

MISSISSIPPI STATE BOARD OF ARCHITECTURE
 Minutes of a Regular Meeting (conducted by videoconference)
 January 26, 2021, 10:03 AM
 Ridgeland, MS

Members Present: Larry Bishop, Greg Durrell, Leigh Jaunsen, Richard McNeel, Heath Perry

Others Present: John Cothron, Andrew Kilpatrick, Ellie Word

With a quorum present, Mr. Bishop called the meeting to order.

Agenda Item	Explanation	Actions Taken/Planned
1. Advisory Committee Oversight	Mr. Cothron and Mr. Kilpatrick reviewed the statutory provisions regarding Board oversight of the advisory committees.	Following discussion, members agreed that greater dialogue between the Board and the advisory committees would be helpful. To facilitate this communication, a committee member would be welcome, at the committee's discretion, to attend a Board meeting if the committee has significant actions or discussion topics to present to the Board.
2. Minutes	Discussion of minutes was postponed until later in the meeting (see following item #13 below).	
3. Approval of Certificates		Motion was made by Mr. Perry and seconded by Ms. Jaunsen to approve certificates issued since the October 2020 meeting (attached). The motion passed unanimously.
4. Complaint #2019-10	Mr. Cothron provided an update on the complaint status.	
5. Complaint #2020-5	Mr. Cothron, Mr. Kilpatrick, and Mr. McNeel provided an update on the complaint status.	Motion was made by Mr. McNeel and seconded by Mr. Durrell to hand deliver a letter to the State Fire Marshal's office informing them of the Board's findings regarding the project. The motion passed unanimously.
6. Complaint #2020-6	Mr. Cothron reported that the respondent has signed the consent agreement discussed at the October 2020 BOA meeting.	Motion was made by Mr. Perry and seconded by Mr. McNeel to accept the consent agreement. The motion passed unanimously.
7. Complaint #2020-13	Mr. Cothron reported on the status of the investigation.	Motion was made by Ms. Jaunsen and seconded by Mr. Perry to remand the complaint to the file and re-open the complaint if work resumes on the project. The motion passed unanimously.
8. Complaint #2020-19	Mr. Cothron provided an update on the complaint status.	Motion was made by Mr. Perry and seconded by Mr. McNeel to close the complaint. The motion passed unanimously.
9. Complaint #2020-21	Mr. Cothron and Ms. Word reported on the status of the investigation and noted that the complainant has inquired about withdrawing the complaint.	The consensus of the Board was to continue the investigation and inform the complainant that the Board will consider a withdrawal request if it is submitted in writing and states the reason(s) for the request. Members requested that a discussion of complaint withdrawal procedures be included on the agenda for the October meeting.

10. Complaint #2020-22	Mr. Cothron reported on the results of the investigation.	Motion was made by Mr. Perry and seconded by Ms. Jaunsen to issue a letter of instruction to the respondent regarding use of the Mississippi seal for projects in Mississippi. The motion passed unanimously.
11. Legislative Report	Mr. Cothron reviewed pending legislation impacting the Board.	Board members agreed to send letters to the appropriate legislators expressing concerns with HB 1262, HB 1263, and HB 1264, regarding recognition of out-of-state licenses. Mr. Cothron was instructed to draft letters for the Board's review.
12. Construction Management	Mr. Cothron provided background on the position of the Board of Contractors that a contractor's license is required for an architect to provide construction management services.	Members agreed to discuss the issue with the Joint Committee on Building Design and Construction prior to discussing the matter with the Board of Contractors.
13. Sealing of Record or As-Built Drawings	Mr. Cothron noted that the current draft of the guide for building officials states that record or as-built drawings should be sealed for non-exempt buildings, and the existing guide says they should be sealed when prepared by an architect or engineer.	Following discussion, members agreed that a seal should not be required on record or as-built drawings. Members requested that this topic be discussed at the next meeting of the Joint Committee on Building Design and Construction.
Minutes, cont.		Motion was made by Mr. Perry and seconded by Ms. Jaunsen to approve minutes of the August 2020, October 2020, and January 2021 Landscape Architecture Advisory Committee (LAAC) meetings, the October 2020 and January 2021 Interior Design Advisory Committee (IDAC) meetings, and the October 2020 Board of Architecture (BOA) meeting. The motion passed unanimously.
14. Business Name Approval Request—Cohen Architectural Woodworking, LLC	Mr. Cothron presented a request for business name approval from Cohen Architectural Woodworking, LLC.	Motion was made by Ms. Jaunsen and seconded by Mr. Perry to approve use of the business name in Mississippi. The motion passed unanimously.
15. Executive Director's Report <ul style="list-style-type: none"> • Second Quarter FY 2021 Financial Report • Faye Dodds Retirement Update 	Mr. Cothron reported on administrative matters and reviewed the financial report for the second quarter of FY 2021.	
16. NCARB Updates	Members serving in leadership roles or on committees provided brief updates on NCARB activities.	
17. NCARB Professional Conduct Committee/Member Board Executives Committee Survey	Mr. Cothron reviewed draft responses to a survey regarding disciplinary actions.	Members expressed satisfaction with the responses and instructed Mr. Cothron to respond accordingly.
18. Rulemaking Update	Mr. Cothron noted that military licensing rule changes have been filed with the Occupational Licensing Review Commission for approval.	

