

**MISSISSIPPI STATE BOARD OF ARCHITECTURE****Minutes of a Regular Meeting****July 16, 2019****10:06 AM****Ridgeland, Mississippi****Members Present:** Larry Bishop, Michael Boerner, Greg Durrell, Richard McNeel, Heath Perry**Others Present:** John Cothron, Andrew Kilpatrick, Jimmy Sullivan, Ellie Word**With a quorum present, Mr. Perry called the meeting to order.**

<b>Agenda Item</b>	<b>Explanation</b>	<b>Actions Taken/Planned</b>
1. Minutes		Motion was made by Mr. Durrell and seconded by Mr. McNeel to approve the minutes of the April 24, 2019, Board of Architecture meeting and the April 16, 2019, Landscape Architect Advisory Committee meeting. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. McNeel and seconded by Mr. Durrell to approve certificates issued since the April 2019 meeting (attached). The motion passed unanimously.
3. Complaint #2017-15	The administrative hearing scheduled for July 16, 2019, was continued.	Mr. Durrell was selected to review the complaint in place of Mr. Perry, and the hearing will be rescheduled for September 10, 2019, at 10:00 a.m., or at another time convenient for the Board members.
4. Complaint #2018-3	Mr. Cothron reported on the respondent's compliance with the consent agreement.	
5. Complaint #2019-3	Mr. Cothron reported that letters of education were issued to the respondents, and the respondents have agreed to comply with the laws and rules.	Motion was made by Mr. McNeel and seconded by Mr. Bishop to close the complaint. The motion passed unanimously.
6. Complaint #2019-4	Mr. Durrell and Mr. Sullivan reported on the status of the investigation.	Mr. Durrell will review additional information related to the complaint and report at the October meeting.
7. Complaint #2019-5	Mr. Cothron and Mr. Sullivan reported on the outcome of their investigation, in which no violations were found.	Motion was made by Mr. Bishop and seconded by Mr. Boerner to dismiss the complaint. The motion passed unanimously.
8. Complaint #2019-7	Mr. Cothron reported that the complaint is under investigation.	
9. Complaint #2019-8	Mr. Cothron and Mr. Sullivan reported on the outcome of their investigation.	Motion was made by Mr. Bishop and seconded by Mr. Durrell to approve the respondent's application for registration with a letter of warning regarding the need to familiarize oneself with the laws and rules of a jurisdiction before offering services or practicing in that jurisdiction.
10. Complaint #2019-9	Mr. Cothron and Mr. Sullivan reported on the status of the investigation.	Mr. Bishop was selected to review the complaint.

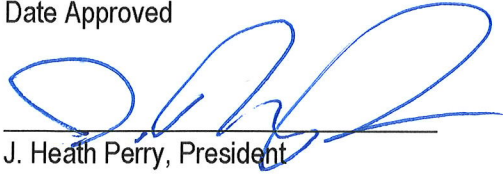
11. Cyberstalking Charge	Mr. Kilpatrick provided an update on a cyberstalking charge against a registered architect.	
12. EverGreene Architectural Arts Business Name Update	Mr. Cothron reported that EverGreene Architectural Arts has complied with the Board's request to utilize a disclaimer on its website and promotional materials noting that the business does not offer or provide architectural services.	
13. Proposed Law and Rule Changes	Mr. Cothron reviewed proposed changes to the laws and rules.	Regarding education requirements for licensure ( <i>Miss. Code Ann.</i> § 73-1-13), Mr. Bishop and Mr. McNeel agreed to research the education requirements of the National Council of Architectural Registration Boards (NCARB) and report at the October meeting.
Mr. McNeel departed at 11:30 AM.		
Proposed Law and Rule Changes, cont.		<p>Members agreed to continue discussion of higher education funding and firm requirements at the October meeting.</p> <p>A motion was made by Mr. Bishop and seconded by Mr. Durrell to pursue the proposed law changes required by the "Fresh Start Act of 2019." The motion passed unanimously.</p> <p>A motion was made by Mr. Boerner and seconded by Mr. Durrell to approve and adopt the proposed rule changes to add a preamble to the rules, allow exam candidates to apply directly to NCARB to sit for the Architect Registration Examination, add a new rule 4.4.10 regarding an architect's responsibility to provide information regarding a licensure candidate's qualifications for licensure, and amend the following rules: 2.4, 3.2.10, 3.2.20, 4.1.1, 4.1.4, 4.2.4, 4.4.1, 4.4.4, 4.4.7, 4.5.6, and 5.1. The motion passed unanimously.</p>
14. Requirements for Architects—Public Buildings	Board members discussed an apparent discrepancy between <i>Miss. Code Ann.</i> §§73-1-39(b), which establishes an exemption based on the size of a building, and 73-13-45(1), which establishes a monetary exemption threshold. Members agreed that the pending change to Rule 3.2.20 adequately addresses the issue.	

