

MISSISSIPPI STATE BOARD OF ARCHITECTURE
 Minutes of a Regular Meeting
 January 28, 2020, 10:12 AM
 Ridgeland, Mississippi

Members Present: Larry Bishop, Greg Durrell, Leigh Jaunsen, Richard McNeel, Heath Perry

Others Present: John Cothron, Andrew Kilpatrick, Jimmy Sullivan, Ellie Word

With a quorum present, Mr. Perry called the meeting to order.

Agenda Item	Explanation	Actions Taken/Planned
1. Minutes		Motion was made by Mr. Durrell and seconded by Mr. Bishop to approve minutes of the October 2019 and December 2019 Board of Architecture (BOA) meetings, the October 2019 and November 2019 Landscape Architecture Advisory Committee (LAAC) meetings, and the November 2019 Interior Design Advisory Committee (IDAC) meeting. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. McNeel and seconded by Mr. Bishop to approve certificates issued since the October 2019 meeting (attached). The motion passed unanimously.
3. Complaint #2017-15	Mr. Cothron noted that a hearing is scheduled for January 29, 2020, at 10:00 AM.	
4. Complaint #2018-3	Mr. Cothron reported on the respondent's compliance with the consent agreement, and that the respondent's license probation is scheduled to end on January 31, 2020.	
5. Complaint #2019-10	Mr. Cothron stated that the complaint was remanded to the file in October 2019 until the criminal case is resolved. The respondent has since signed a non-adjudication plea agreement.	Motion was made by Mr. Bishop and seconded by Ms. Jaunsen to remand the complaint to the file until the respondent has completed his probation. The motion passed unanimously.
6. Complaint #2019-11	Mr. Cothron provided a summary of the investigation and Ms. Jaunsen's review.	Motion was made by Mr. McNeel and seconded by Mr. Durrell to: (1) issue a warning letter to the unlicensed architect regarding representing himself as an architect in Mississippi and informing him of the responsible control requirements for architects; (2) issue a notice of hearing and complaint to the respondent for violations of <i>Miss. Code Ann.</i> § 73-1-35 and Rules 4.5.2, 4.5.5, and 4.3.2; and (3) notify the Tennessee and North Carolina boards of these actions. The motion passed 4-0, with Ms. Jaunsen recusing herself from the vote.

<p>7. Late CEH Complaints #2019-12 #2019-13 #2019-14 #2019-15 #2019-16 #2019-17 #2019-18 #2019-19 #2019-20 #2019-23 #2019-24 #2019-25 #2019-26</p>	<p>Mr. Cothron noted that all respondents reported late continuing education hours and had signed consent agreements providing for private letters of admonition and the payment of fines, which have all been paid.</p> <p>Mr. Cothron reported that one respondent had asked to cancel his renewal in lieu of paying the fine.</p>	<p>Motion was made by Mr. Bishop and seconded by Mr. Durrell to approve the consent agreements. The motion passed unanimously.</p> <p>In regard to the respondent who asked to cancel his renewal, members directed Mr. Cothron to ask the respondent to submit a written request to invalidate his license; members agreed that no refund of the renewal fee would be issued. If the written request is not received within thirty (30) days, a hearing will be scheduled.</p>
<p>8. Ricardo Ramos Reinstatement Application</p>	<p>Members reviewed Mr. Ramos' reinstatement application.</p>	<p>By consensus, members asked Mr. Cothron to invite Mr. Ramos for an interview at the next Board meeting.</p>
<p>9. Amy Trim Initial Registration by Exam Application</p>	<p>Members discussed Ms. Trim's initial exam application and her use of the title "architect" prior to registration.</p>	<p>Motion was made by Mr. Durrell and seconded by Mr. McNeel to approve the application and issue a letter of education to the University of Mississippi Medical Center regarding the title restrictions in the law. The motion passed unanimously.</p>
<p>10. Renewals with Discipline</p>	<p>Mr. Cothron reviewed renewals with disciplinary action.</p>	<p>Members agreed to discuss the renewals for Gary Martinez, Michael Schmidt, and Gary Semling after they submit responses.</p> <p>Motion was made by Mr. Bishop and seconded by Ms. Jaunsen to issue a letter of caution to Ken Tate regarding the requirement to report disciplinary actions in other states. The motion passed unanimously.</p> <p>Motion was made by Mr. Bishop and seconded by Ms. Jaunsen to take no action on the other renewals. The motion passed unanimously.</p>
<p>The Board took a break from 11:38 AM to 12:03 PM.</p>		
<p>11. Barbican Architectural Products Business Name Request</p>		<p>Motion was made by Mr. McNeel and seconded by Ms. Jaunsen to approve use of the name "Barbican Architectural Products." The motion passed unanimously.</p>
<p>12. Legislative Report</p>	<p>Mr. Cothron reviewed the following legislation impacting the Board: HB 30 HB 208 HB 261 SB 2117</p>	
<p>13. Proposed Rule Changes</p>	<p>Mr. Cothron presented proposed rule revisions discussed at the October 2019 meeting.</p>	<p>Motion was made by Mr. Bishop and seconded by Mr. McNeel to adopt the proposed rule changes to amend Rules 1.7, 3.2.4, 3.2.7, 3.3, 4.3.1, 4.5.7, and 6.5, and to make substantial additions to Chapter 5 regarding disciplinary actions. The motion passed unanimously.</p>

