

MISSISSIPPI STATE BOARD OF ARCHITECTURE
Minutes of a Regular Meeting
February 1, 2019
10:13 AM
Ridgeland, Mississippi

Members Present: Larry Bishop, Michael Boerner, Greg Durrell, Heath Perry

Member Absent: Richard McNeel

Others Present: John Cothron, Andrew Kilpatrick, George Neville, Jimmy Sullivan

With a quorum present, Mr. Durrell called the meeting to order.

Agenda Item	Explanation	Actions Taken/Planned
1. Minutes		Motion was made by Mr. Bishop and seconded by Mr. Boerner to approve the minutes from October 16-17, 2018, and December 5, 2018, as presented. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. Boerner and seconded by Mr. Bishop to approve certificates issued since the April 2018 meeting (attached). The motion passed unanimously.
3. Executive Director's Report <ul style="list-style-type: none"> Second Quarter FY 2019 Financial Report Statistical Data (Age Distribution of Registrants) 	Mr. Cothron reported on administrative matters and reviewed the second quarter FY 2019 financial report. Members reviewed a report showing the age distribution of registrants.	
Motion was made by Mr. Boerner and seconded by Mr. Bishop to pass the rulemaking update agenda item and move directly to the complaint report. The motion passed unanimously.		
4. Complaint #2017-15	The hearing that was scheduled for January 29, 2019, has been postponed.	Motion was made by Mr. Bishop and seconded by Mr. Boerner to reschedule the hearing and the next Board meeting for April 24, 2019. The motion passed unanimously.
5. Complaint #2018-3	Respondent signed a consent agreement providing for a \$5,000 fine, of which \$2,500 is suspended; one (1) year of probation with quarterly reports listing projects (if any) in Mississippi and services provided for each project; and a requirement to take and pass the Mississippi Jurisprudence Exam.	Motion was made by Mr. Perry and seconded by Mr. Boerner to accept the consent agreement. The motion passed unanimously.
6. Complaint #2018-8	Mr. Cothron reported that the respondent is deceased.	Motion was made by Mr. Bishop and seconded by Mr. Perry to close the complaint since the respondent is deceased. The motion passed unanimously.
7. Complaint #2018-9	In response to letters of education, respondents provided assurance that they will comply with the laws and rules.	Motion was made by Mr. Perry and seconded by Mr. Bishop to close the complaint. The motion passed unanimously.

8. Complaint #2018-12	Respondent provided assurance of compliance with the law.	Motion was made by Mr. Bishop and second by Mr. Perry to close the complaint. The motion passed unanimously.
9. Complaint #2018-13	Respondent has discontinued unlawful use of title.	Motion was made by Mr. Boerner and second by Mr. Bishop to close the complaint. The motion passed unanimously.
10. Cyberstalking Charge	Mr. Kilpatrick provided an update on the status of a cyberstalking charge against a registered architect.	
11. Funding for Education	Mr. Cothron reported on results of research into the possibility of providing grant funds to support higher education.	
12. Degree Program Nomenclature	Members discussed proposed use of "Architectural Studies" and "Interior Architecture" names by non-architectural programs, and whether to request an AG opinion on the subject.	Motion was made by Mr. Bishop and seconded by Mr. Perry to table the "Funding for Education" and "Degree Program Nomenclature" topics until the April meeting. The motion passed unanimously.
13. Report on CIDQ Annual Meeting and NCARB Committees	<p>Mr. Cothron reported on the 2018 Council for Interior Design Qualification (CIDQ) Annual Meeting and the NCARB Interior Architecture Work Group.</p> <p>Mr. Durrell reported on the activities of the National Council of Architectural Registration Boards (NCARB) Education Committee.</p> <p>Mr. Perry and Mr. Bishop reported on the work of the NCARB Forms Assembly subcommittees.</p>	
14. Comments on Proposed NCARB Continuing Education Guidelines	Members discussed proposed changes to the NCARB Continuing Education Guidelines.	Mr. Cothron will notify NCARB that the Board likes the format and the alignment with the Architect Registration Examination (ARE) and Architectural Experience Program (AXP) categories.
15. Strategic Plan Revisions	Mr. Cothron presented proposed revisions to the agency strategic plan.	Motion was made by Mr. Boerner and seconded by Mr. Perry to approve the proposed revisions. The motion passed unanimously.
16. Legislative Report	Mr. Cothron reviewed legislation impacting the Board.	<p>Motion was made by Mr. Bishop and seconded by Mr. Perry to send a letter to Rep. Eubanks expressing the Board's concerns with HB 658, which would exempt certain architects from the continuing education requirements. The motion passed unanimously.</p> <p>Motion was made by Mr. Perry and seconded by Mr. Boerner to send a letter to Sen. Clarke requesting that the Board be removed from SB 2803, which would establish an Office of Shared Services. The motion passed unanimously.</p>