15. Use of Term "Architectural Engineering"	Members discussed use of term "architectural engineering" by engineering firms.	Mr. Cothron was asked to add this item to the agenda for the next meeting of the Joint Committee on Building Design and Construction, and to discuss with the Joint Committee the possibility of requesting an opinion on the subject from the Attorney General's office.
16. FY 2021 Budget Request	Mr. Cothron presented the proposed Board budget for fiscal year 2021.	Motion was made by Mr. Durrell and seconded by Mr. Boerner to approve the FY 2021 budget request of \$357,730. The motion passed unanimously.
Mr. Boerner departed at 12:45 PM.		
17. Enforcement of State Fire Prevention Code		Members agreed to hold this item for discussion at the October meeting.
18. Outsourced Drafting		Members agreed to hold this item for discussion at the October meeting.
19. Joint Committee Meeting/Handbook for Building Officials		Mr. Cothron was asked to follow up with the Executive Director of the Board of Licensure for Professional Engineers and Surveyors to schedule a meeting of the Joint Committee on Building Design and Construction to finalize the handbook for building officials and discuss other issues.
20. Executive Director's Report <ul style="list-style-type: none"> <li>Fourth Quarter FY 2019 Financial Report</li> </ul>	Mr. Cothron reported on administrative matters and reviewed reports. He reported good attendance at the AIA-MS Convention in Biloxi, which Mr. Durrell was unable to attend.	
21. NCARB Annual Meeting	Members discussed outcomes of the NCARB Annual Meeting.	
22. Meeting Schedule	The next regular meeting of the Board of Architecture is scheduled for October 22-23, 2019.	
23. October Meeting Topics		<p>Mr. Cothron will add the following topics to the October meeting agenda for discussion:</p> <ul style="list-style-type: none"> <li>Offering services on a contingency basis (Rule 4.5.11)</li> <li>Sealing and signature requirements (electronic versus digital)</li> <li>Education requirements for licensure</li> <li>Higher education funding</li> <li>Firm requirements</li> <li>Enforcement of State Fire Prevention Code</li> <li>Outsourced drafting</li> </ul>

There being no further business, the meeting adjourned with unanimous consent at 1:27 PM.

10-22-19

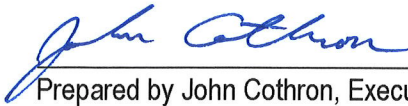
Date Approved

A large, stylized blue ink signature of J. Heath Perry, written over a horizontal line.

J. Heath Perry, President

A blue ink signature of Larry Bishop, written over a horizontal line.

Larry Bishop, Secretary/Treasurer

A blue ink signature of John Cothron, written over a horizontal line.

Prepared by John Cothron, Executive Director, on 7/17/19

Architect Certificates Issued for Approval			
Lic Number	Name	License Date	Method
5489	Robert Peter Alden	6/7/2019	RECIPROCITY
4844	Edmond Patrick Alexander	7/2/2019	REINSTATEMENT
5480	Christian Arnold	4/30/2019	RECIPROCITY
5492	Joana Kay Berling	6/14/2019	RECIPROCITY
5487	Joshua Wells Carrell	5/24/2019	RECIPROCITY
5493	James G. Chauvin	6/14/2019	RECIPROCITY
5481	Jonathan W. Clark	4/30/2019	RECIPROCITY
2898	Joseph R. Donofro	6/21/2019	REINSTATEMENT
5494	Ellen Garland	6/14/2019	RECIPROCITY
5484	Jestin David Gieck	5/13/2019	RECIPROCITY
2147	Brian Jennings Gille	5/17/2019	REINSTATEMENT
5482	George H. Grant	4/30/2019	RECIPROCITY
4082	Carl G. Harkins, Jr.	5/17/2019	REINSTATEMENT
5488	Bryan E. Hulst	5/24/2019	RECIPROCITY
4490	Jeff Kudla	5/24/2019	REINSTATEMENT
5483	Charles J. Neyrey	4/30/2019	RECIPROCITY
5490	Charles J. O'Brien IV	6/7/2019	RECIPROCITY
5485	John Taylor Schaffhauser	5/13/2019	RECIPROCITY
5496	James B. Schmiedicke	6/21/2019	RECIPROCITY
5497	Taylor Stewart	6/21/2019	EXAM
5499	Obadiah Swafford	7/2/2019	RECIPROCITY
5500	Blair Wagenblast	7/2/2019	RECIPROCITY
5486	John T. Waitzman	5/13/2019	RECIPROCITY