

MISSISSIPPI STATE BOARD OF ARCHITECTURE
 Minutes of a Regular Meeting (conducted by videoconference)
 July 21, 2020, 10:06 AM
 Ridgeland, MS

Members Present: Larry Bishop, Greg Durrell, Leigh Jaunsen, Richard McNeel, Heath Perry

Others Present: John Cothron, Andrew Kilpatrick, Jimmy Sullivan, Ellie Word

With a quorum present, Mr. Bishop called the meeting to order.

Agenda Item	Explanation	Actions Taken/Planned
1. Minutes		Motion was made by Ms. Jaunsen and seconded by Mr. Durrell to approve minutes of the April 28 and June 15, 2020, Board of Architecture (BOA) meetings, the April 8, 2020, Landscape Architecture Advisory Committee (LAAC) meeting, and the July 14, 2020, Interior Design Advisory Committee (IDAC) meeting. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. McNeel and seconded by Ms. Jaunsen to approve certificates issued since the April 2020 meeting (attached). The motion passed unanimously.
3. Complaint #2019-10	<p>Mr. Kilpatrick did not participate in the discussion of this complaint.</p> <p>Ms. Word explained that the complaint was previously remanded to the file until the respondent completes probation, but concerns had been raised that this may impede the Board's ability to impose disciplinary action at a later date.</p>	Mr. Perry agreed to review the complaint and make a recommendation to the Board at the next meeting.
4. Complaint #2019-11	Mr. Cothron reviewed the respondent's answer to the charges and the results of Mr. Sullivan's supplemental investigation. Ms. Jaunsen then provided the results of her review.	Motion was made by Mr. McNeel and seconded by Mr. Perry to authorize the proposal of a public settlement agreement to the respondent providing assurance that the respondent will not associate with any unlicensed architect for projects in Mississippi, assurance that the respondent will abide by the laws and rules, and requiring payment of a \$2,500 fine. The motion passed 4-0, with Ms. Jaunsen recusing herself from the vote.
5. Complaint #2020-4	Mr. Bishop reported on the results of his review.	The Board agreed by consensus to hold this complaint until the next meeting. Mr. Cothron was asked to schedule a special meeting to address pending complaints.
6. Complaint #2020-5	Mr. McNeel reported on the status of the investigation and review.	The Board agreed by consensus to hold this complaint until the next meeting.
7. Complaint #2020-6	Ms. Jaunsen reported on the status of the investigation and review.	The Board agreed by consensus to hold this complaint until the next meeting.
8. Complaint #2020-13	Mr. Cothron stated that Mr. Sullivan will investigate the complaint.	

9. Late CEH Complaint #2020-7	Mr. Cothron noted that the respondent reported late continuing education hours and had signed a consent agreement providing for a private letter of admonition and the payment of a fine, which has been paid.	Motion was made by Mr. Durrell and seconded by Mr. Perry to approve the consent agreement. The motion passed unanimously.
10. Renewals with Discipline	Mr. Cothron reviewed renewals with disciplinary action.	Motion was made by Mr. Perry and seconded by Mr. Durrell to issue letters of caution to Gary M. Semling, Nicholas Cade, and Dennis Mitchell regarding the requirement to report disciplinary actions in other states. The motion passed unanimously.
11. David Harper Reciprocity Application	Members discussed Mr. Harper's practice through the Atkins, P.A. entity.	Motion was made by Mr. Durrell and seconded by Ms. Jaunsen to approve Mr. Harper's application. The motion passed unanimously.
12. Continuing Education Requirement Discussion	Members discussed possible modification of continuing education requirements for 2021 renewals in response to the COVID-19 pandemic. Mr. Cothron provided information on how other states in the region are addressing the issue.	By consensus, the Board agreed that the requirements would not be waived or altered. Mr. Cothron was directed to distribute a communication from the Board to all registrants informing them of the widespread availability of online courses and providing a list of course providers.
13. Legislative Report	Mr. Cothron reviewed legislation impacting the Board. He noted that HB 1104, which passed and was signed by the Governor, allows the Occupational Licensing Review Commission (OLRC) to review existing regulations. SB 2117, which also passed and was signed by the Governor, requires recognition of licenses from other states for military applicants and their spouses and dependents. SB 2117 will require changes to the rules and regulations.	
14. Report on Meeting with LAAC Members	Mr. McNeel reported on issues discussed during his meeting with members of the LAAC, including the possibility of joint ventures between architects and landscape architects.	
15. Joint Ventures between Architects and Landscape Architects	Mr. Kilpatrick discussed the legal complexities involved with architects forming joint ventures with landscape architects. He noted that if joint ventures are classified as partnerships, they may fall under the provisions of <i>Miss. Code Ann. § 73-1-19</i> . However, less formal strategic partnerships or agreements may be allowed. He suggested further discussion of this item at the rules retreat.	
16. Joint Committee/Handbook for Building Officials	Mr. Cothron reported on the status of handbook revisions and expressed confidence that the handbook was nearing completion.	