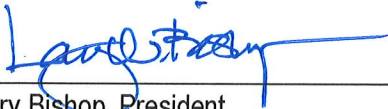
14. Outsourced Drafting	Mr. Cothron presented results of research into how other states and NCARB are addressing this issue.	
15. Joint Committee on Building Design and Construction Update	Messrs. Bishop, Cothron and Perry reported on results of the December 2019 Joint Committee meeting.	
16. AXP Alternative	Mr. McNeel and Mr. Bishop expressed concerns regarding documentation provided for the AXP Portfolio process.	
17. Enforcement of the State Fire Prevention Code	Mr. McNeel reported that he plans to meet with the Insurance Commissioner to discuss ways to improve enforcement of the state fire prevention code.	
18. Firm Ownership Requirements	Mr. Cothron reported that the LAAC wants to continue dialogue on this and other issues and build relationships with the BOA. At their January meeting, LAAC members expressed their desire to form a subcommittee composed of members of the LAAC and the BOA to discuss issues common to both professions.	Mr. McNeel and Mr. Perry volunteered to serve on an exploratory committee with members of the LAAC to discuss which issues relate to the Board's mission of safeguarding the life, health and property of the public.
19. Executive Director's Report	Mr. Cothron reported on administrative matters and reviewed the financial report for the second quarter of FY 2020.	
20. NCARB Updates	Members and staff serving in leadership roles or on committees of NCARB provided brief updates.	
21. Rulemaking Update	Mr. Cothron announced that rule revisions submitted in August 2019 took effect on January 27, 2020. The Occupational Licensing Review Commission made minor edits to the preamble and Rule 5.1.	
22. NCARB Meeting Attendees	Mr. Cothron noted that NCARB will provide funding for two Board members, the Executive Director, and legal counsel to attend the Regional Summit and Annual Meeting this year.	Motion was made by Mr. Bishop and seconded by Mr. Durrell to designate all five Board members, the Executive Director, and legal counsel to attend the 2020 NCARB Regional Summit and Annual Meeting. The motion passed unanimously.
23. Meeting Schedule	Mr. Cothron reviewed plans for the next meeting at MSU on March 25, 2020. Members also discussed the location for the October 2020 meeting.	
24. Officer Elections		Motion was made by Mr. Durrell and seconded by Ms. Jaunsen to elect Mr. Bishop as Board President and Mr. McNeel as Secretary/Treasurer. The motion passed unanimously.
25. CEH Audit Distribution	Continuing education audits were distributed to members for review.	

26. Open Discussion	Mr. Cothron asked members if they still desired to file legislation as discussed at the December 2019 meeting.	Following discussion, the consensus of the Board was to hold all proposed legislation until next year.
The Board took a break from 2:15 to 2:43 PM.		
27. Complaint #2017-15	Ms. Word presented a revised recommendation from the Investigative Committee.	Motion was made Mr. Durrell and seconded by Mr. Bishop to dismiss the complaint with a letter of caution to the respondent. The motion passed 3-1-1, with Mr. McNeel voting against the motion and Mr. Perry abstaining.

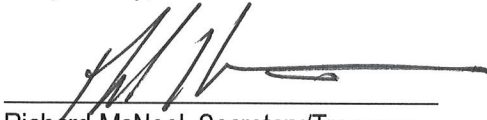
There being no further business, the meeting adjourned with unanimous consent at 3:18 PM.

4/28/20

Date Approved



Larry Bishop, President



Richard McNeel, Secretary/Treasurer



Prepared by John Cothron, Executive Director, on 2/11/2020

Architect Certificates Issued for Approval			
Lic Number	Name	License Date	Method
5551	Tracie Lynn Ashe	1/2/2020	RECIPROCITY
5554	Ashley Bankston	1/14/2020	EXAM
5536	Jessica Kennedy Becker	11/8/2019	RECIPROCITY
5549	W. Carroll Blewster, Jr.	12/30/2019	RECIPROCITY
5533	Charles Michael Busch	10/31/2019	RECIPROCITY
5527	Jacob S. Bush	10/15/2019	RECIPROCITY
5537	Mary B. K. Calvin	11/8/2019	RECIPROCITY
5545	George Scott Clanton	12/16/2019	RECIPROCITY
5530	Jeffrey DeMure	10/25/2019	RECIPROCITY
5552	Christopher Avery Ertl	1/2/2020	RECIPROCITY
5546	James Escobar	12/16/2019	RECIPROCITY
5543	John Frank	12/2/2019	RECIPROCITY
5544	Lacie Carole Gibson	12/6/2019	EXAM
5542	Travis Hager	11/22/2019	RECIPROCITY
5556	Joe E. Humbert	1/14/2020	RECIPROCITY
5561	Andrew Iatridis	1/21/2020	RECIPROCITY
5548	Erik Johann Kocher	12/16/2019	RECIPROCITY
5538	Michael H. Lutsch, Jr.	11/8/2019	RECIPROCITY
5535	James A. Marsh	10/31/2019	RECIPROCITY
5531	Charles R. Massey	10/25/2019	RECIPROCITY
3200	Kenneth L. Nazor II	12/6/2019	REINSTATEMENT
5528	Theodore W. Rohn	10/15/2019	RECIPROCITY
5532	Anthony G. Rohr	10/25/2019	RECIPROCITY
5541	Michael A. Roman	11/15/2019	RECIPROCITY
4029	Donald Sampson	11/15/2019	REINSTATEMENT
5540	Tray Strawhorn	11/15/2019	EXAM
5553	Joseph L. Sweeney	1/2/2020	RECIPROCITY
5529	Margaretta L. Terry	10/15/2019	RECIPROCITY
5539	Robert J. Warshefski, Jr.	11/8/2019	RECIPROCITY