19. NCARB Meeting Attendees		Motion was made by Ms. Jaunsen and seconded by Mr. Perry to designate all five Board members and the Executive Director to attend the 2021 NCARB Regional Summit and Annual Meeting. The motion passed unanimously.
20. Meeting Schedule		Motion was made by Ms. Jaunsen and seconded by Mr. Perry to move the date of the next meeting to April 20, 2021. The motion passed unanimously.
21. Officer Elections		Motion was made by Mr. Durrell and seconded by Mr. Perry to elect Mr. McNeel as Board President and Ms. Jaunsen as Secretary/Treasurer. The motion passed unanimously.
22. Open Discussion	<p>Mr. Kilpatrick inquired about an architect practicing through two entities, which is allowed by the law and rules.</p> <p>Mr. Bishop provided an update on NCARB regional elections.</p>	

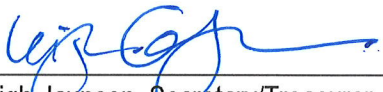
There being no further business, the meeting adjourned with unanimous consent at 12:51 PM.

4/20/21

Date Approved



Richard McNeel, President



Leigh Jaunsen, Secretary/Treasurer



Prepared by John Cothron, Executive Director, on 1/27/2021

NOTE: This meeting was conducted by videoconference at the Board's office in compliance with Miss. Code Ann. § 25-41-5. The equipment used allowed all members of the public body and members of the public who attended the meeting to hear the deliberations. Notice of this meeting was posted on January 13, 2021.

Architect Certificates Issued for Approval			
Lic Number	Name	License Date	Method
5648	Sam Andras	1/19/21	RECIPROCITY
5634	Ryan H. Ashford	11/6/20	EXAM
5638	J. Mark Barry	11/23/20	RECIPROCITY
5639	Marc Owen Berard, Jr.	12/2/20	RECIPROCITY
5643	Victor Walter Buchholz, Jr.	12/28/20	RECIPROCITY
5628	Brian Andrew Buckner	10/21/20	RECIPROCITY
3348	Gary A. Davenport	11/17/20	REINSTATEMENT
5642	John M. Dungan	12/10/20	RECIPROCITY
5640	Sean Patrick Freitas	12/2/20	RECIPROCITY
5641	Keith M. Kuenzli	12/2/20	RECIPROCITY
5625	Scott Michael Loikits	10/1/20	RECIPROCITY
3751	John Curtis Marcello, Jr.	12/28/20	REINSTATEMENT
5629	Bruce Edward Morris	10/21/20	RECIPROCITY
5626	Donovan Paul Olliff	10/16/20	RECIPROCITY
3069	Greg Peckham	12/10/20	REINSTATEMENT
5646	Anthony E. Pellicciotti	12/28/20	RECIPROCITY
5636	Scott F. Pfeifer	11/17/20	RECIPROCITY
5637	Jamie Sinz	11/17/20	RECIPROCITY
5633	Yungwon Suh	10/28/20	RECIPROCITY
5627	Jan Van Den Kieboom	10/16/20	RECIPROCITY
5630	Joshua Taylor Vernon	10/21/20	RECIPROCITY
4023	Troy A. Verrett	10/21/20	REINSTATEMENT
5631	Christine Walck	10/21/20	RECIPROCITY
5644	Paul R. Warnock	12/28/20	RECIPROCITY
3256	Daniel Guy White	1/19/21	REINSTATEMENT
5632	Shlomo Steve Wygoda	10/21/20	RECIPROCITY