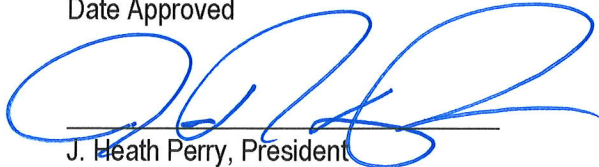
		In response to HB 1296, which would require that meeting minutes be posted on an agency's website, a motion was made by Mr. Perry and seconded by Mr. Boerner to post adopted meeting minutes on the Board website, beginning with minutes of 2019 meetings. Such minutes will not include names associated with complaints. The motion passed unanimously.
17. Good Samaritan Legislation		Members agreed to continue to monitor Good Samaritan legislation.
18. Rulemaking Update	Mr. Cothron presented the rule revisions approved by the Occupational Licensing Review Commission (OLRC) in December 2018.	Motion was made by Mr. Bishop and seconded by Mr. Perry to accept and approve the rules as amended by the OLRC. The motion passed unanimously. Mr. Cothron will file the final rules with the Secretary of State's office.
19. Proposed Law and Rule Changes	Mr. Cothron reviewed proposed changes to the laws and rules. Members accepted the alternative language for Rule 3.2.10, but agreed to delete the language added to Rule 4.5.5 regarding sealing of reports.	A revised draft will be presented for consideration at the April meeting.
20. Question regarding Plans Submittal Requirements	Mr. Kilpatrick presented a question from the City of Meridian: "Does the State of Mississippi or the State Board of Architects have any requirements for building plans and/or life safety systems plans to be submitted to the local Fire Marshal or A.H.J. [Authority Having Jurisdiction] for buildings to be constructed on the campus of Meridian Community College?"	Mr. Kilpatrick will respond that the Board has no rules on this subject but that the city may wish to refer to the law (which will be provided by Mr. Perry) and contact the State Fire Marshal's office for guidance.
21. NCARB Meeting Attendees		Motion was made by Mr. Perry and seconded by Mr. Bishop to designate Messrs. Bishop, Perry, Durrell, McNeel, and Cothron to attend the 2019 NCARB Regional Summit. The motion passed unanimously. Motion was made by Mr. Perry and seconded by Mr. Bishop to designate all five Board members and Mr. Cothron to attend the 2019 NCARB Annual Meeting. The motion passed unanimously.
22. Meeting Schedule	April 24, 2019, was affirmed as the date of the next meeting.	

23. Officer Elections		<p>Motion was made by Mr. Boerner and seconded by Mr. Bishop to elect Mr. Perry as Board President. The motion passed unanimously.</p> <p>Motion was made by Mr. Boerner and seconded by Mr. Perry to elect Mr. Bishop as Secretary/Treasurer. The motion passed unanimously.</p>
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There being no further business, the meeting adjourned with unanimous consent at 2:06 PM.

4-24-19

Date Approved


J. Heath Perry, President


Larry Bishop, Secretary/Treasurer


Prepared by John Cothron, Executive Director, on 2/14/19

Architect Certificates Issued for Approval

Lic		License	
Number	Name	Date	Method
5432	Michael Parker Anderson	10/12/2018	EXAM
5398	Jordache Avery	6/8/2018	RECIPROCITY
4835	Gregory Robert Beste	1/11/2019	REINSTATEMENT
5419	Scott Joseph Broadbent	8/24/2018	RECIPROCITY
5436	David Brown	10/29/2018	RECIPROCITY
3151	Richard Ray Brown	10/15/2018	REINSTATEMENT
5403	Paul E. Buford	7/13/2018	RECIPROCITY
5374	Timothy Scott Burnett	4/6/2018	RECIPROCITY
5413	William S. Buzard	8/8/2018	RECIPROCITY
3613	Jennifer Suzanne Carson	9/13/2018	REINSTATEMENT
5400	William Joseph Commarato	6/29/2018	EXAM
5414	Blake Daniels	8/8/2018	RECIPROCITY
5421	Gary Claude Dauphin	9/13/2018	RECIPROCITY
5433	Donovan Ross Davis	10/15/2018	RECIPROCITY
5384	Mark Revere Davis	4/20/2018	EXAM
5407	Brett Delmez	7/20/2018	RECIPROCITY
5390	Stephen Thomas Dickerhofe	5/4/2018	RECIPROCITY
5446	David Alan Dillard	12/7/2018	RECIPROCITY
5375	William Dobson III	4/6/2018	RECIPROCITY
5422	Ryan Faust	9/13/2018	RECIPROCITY
3316	Phillip Fitzgerald	4/20/2018	REINSTATEMENT
5392	Martin L. Franks	5/11/2018	RECIPROCITY
5376	Roy Gilman Garrison	4/6/2018	RECIPROCITY
5386	Luis H. Gomez	4/20/2018	RECIPROCITY
5437	Kevin D. Gordon	10/29/2018	RECIPROCITY
3378	Jeffrey K. Griffin	6/8/2018	REINSTATEMENT
5456	David Grubbs	1/11/2019	RECIPROCITY
5441	Craig Randal Hacker	10/29/2018	RECIPROCITY
5377	Kurt Hagstette	4/6/2018	RECIPROCITY
5450	O. Craig Hale	12/14/2018	RECIPROCITY
5401	Robert J. Harris	6/29/2018	RECIPROCITY
5393	Jeff Harwood	5/14/2018	RECIPROCITY
5438	Stanley Lance Heal	10/29/2018	RECIPROCITY
5416	Vanessa Jean Hemenway	8/16/2018	EXAM
5434	Peter Hillermann	10/15/2018	RECIPROCITY
5402	Michael S Hinchey	6/29/2018	RECIPROCITY
5435	John J Holz	10/15/2018	RECIPROCITY
4439	Truman Howell	1/11/2019	REINSTATEMENT
5383	Jason Christopher Hutcherson	4/13/2018	RECIPROCITY
5453	Richard A. Judd	12/27/2018	RECIPROCITY
5451	Michael L. Katzin	12/14/2018	RECIPROCITY
5378	Lawrence P Kearns	4/6/2018	RECIPROCITY
5447	Charles T. Keefer	12/7/2018	RECIPROCITY
5457	Landon Gray Kennedy	1/11/2019	EXAM
5382	John R. Ketenbrink	4/13/2018	RECIPROCITY
5387	Kapil Khanna	4/20/2018	RECIPROCITY

