

**MISSISSIPPI STATE BOARD OF ARCHITECTURE**  
**Minutes of a Regular Meeting**  
**April 12, 2023, 11:17 AM**  
**Mississippi State University, School of Architecture**  
**899 Collegeview St., 240 Giles Hall, Mississippi State, MS 39762**

**Members Present:** Charles Barlow, Jr., Larry Bishop, Leigh Jaunsen, Bradford Jones, Richard McNeel

**Others Present:** John Cothron, Jeremy Fretts (arrived at 1:20 PM), Andrew Kilpatrick, Jimmy Sullivan, Ellie Word

**With a quorum present, Mr. Jones called the meeting to order.**

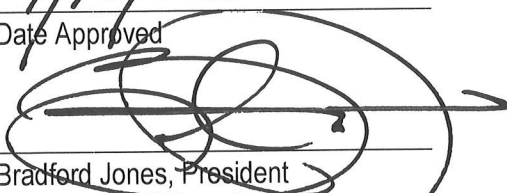
Agenda Item	Explanation	Actions Taken/Planned
1. Minutes		Motion was made by Ms. Jaunsen and seconded by Mr. Bishop to approve the Landscape Architecture Advisory Committee minutes from January 25, and April 5, 2023, and the Board of Architecture minutes from January 24, and February 14, 2023. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. Bishop and seconded by Ms. Jaunsen to approve certificates issued since the January 2023 meeting (attached). The motion passed unanimously.
3. Complaint #2020-5	Mr. Cothron provided an update on the complaint and members reviewed the respondent's response letter to the Board of Licensure for Professional Engineers and Surveyors (PEPLS).	Motion was made by Mr. McNeel and seconded by Mr. Barlow to (1) authorize Ms. Word to contact the attorney for the PEPLS Board to request the documents obtained by the PEPLS Board in the course of their investigation; (2) if necessary, submit a formal public records request to the PEPLS Board requesting the documents; and (3) if no response is received, issue a letter to the PEPLS Board requesting an independent code review of the project in question and offering to assist in funding this review. The motion passed unanimously.
4. Complaint #2022-14	Mr. Cothron provided an update on the complaint and noted that the investigation of the licensed architect of record is continuing.	Motion was made by Mr. Barlow and seconded by Mr. Bishop to close the investigation of the unlicensed respondent and continue the investigation of the architect of record for the project. The motion passed unanimously.
5. Complaint #2022-15	Ms. Word and Messrs. Cothron, Bishop, and Sullivan reported on the results of an informal conference held with the respondent and the respondent's attorney on March 28, 2023, which revealed several mitigating factors resulting in a revised recommendation.	Mr. Jones recused himself from discussion of this item.  Motion was made by Mr. Bishop and seconded by Ms. Jaunsen to accept the revised recommendation to issue a letter of warning to the respondent regarding the architect's primary duty to protect the public's life, health, and property and to take into account all applicable federal, state and local building laws and regulations when designing a project, advising the respondent to complete continuing education courses in building codes (particularly the NFPA 101 Life Safety Code), and remanding the case to the file to be re-opened if further violations of a similar nature occur. The motion passed 4-0.

6. Complaint #2023-1	Mr. Cothron and Mr. McNeel, who is serving as the reviewer of the complaint, provided a summary of the complaint, which is currently being investigated.	
7. Complaint #2023-2	Mr. Cothron provided a summary of the complaint, which is currently being investigated.	
8. Complaint #2023-3	Mr. Cothron reported on the results of the investigation into use of the title "architect."	Motion was made by Ms. Jaunsen and seconded by Mr. Bishop to issue a letter of education to the respondent regarding unlawful use of the title and close upon receiving assurance of compliance. The motion passed unanimously.
Jeremy Fretts, Assistant Vice President, Experience + Education for NCARB, joined the meeting.		
9. Greta Hansen Reciprocity Application	Members discussed the applicant's solicitation prior to licensure disclosure.	Motion was made by Mr. Bishop and seconded by Mr. McNeel to issue an intent to deny letter to Ms. Hansen for practicing architecture without a license with authority to propose a consent agreement providing for a public reprimand and a \$1,000 fine in lieu of denial of her application. The motion passed unanimously.
10. Legislative Report <ul style="list-style-type: none"> <li>Proposed Changes to § 73-1-19</li> </ul>	Mr. Cothron and Mr. Kilpatrick reviewed legislation impacting the Board, including legislation to amend <i>Miss. Code Ann.</i> § 73-1-19, which died in committee.	Members granted Mr. Kilpatrick authority to meet with Rep. Trey Lamar to discuss the personal liability language in the proposed legislation to amend <i>Miss. Code Ann.</i> § 73-1-19.  Ms. Word stated that her office is researching the personal liability of architects in the statutes of other states, the results of which should be available for the Board's review in July.  Mr. Cothron was asked to schedule a meeting with representatives from the PEPLS Board and the American Council of Engineering Companies of Mississippi (ACEC-MS) to discuss the proposed legislation to amend <i>Miss. Code Ann.</i> § 73-1-19 following Mr. Kilpatrick's meeting with Rep. Lamar and prior to the July Board meeting.
11. Executive Director's Report <ul style="list-style-type: none"> <li>Third Quarter FY 2023 Financial Report</li> </ul>	Mr. Cothron reported on administrative matters and reviewed the financial report for the third quarter of FY 2023.	
12. National Council of Architectural Registration Boards (NCARB) Updates	Members and staff serving in leadership roles or on committees provided brief updates on NCARB activities.	
13. NCARB Resolutions	Members reviewed draft resolutions presented at the NCARB Regional Summit in March.	
14. NCARB Elections	Members discussed candidates running for NCARB offices.	
15. Community College Course Acceptance	Mr. Fretts discussed acceptance of architectural courses completed at community colleges and other educational issues with the members.	

