

MISSISSIPPI STATE BOARD OF ARCHITECTURE**Minutes of a Regular Meeting (conducted by videoconference)****April 28, 2020, 10:05 AM****Members Present:** Larry Bishop, Greg Durrell, Leigh Jaunsen, Richard McNeel, Heath Perry**Others Present:** John Cothron, Andrew Kilpatrick, Jimmy Sullivan, Ellie Word, Ricardo Ramos**With a quorum present, Mr. Bishop called the meeting to order.**

Agenda Item	Explanation	Actions Taken/Planned
1. Minutes		Motion was made by Mr. Perry and seconded by Mr. Durrell to approve minutes of the January 2020 Board of Architecture (BOA), Landscape Architecture Advisory Committee (LAAC), and Interior Design Advisory Committee (IDAC) meetings. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. McNeel and seconded by Mr. Durrell to approve certificates issued since the January 2020 meeting (attached). The motion passed unanimously.
3. Complaint #2019-11	Mr. Cothron provided an update on the status of the complaint, which requires additional investigation.	
4. Complaint #2020-4	Mr. Cothron reported on the status of the investigation.	Mr. Bishop agreed to review the documents associated with this complaint.
5. Complaint #2020-5	Mr. Cothron reported on the status of the investigation.	Mr. McNeel agreed to review the documents associated with this complaint.
6. Complaint #2020-6	Mr. Cothron reported on the status of the investigation.	Ms. Jaunsen agreed to review the documents associated with this complaint.
7. Late CEH Complaints #2019-27 #2019-28 #2020-1 #2020-2 #2020-3	Mr. Cothron noted that all respondents reported late continuing education hours and had signed consent agreements providing for private letters of admonition and the payment of fines, which have all been paid.	Motion was made by Ms. Jaunsen and seconded by Mr. Perry to approve the consent agreements. The motion passed unanimously.
8. Renewals with Discipline	Mr. Cothron reviewed renewals with disciplinary action.	Motion was made by Mr. Perry and seconded by Mr. McNeel to issue letters of caution to Gary F. Martinez, Michael G. Schmidt, Jimmy Powers, and Jason D. Gnich regarding the requirement to report disciplinary actions in other states. The motion passed unanimously. Motion was made by Mr. Durrell and seconded by Mr. Perry to take no action on the other renewals. The motion passed unanimously.
9. Continuing Education Requirement Discussion	Members discussed possible modification of continuing education requirements for 2021 renewals in response to the COVID-19 pandemic.	Further discussion of this topic was tabled until the next meeting.

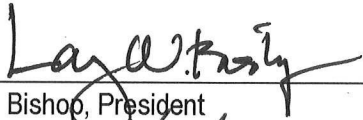
10. Ricardo Ramos Interview	Members reviewed Mr. Ramos' reinstatement application and interviewed Mr. Ramos regarding his qualifications for registration.	Motion was made by Mr. Perry and seconded by Ms. Jaunsen to approve Mr. Ramos' reinstatement application contingent on verifying that he is in compliance with the terms of his probation in Florida. The motion passed unanimously.
11. Executive Director's Report	Mr. Cothron reported on administrative matters and reviewed the financial report for the third quarter of FY 2020. Mr. Cothron informed members that the NCARB Annual Business Meeting will be conducted as a virtual meeting this year, and the Building Officials Association of Mississippi (BOAM) Summer Conference has been canceled. The BOAM Winter Conference is scheduled for December 2-4 in Natchez.	
12. Legislative Report	Mr. Cothron reviewed legislation impacting the Board.	
13. Rulemaking Update	Mr. Cothron reported that rule revisions approved by the BOA have been filed with the Occupational Licensing Review Commission for final review. He received no public comments on the rules during the comment period.	
14. Meeting with LAAC Members	Mr. Cothron reported on plans for a meeting with members of the LAAC.	
15. NCARB Updates	Members and staff serving in leadership roles or on committees of NCARB provided brief updates.	
16. NCARB Elections	Members discussed the NCARB Secretary and Public Director elections.	
17. NCARB Resolutions		Discussion of resolutions was tabled until the next meeting since resolutions will not be acted upon at this year's NCARB Annual Business Meeting.
18. Proposed Changes to NCARB Education Standard		Members were asked to submit individual comments on the proposed changes.
19. AIA-MS Convention Attendees	Mr. Cothron reported that the AIA-MS State Convention has been postponed.	Motion was made by Mr. Perry and seconded by Mr. Durrell to send the Executive Director and a Board member to this year's convention when it has been rescheduled. The motion passed unanimously.
20. Continuing Education Audits	Mr. Cothron reminded members to review and return audits.	
21. Meeting Schedule	The next meeting is scheduled for July 21-22, 2020, with the second day being reserved for hearings.	

