

**MISSISSIPPI STATE BOARD OF ARCHITECTURE
INTERIOR DESIGN ADVISORY COMMITTEE
RULES AND REGULATIONS**

Final Rules Proposed November 17, 2021; Effective April 28, 2022

CLEAN

Title 30, Part 203, Chapter 2: Applications for Examination and Certification

Rule 2.4 Certification of Members of the Military, Spouses and Dependents of Members of the Military, and Persons Who Establish Residence in This State.

- A. Notwithstanding any other provision of law or the Rules and Regulations of the Board, the IDAC shall issue a certificate to an applicant who is a member of the military, an applicant who is married to or is a dependent of a member of the military, or a person who establishes residence in this state, if, upon application to the IDAC, the applicant satisfies the following conditions:
1. The applicant has been awarded a military occupational specialty in interior design, completed a military program of training, completed testing or equivalent training and experience, and performed in the occupational specialty; or
 2. The applicant holds a current and valid interior designer license or certificate in another state, has held this license or certificate from the occupational licensing board in the other state for at least one (1) year, and, in the case of a person who establishes residence in this state, there were minimum education requirements and, if applicable, work experience and examination requirements in effect, and the other state verifies that the applicant met those requirements in order to be licensed or certified in that state; and
 3. The applicant has not committed any act in the other state that would have constituted grounds for refusal, suspension or revocation of an interior designer certificate in Mississippi at the time the act was committed, the occupational licensing board in the other state holds the applicant in good standing, and the applicant does not have a disqualifying criminal record as determined by the IDAC under Mississippi law; and
 4. The applicant did not surrender a license or certificate because of negligence or intentional misconduct related to the applicant's interior design work in another state; and
 5. The applicant does not have a complaint, allegation or investigation pending before an occupational licensing board or other board in another state that relates to unprofessional conduct or an alleged crime. If the applicant has a complaint, allegation or investigation pending, the IDAC shall not issue or deny a certificate to the applicant until the complaint, allegation or investigation is resolved, or the applicant otherwise satisfies the criteria for certification in Mississippi to the satisfaction of the IDAC; and
 6. The applicant pays all applicable fees in Mississippi.

- B. Notwithstanding any other law or the Rules and Regulations of the Board, the IDAC shall issue a certificate to an applicant who is a member of the military, an applicant who is married to or is a dependent of a member of the military, or a person who establishes residence in this state upon application based on work experience in another state, if all the following apply:
1. The applicant worked in a state that does not use a license, certificate, or registration to regulate interior design; and
 2. The applicant worked for at least three (3) years in the practice of interior design; and
 3. The applicant satisfies the provisions of paragraphs (3) through (6) of subsection (A) of this rule.
- C. To demonstrate the above requirements, applicants shall furnish the following documents to the IDAC:
1. Applicants awarded a military occupational specialty in interior design shall provide:
 - a. proof that the applicant is a member of the military or a military spouse or dependent; and
 - b. an official CIDQ Record or official military documents describing the content, nature, and requirements of the military training program in interior design and evidence of the applicant completing and passing such program; and
 - c. a sworn statement or statements by superior officers of the applicant attesting that the applicant has satisfactorily engaged in the active practice of interior design in the military; and
 - d. a description of interior design projects completed by the applicant and samples of contract documents prepared by the applicant; and
 - e. official military documents showing that the applicant received an honorable discharge from the military (if applicable); and
 - f. other documentation consistent with *Miss. Code Ann. §73-50-1* which may be requested by the IDAC to verify the applicant's training and experience.
 2. Applicants holding a current and valid license or certificate in another state shall provide:
 - a. proof that the applicant is a member of the military or a military spouse or dependent; or
 - b. proof of residency in Mississippi, to be demonstrated by one (1) of the following:
 - i. State-issued identification card; or
 - ii. Current Mississippi residential utility bill with the applicant's name and address; or

- iii. Documentation of the applicant’s current ownership, or current lease of a residence in Mississippi; or
 - iv. Documentation of current in-state employment or notarized letter of promise of employment of the applicant or his or her spouse; or
 - v. Any verifiable documentation demonstrating Mississippi residency.
- c. an official CIDQ Record, or an official record from the state of licensure or certification, describing the applicant’s qualifications and verifying completion of the state’s education, experience, and examination requirements; and
 - d. an official CIDQ Record, or an official record from the state of licensure or certification, verifying that the applicant has held this license or certificate from the occupational licensing board in the other state for at least one (1) year and holds the applicant in good standing; and
 - e. other documentation consistent with *Miss. Code Ann.* §§73-50-1 and 73-50-2 which may be requested by the IDAC to verify the applicant’s education, experience, and examination.
3. Applicants applying based on work experience in another state that does not use a license, certificate, or registration to regulate interior design shall provide:
- a. proof that the applicant is a member of the military or a military spouse or dependent; and
 - b. sworn statements attesting that the applicant has satisfactorily engaged in the active practice of interior design for at least three (3) years preceding the date of the application; and
 - c. a description of interior design projects completed by the applicant and samples of contract documents prepared by the applicant; and
 - d. other documentation consistent with *Miss. Code Ann.* §§73-50-1 and 73-50-2 which may be requested by the IDAC to verify the applicant’s experience.
- D. The IDAC shall issue or deny the certificate to an applicant who is a member of the military, an applicant who is married to or is a dependent of a member of the military, or a person who establishes residence in this state, within one hundred twenty (120) days after receiving an application. If the application requires longer than two (2) weeks to process, the IDAC shall issue a temporary certification within thirty (30) days after receiving the application if the applicant submits an affidavit, under penalty of perjury, affirming that he or she satisfies the provisions of this rule. The applicant may use the title “Mississippi Certified Interior Designer” under the temporary certification until a certificate is granted, or until a notice to deny the certificate is issued. A temporary certification will expire in three hundred sixty-five (365) days after its issuance if the applicant fails to satisfy the requirements for certification in this rule.

Source: *Miss. Code Ann.* §§73-2-11, 73-50-1, and 73-50-2

Title 30, Part 203, Chapter 6: Miscellaneous Administrative Procedures

Rule 6.3 Board Operations.

- A. The IDAC is located at 2 Professional Parkway #2B, Ridgeland, MS 39157. The IDAC's telephone number is 601-856-4652. The IDAC's website address is www.msboa.ms.gov.
- B. The public may obtain a description of the IDAC organization and their general course and method of operation from the Rules and Regulations of the IDAC and by reviewing *Miss. Code Ann. §73-73-1 et seq.*
- C. The IDAC's rules and regulations are on file with the Mississippi Secretary of State, and may also be viewed on the IDAC's website, or a copy may be obtained by submitting a written request to the IDAC.

Source: *Miss. Code Ann. §73-73-25*

Rule 6.8 Disciplinary Actions

The IDAC shall follow the disciplinary procedures in the Rules and Regulations of the Mississippi State Board of Architecture (Title 30, Part 201, Chapter 5), to the extent that such Rules and Regulations are consistent with the Laws, Rules, and Regulations for certified interior designers.

Source: *Miss. Code Ann. §73-73-31*

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