17. Executive Director's Report	Mr. Cothron reported on administrative matters and reviewed the financial report for the fourth quarter of FY 2020. He noted that a request to extend the Board office lease for another five (5) years at the same rate was pending, and that Mr. Kilpatrick's contract was recently approved by the Attorney General's office.	
18. FY 2022 Budget Request	Mr. Cothron reviewed the Board's strategic plan and presented the proposed Board budget for fiscal year 2022.	Motion was made by Mr. Durrell and seconded by Mr. McNeel to approve the FY 2022 budget request of \$355,434. The motion passed unanimously.
19. NCARB Updates	<p>Members and staff serving in leadership roles or on committees provided brief updates on NCARB activities.</p> <p>Mr. Cothron noted that he had received a communication from an exam candidate expressing concerns about poor communication from NCARB and low pass rates on ARE 5.0.</p>	
20. Rulemaking Update	Mr. Cothron reported that rule revisions approved by the Board in January 2020 have been filed with the OLRC.	
21. FARB Regulatory Law Seminar		Motion was made by Mr. Perry and seconded by Mr. McNeel to designate up to two (2) attorneys to attend the FARB Regulatory Law Seminar on October 1-3, 2020, which will be conducted as a virtual seminar. The motion passed unanimously.
22. BOAM Winter Conference		Motion was made by Mr. McNeel and seconded by Ms. Jaunsen to designate Mr. Cothron, Mr. Sullivan, and a Board member to attend the Building Officials Association of MS Winter Conference in Natchez, MS on December 1-4, 2020. The motion passed unanimously. Mr. Perry volunteered to attend the conference.
23. October Meeting Plans		By consensus, members agreed to cancel plans to meet in Natchez in October and change the meeting venue to a larger location in the Jackson area. Mr. McNeel volunteered to assist staff in finding a suitable location for the meeting.
24. December New Licensee Recognition Ceremony	Mr. Cothron recommended postponing the recognition ceremony until 2021, in part due to the low number of new licensees this year.	Members agreed to postpone the ceremony until 2021, and to consider a different format/speaker for the next ceremony.
25. 2021 Meeting Dates	Discussion of this item was tabled until the next meeting.	

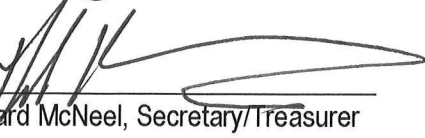
There being no further business, the meeting adjourned with unanimous consent at 2:00 PM.

10/20/20

Date Approved



Larry Bishop, President



Richard McNeel, Secretary/Treasurer



Prepared by John Cothron, Executive Director, on 7/27/2020

NOTE: This meeting was conducted by videoconference at the Board's office in compliance with Miss. Code Ann. § 25-41-5. The equipment used allowed all members of the public body and members of the public who attended the meeting to hear the deliberations. Notice of this meeting was posted on July 10, 2020.

Architect Certificates Issued for Approval

Lic Number	Name	License Date	Method
5601	Andrew C. Bryant	6/10/2020	RECIPROCITY
5596	Danny D. Clark	5/27/2020	RECIPROCITY
5595	Dwight N. Gilliland	5/5/2020	RECIPROCITY
5592	Molly B. Gleason	4/28/2020	RECIPROCITY
5591	Paul Lee Gresham	4/21/2020	RECIPROCITY
5608	Jason S. Harrell	7/15/2020	RECIPROCITY
5589	Frank E. Hindes	4/9/2020	RECIPROCITY
5603	Joshua E. Inman	6/24/2020	RECIPROCITY
5597	Michael Krawiec	5/27/2020	RECIPROCITY
5602	Patrick Melancon	6/12/2020	RECIPROCITY
5598	Jeff Middlebrook	5/27/2020	RECIPROCITY
5593	Joseph K. Oppermann	4/28/2020	RECIPROCITY
5605	Wesley R. Osmer	7/6/2020	RECIPROCITY
3415	Ricardo E. Ramos	4/28/2020	REINSTATEMENT
5594	Amy R. Sjursen	5/5/2020	RECIPROCITY
5599	Steven Lee Vetter	5/27/2020	RECIPROCITY
5590	Mark E. Williams	4/9/2020	RECIPROCITY