22. Open Discussion	<p>Members reviewed a reciprocity application from Molly B. Gleason and expressed concerns that she may have represented herself as an architect prior to licensure.</p> <p>Mr. Durrell inquired about the Board appointment process.</p>	<p>Motion was made by Mr. Perry and seconded by Ms. Jaunsen to approve Ms. Gleason's application and issue a letter of education regarding use of the title "architect" prior to licensure. The motion passed unanimously.</p>
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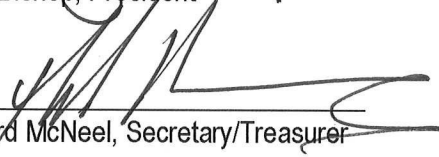
There being no further business, the meeting adjourned with unanimous consent at 12:13 PM.

7/21/20

Date Approved



Larry Bishop, President



Richard McNeel, Secretary/Treasurer



Prepared by John Cothron, Executive Director, on 5/1/2020

NOTE: This meeting was conducted by videoconference in compliance with Miss. Code Ann. § 25-41-5. Connection details were provided on the public meeting notice for members of the public who wished to observe the meeting. Notice of this meeting was posted on April 21, 2020.

Architect Certificates Issued for Approval			
Lic Number	Name	License Date	Method
5557	Greg Campbell	1/21/20	RECIPROCITY
5558	Shannon Christensen	1/21/20	RECIPROCITY
5575	Susan Colgan	3/16/20	RECIPROCITY
5585	Ronald E. Colin, Jr.	3/31/20	RECIPROCITY
5559	Jason Steven Collins	1/21/20	RECIPROCITY
5564	Fritz Embaugh	1/31/20	RECIPROCITY
5580	Ginger A. French	3/31/20	RECIPROCITY
5571	Erik Karl Fritzberg	2/20/20	RECIPROCITY
3720	David E. Hardy	2/20/20	REINSTATEMENT
5560	Sarah Nagy Hicks	1/21/20	RECIPROCITY
4262	James W.P. Howard	2/3/20	REINSTATEMENT
5562	Nicholas Kyle Jackson	1/21/20	EXAM
5568	Michael G. Johnson	2/12/20	RECIPROCITY
5572	Carolyn Ladner	2/20/20	EXAM
5570	Colin Lamb	2/12/20	RECIPROCITY
5586	Peter F Leenman	4/9/20	RECIPROCITY
5587	Daniel Levy	4/9/20	RECIPROCITY
4279	Steven Malin	4/6/20	REINSTATEMENT
5581	Justin A Markland	3/31/20	RECIPROCITY
5588	Chad D Michel	4/9/20	RECIPROCITY
5566	David F Moos	2/4/20	RECIPROCITY
5582	Paul M. Purser	3/31/20	EXAM
5563	Stanley Ramaker	1/21/20	RECIPROCITY
4615	Sean Jefferson Tobin	2/12/20	REINSTATEMENT
5584	Pete John Vallas	3/31/20	RECIPROCITY
5569	Samantha Alyx Vance	2/12/20	EXAM
5579	Mario L Walker	3/25/20	RECIPROCITY
5578	R. Lamar Wakefield	3/25/20	RECIPROCITY
5567	Eric Gerard Zmitrovich	2/4/20	EXAM