5388	James Taylor King	4/20/2018	RECIPROCITY
5427	Charles J. Kirby	9/28/2018	RECIPROCITY
5395	Scott C. Kirchner	6/1/2018	RECIPROCITY
5448	Craig Krawczyk	12/7/2018	RECIPROCITY
5429	Donald M. Lawson	10/2/2018	RECIPROCITY
5449	Dietrich T. Logan	12/7/2018	RECIPROCITY
4622	Tina Hue Long-Forslund	10/26/2018	REINSTATEMENT
5381	Kenneth J. Mackenzie	4/13/2018	RECIPROCITY
5399	Robert C. Maurin	6/8/2018	RECIPROCITY
5408	Sean M McMurray	7/20/2018	RECIPROCITY
5379	Galen F. Meyers III	4/6/2018	RECIPROCITY
5409	William Thomas Moore	7/31/2018	RECIPROCITY
5454	Kelly B Morgan	12/27/2018	RECIPROCITY
5404	Jacob L. Moss	7/13/2018	RECIPROCITY
5428	John Mueller	9/28/2018	RECIPROCITY
5410	Norman Gerard Nassif	7/31/2018	RECIPROCITY
5389	Daniel T. O'Hay	5/4/2018	RECIPROCITY
3639	David Charles Ports	7/10/2018	REINSTATEMENT
5396	Steven D. Pratt	6/1/2018	RECIPROCITY
3147	Robert Quintana	11/26/2018	REINSTATEMENT
5443	Alex Reeves	11/15/2018	RECIPROCITY
5426	Irvin D. Reinhart	9/26/2018	RECIPROCITY
3233	Christopher G. Remson	4/20/2018	REINSTATEMENT
5417	Cesar Dominic Reyes	8/16/2018	RECIPROCITY
5380	Marc Anthony Robert	4/13/2018	RECIPROCITY
5411	Matthew R. Rodie	7/31/2018	RECIPROCITY
5423	Paul Sabal	9/13/2018	RECIPROCITY
5439	Keooura Sanavong	10/29/2018	RECIPROCITY
5424	Heidi Schattin	9/13/2018	EXAM
5394	Kenneth Alan Schwartz	5/21/2018	RECIPROCITY
5418	Kevin J Scully	8/16/2018	RECIPROCITY
5425	Fernanda Alves Silva	9/21/2018	EXAM
5442	Daniel Splaingard	11/15/2018	EXAM
5415	John C. Stantz	8/8/2018	RECIPROCITY
2646	Margaret Mary Steinhilber	12/7/2018	REINSTATEMENT
5391	Brandon S Stevens	5/4/2018	RECIPROCITY
5440	Robert Thompson	10/29/2018	RECIPROCITY
5406	Charles J Todd	7/13/2018	RECIPROCITY
5412	William Michael Tonos	7/31/2018	EXAM
5405	William Waverley Townes VI	7/13/2018	RECIPROCITY
5420	Francisco Trujillo	9/7/2018	RECIPROCITY
5430	Michael Tushek	10/2/2018	RECIPROCITY
5385	Eric James Vance	4/20/2018	EXAM
5431	Michael C Verges	10/2/2018	RECIPROCITY
5445	Gregory Ramon Williams	11/26/2018	RECIPROCITY
5397	Rick Ward Williams	6/1/2018	RECIPROCITY