

MISSISSIPPI STATE BOARD OF ARCHITECTURE
Minutes of a Regular Meeting
August 11, 2021, 10:05 AM
Ridgeland, Mississippi

BOA Members Present: Larry Bishop, Leigh Jaunsen, Richard McNeel (arrived at 10:27 AM), Heath Perry

BOA Member Absent: Greg Durrell

Others Present: John Cothron, Andrew Kilpatrick, Jimmy Sullivan, Ellie Word

With a quorum present, Ms. Jaunsen, Secretary/Treasurer, called the meeting to order in Mr. McNeel's absence.

Agenda Item	Explanation	Actions Taken/Planned
1. Minutes		Motion was made by Mr. Bishop and seconded by Mr. Perry to approve minutes of the April 2021 Board of Architecture meeting and the July 2021 Interior Design Advisory Committee (IDAC) meeting. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. Perry and seconded by Mr. Bishop to approve certificates issued since the April 2021 meeting (attached). The motion passed unanimously.
3. Executive Director's Report	Mr. Cothron reported on administrative matters and reviewed the financial report for the fourth quarter of FY 2021.	
Mr. McNeel arrived at 10:27 AM.		
4. FY 2023 Budget Request		Motion was made by Mr. Perry and seconded by Ms. Jaunsen to approve the strategic plan and FY 2023 budget request of \$356,470. The motion passed unanimously.
Mr. McNeel began to chair the meeting.		
5. Rulemaking Update	Mr. Cothron informed the Board that military licensing rule changes were approved by the Occupational Licensing Review Commission on August 4, 2021. The revisions will take effect thirty (30) days after they are filed with the Secretary of State.	
6. Qualifications-Based Selection (QBS) Letters		Motion was made by Mr. Perry and seconded by Ms. Jaunsen to authorize the Executive Director, after consultation with legal counsel, to issue letters re: QBS, with copies to Board members. The motion passed unanimously.
7. Complaint #2020-5	Mr. McNeel discussed the status of the complaint.	Members agreed to carry this complaint over to the October meeting with the following recommendations: <ul style="list-style-type: none"> ▪ Meet with the State Fire Marshal about requesting funding for additional positions to review plans for high-rise structures.

		<ul style="list-style-type: none"> Meet with the the Board of Licensure for Professional Engineers & Surveyors to outline the Board's concerns (Mr. McNeel and Mr. Perry were designated for this task).
8. Complaint #2020-6	Mr. Cothron reported on the respondent's compliance with the consent agreement.	
9. Complaint #2020-13	Mr. Cothron noted that the complaint, which was previously remanded to the file, was re-opened since work had resumed on the project. Mr. Sullivan investigated the project status and confirmed that an architect was involved in the project. However, the site plan was prepared by an unlicensed engineering firm.	<p>Motion was made by Mr. Bishop and seconded by Mr. Perry to close the complaint. The motion passed unanimously.</p> <p>Mr. Cothron stated that he would submit the site plan to the Board of Licensure for Professional Engineers & Surveyors for possible action.</p>
10. Complaint #2020-21	Mr. Sullivan and Ms. Jaunsen reported on the results of their investigation and review, which found no evidence of plan stamping.	Motion was made by Mr. Perry and seconded by Mr. Bishop to dismiss the complaint. The motion passed unanimously.
11. Complaint #2021-3	Mr. Sullivan reported on the results of his investigation, which confirmed that the unlicensed respondent had prepared conceptual drawings for a project in Mississippi.	Motion was made by Mr. Perry and seconded by Mr. Bishop to issue a letter of education to the respondent requesting assurance of compliance with the law. The motion passed unanimously.
12. Complaint #2021-4	Mr. Sullivan reported on the results of his investigation, which confirmed that unsealed plans were accepted for permit purposes on a non-exempt project.	Motion was made by Ms. Jaunsen and seconded by Mr. Perry to issue a letter of education to the authority having jurisdiction regarding projects requiring sealed plans and recommending inspection of the property to ensure compliance with all applicable codes. The motion passed unanimously.
13. Complaint #2021-5	Mr. Cothron, Ms. Word, and Mr. Sullivan reported that the investigation of this complaint is ongoing.	
14. Complaint #2021-6	Mr. Sullivan reported on the results of his investigation, which confirmed unlawful use of the term "architectural" by the unlicensed respondent.	Motion was made by Mr. Perry and seconded by Mr. Bishop to issue a letter of education to the respondent requesting assurance of compliance with the law. The motion passed unanimously.
15. Complaint #2021-7	Mr. Sullivan reported that the investigation of this complaint is ongoing.	
The Board recessed from 11:30 to 11:43 AM. Upon resumption of the meeting, members agreed to move agenda item #16 (Follow-up Discussion re: Meeting with LAAC Members) to a later point in the meeting.		
17. NCARB Updates	Members serving in leadership roles or on committees provided brief updates on NCARB activities.	
18. October Meeting Plans	<p>Members and staff suggested the following topics for the October meeting:</p> <ul style="list-style-type: none"> Corporate practice restrictions and firm ownership issues (<i>Miss. Code Ann. § 73-1-19</i>). Qualifications-based selection requirements for engineers and the 	

