headcounts and funding.

Title	Reason	Quantity	Total Salary	Total Fringe	Total Need
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total Additional Headcount Need		0	\$0.00	\$0.00	\$0.00

Title Changes

*Group similar requests for similar reasons

Old Title	New Title	Quantity	Increase Amt	Fringe	Total Need
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total Title Change Need		0	\$0.00	\$0.00	\$0.00

In-Range Adjustments - Salary Progression

*Group similar requests for similar reasons

Current Title	Reason	Quantity	Increase Amt	Fringe	Total Need
EXEC DIR-ARCH AND LAND BOARD	Performance; job mastery	1	\$4,156.20	\$1,122.17	\$5,278.37
ADMIN SUPPORT SPECIALIST 5	Performance; job mastery	1	\$2,046.44	\$552.54	\$2,598.98
					\$0.00
					\$0.00
					\$0.00
Total Salary Progression Need		2	\$6,202.64	\$1,674.71	\$7,877.35

In-Range Adjustments - Equity Adjustment

*Group similar requests for similar reasons

Current Title	Reason	Quantity	Increase Amt	Fringe	Total Need
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total Equity Adjustment Need		0	\$0.00	\$0.00	\$0.00

In-Range Adjustments - Immediate Labor Market Changes					
*Group similar requests for similar reasons					
Current Title	Reason	Quantity	Increase Amt	Fringe	Total Need
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total Labor Market Change Need		0	\$0.00	\$0.00	\$0.00

Vacancy Funding Change					
*This request should be the vacant headcount and funding the agency believes they will fill in the upcoming fiscal year. This should not be a request for new headcounts or funding over the current fiscal year appropriated salary amounts.					
Title	Reason	Quantity	Total Salary	Total Fringe	Total Need
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total Vacancy Funding Change		0	\$0.00	\$0.00	\$0.00

**MISSISSIPPI STATE PERSONNEL BOARD
HUMAN RESOURCES NEEDS NARRATIVE
FOR FISCAL YEAR 2027**

AGENCY NAME/NUMBER: Mississippi State Board of Architecture/848-00

In-Range Adjustments – Salary Progression (5%)

The Mississippi State Board of Architecture is requesting an increase in personal services in order to raise the salaries of the Executive Director and the Administrative Support Specialist by 5% in recognition of their exceptional performance and job mastery. Specific justification for each position follows:

Executive Director-Arch and Landscape Board

A recent salary survey has determined that the average salary for similar positions in the four surrounding states is \$96,364 (see chart below). The increase requested will raise the Executive Director's salary by 5% to \$87,280.15 (excluding fringe), which will place his salary closer to this average. The current maximum salary for the agency head is \$100,106.61. The total increase requested with fringe is \$5,278.37.

Executive Director Salaries (updated June 2025)	
<i>Boards regulating architects</i>	
Alabama	\$ 93,096
Arkansas	\$ 85,134
Louisiana	\$ 99,764
Tennessee	\$ 107,460
Average	\$ 96,364

Administrative Support Specialist 5

The Administrative Support Specialist position is critical to the Board's operations as this individual is responsible for a host of duties, including the processing of applications for registration, processing of contracts and invoices in MAGIC, preparing payroll and travel expense documentation, monitoring agency revenue and expenditures, assisting with meeting preparations, communicating with applicants, registrants, and the public, and providing executive administrative support to an agency head. The individual in this position has received successful performance review ratings since her hire by the agency in 2021.

The salary range for this position is \$33,600 - \$57,330, and the current annual salary is set at \$40,928.78. With the 5% increase, the new annual salary for the position will be \$42,975.22 (excluding fringe), which is below the current market rate of \$45,864.00. The total increase requested with fringe is \$2,598.98.

The total cost of all in-range adjustments is \$7,877.35 (including fringe). A portion of this increase will be offset by a slight decrease in the travel expenses category, resulting in only a slight increase of 1.14% to the Board's total appropriation.

Your consideration of this request is greatly appreciated.