Mr. McNeel and Mr. Fretts departed from the meeting.		
16. Modifications to NCARB Education Standard	Members reviewed proposed modifications to the NCARB Education Standard.	
17. Enforcement of State Fire Prevention Code		Mr. Cothron noted that he will contact the Lieutenant Governor's office about setting up a meeting to discuss the Board's concerns and recommendations relative to codes enforcement in the state.
18. AG Opinion re: Adoption of Building Codes by the Town of Bay Springs	Ms. Word reported that the AG opinion has been removed from Westlaw and that she does not expect any further action to be taken.	
19. Survey re: Consultants and Solicitation Prior to Licensure	Members agreed to hold this item for discussion at the next meeting.	
20. Board Notifications	Members agreed to hold this item for discussion at the next meeting.	
21. Building Officials Association of Mississippi (BOAM) Summer Conference		Motion was made by Mr. Bishop and seconded by Mr. Barlow to designate Mr. Sullivan to attend the BOAM Summer Conference in Gulfport on June 12-16, 2023. The motion passed 4-0.
22. Meeting Schedule	July 18, 2023, was affirmed as the date of the next meeting. Members expressed a preference for meeting in Natchez, MS in October 2023.	

There being no further business, the meeting adjourned with unanimous consent at 3:28 PM.

7/18/23  
Date Approved

  
Bradford Jones, President

  
Larry Bishop, Secretary/Treasurer

  
Prepared by John Cothron, Executive Director, on 4/14/2023

Architect Certificates Issued for Approval			
Lic Number	Name	License Date	Method
5876	David Abrams	2/17/2023	RECIPROCITY
5873	John Barnett	2/9/2023	RECIPROCITY
5865	Jeff M. Certo	1/30/2023	RECIPROCITY
5883	Kevin Egan Conley	3/2/2023	RECIPROCITY
5889	Walker Thomas Dauzat	3/15/2023	RECIPROCITY
5894	Michael G. Domokur	3/28/2023	RECIPROCITY
5890	Andrew Robert Dorin	3/16/2023	RECIPROCITY
5884	Michael R. Fittz	3/9/2023	RECIPROCITY
5858	Thomas L. Ford	1/23/2023	RECIPROCITY
5880	Joseph Furwa	3/2/2023	RECIPROCITY
5864	Karl F. Guider	1/19/2023	RECIPROCITY
5878	Jacob B. Haasl	2/22/2023	EXAM
5885	Tobias D. Heddinghaus	3/9/2023	RECIPROCITY
4043	Robert W. Hoyt, Jr.	2/8/2023	REINSTATEMENT
5891	Robert Lee Johnson	3/20/2023	RECIPROCITY
5875	Joseph C. Knight	2/20/2023	RECIPROCITY
5024	George Lauderdale	3/16/2023	REINSTATEMENT
5867	Virginia Maggiore	2/2/2023	RECIPROCITY
5859	Aran A. McCarthy	1/18/2023	RECIPROCITY
5882	Peter W. Norris	3/9/2023	RECIPROCITY
5872	Timothy C. Ogburn	2/8/2023	RECIPROCITY
5892	Vanessa L. Ortega	3/28/2023	RECIPROCITY
5866	Michael J. Paxton	2/2/2023	RECIPROCITY
5879	Chinh Phan	2/22/2023	RECIPROCITY
5868	Anthony Ricciuti	2/8/2023	RECIPROCITY
5886	Amanda V. Speranza-Kelly	3/9/2023	RECIPROCITY
5881	Enrique Suarez, Jr.	3/2/2023	RECIPROCITY
5893	Michael T. Tabelaing	3/28/2023	RECIPROCITY
5887	John H. Tabor	3/9/2023	RECIPROCITY
5888	Michel Nguenkam Tchouaffe	3/9/2023	RECIPROCITY
5869	Denver L. Terrance	2/8/2023	RECIPROCITY
5871	Duncan E. Thomas	2/9/2023	EXAM
5874	Tan Vu	2/9/2023	RECIPROCITY
4652	Paul A. Walker	3/28/2023	REINSTATEMENT
5877	Christopher Weisberg	2/17/2023	RECIPROCITY
5863	Dillon Floyd Weitl	1/18/2023	RECIPROCITY
5870	Timothy M. Wiley	2/8/2023	RECIPROCITY