	<p>impact of such requirements on architects.</p> <ul style="list-style-type: none"> ▪ Complaint withdrawal procedures. ▪ Guidelines for processing renewals with discipline. ▪ Proposed Landscape Architecture Advisory Committee (LAAC) and IDAC rule changes. ▪ A "Tackle the Tape" discussion to identify any regulations that may be anti-competitive or do not substantially further the safety and well-being of the public. 	
16. Follow-up Discussion re: Meeting with LAAC Members		Motion was made by Ms. Jaunsen and seconded by Mr. Bishop to make a closed determination upon the issue of whether to declare an executive session. The motion passed unanimously (4-0), at which point Mr. Sullivan exited the meeting.
The Board recessed for lunch from 12:10 to 12:52 PM.		
Follow-up Discussion re: Meeting with LAAC Members, cont.		<p>Motion was made by Mr. Perry and seconded by Mr. Bishop to declare an executive session to discuss personnel matters. The motion passed unanimously (4-0).</p> <p>Motion was made by Mr. Bishop and seconded by Mr. Perry to come out of executive session. The motion passed unanimously (4-0), at which point Mr. Sullivan rejoined the meeting.</p> <p>Members discussed possible amendments to <i>Miss. Code Ann. § 73-1-19</i>, including firm entity type restrictions, and agreed to appoint Mr. McNeel and Mr. Perry to a task force including members of the LAAC to develop a proposal for the Board's consideration in October.</p>
19. December New Licensee Recognition Ceremony	Members discussed plans for the new licensee recognition ceremony, tentatively scheduled for December 7, 2021.	

There being no further business, the meeting adjourned with unanimous consent at 2:23 PM.

10-19-21

Date Approved


Richard McNeel, President



Leigh Jansen, Secretary/Treasurer



Prepared by John Cothron, Executive Director, on 8/19/2021

Architect Certificates Issued for Approval

Lic Number	Name	License Date	Method
5698	William A. Aubrey	6/28/2021	RECIPROCITY
5672	Watson Lee Dorn III	4/8/2021	RECIPROCITY
5703	LauraLee Diallo	7/26/2021	RECIPROCITY
5701	Nathan Elliott	7/20/2021	RECIPROCITY
5691	Nathan D. Fell	6/7/2021	RECIPROCITY
5688	Patrick D. Gaither	5/21/2021	RECIPROCITY
5678	Dustin J. Graham	4/16/2021	RECIPROCITY
5677	Justin R. Hasbrouck	4/16/2021	RECIPROCITY
5690	David Alvin Hawkins	6/1/2021	RECIPROCITY
5679	Gibson Midgley Jones, Jr.	4/23/2021	RECIPROCITY
5692	John Kamus	6/7/2021	RECIPROCITY
5680	Scott D. Magar	4/27/2021	RECIPROCITY
5684	Kara McElyea	5/13/2021	RECIPROCITY
5694	Patrick John McKelvey	6/14/2021	RECIPROCITY
5689	Thomas J. Mesuk	5/24/2021	RECIPROCITY
2244	David R. Mugg	7/26/2021	REINSTATEMENT
5693	Darren M. Nielsen	6/3/2021	RECIPROCITY
3184	Phillip N. Owens	4/16/2021	REINSTATEMENT
5687	Bernard J. Peters	5/20/2021	RECIPROCITY
5682	Thomas Phifer	4/30/2021	RECIPROCITY
5705	Gabriela Li Philippon	8/3/2021	RECIPROCITY
2842	David Christopher Powers	7/6/2021	REINSTATEMENT
5696	Victor Matthew Prebor III	6/24/2021	RECIPROCITY
5685	Kyle R. Reis	5/13/2021	RECIPROCITY
5699	Andrew Scott Roark	6/29/2021	RECIPROCITY
5704	Jared Robinson	8/2/2021	EXAM
5676	Robert D. Rollings	4/16/2021	RECIPROCITY
5683	Douglas M. Scheid	5/13/2021	RECIPROCITY
5700	Robert B. Spencer	7/20/2021	RECIPROCITY
5702	J. Pat Strollo	7/27/2021	RECIPROCITY
5686	David Tyler Thayer	5/20/2021	RECIPROCITY
5697	J. David Waggoner III	6/25/2021	RECIPROCITY
5695	David A. White	6/14/2021	RECIPROCITY
5681	David D. Williamson	4/29/2021	RECIPROCITY