

**MISSISSIPPI LANDSCAPE ARCHITECTURE ADVISORY COMMITTEE**  
**Minutes of a Regular Meeting**  
**October 15, 2019, 10:07 AM**  
**Ridgeland, Mississippi**

**Members Present:** Gary Haygood, Chris Hoffman, Alan Hoops, Jim Jackson, and Jon Milstead

**Also Present:** John Cothron, Jimmy Sullivan, Ellie Word

**With a quorum present, Mr. Hoffman called the meeting to order.**

Agenda Item	Explanation	Actions Taken/Planned
1. Minutes		Motion was made by Mr. Jackson and seconded by Mr. Hoops to approve the minutes from the August 2019 meeting as presented. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. Jackson and seconded by Mr. Haygood to approve certificates issued since the August 2019 meeting (attached). The motion passed unanimously.
3. Foresight Discussion	Members discussed a plausible future scenario ("LA in an AI First World"), its possible impacts on regulation, and steps that can be taken today to prepare for this plausible future.	
4. Complaint #2019-1	Mr. Cothron reported that a letter of education was issued, and the respondents have provided assurance that they will comply with the law.	Motion was made by Mr. Milstead and seconded by Mr. Haygood to close the complaint. The motion passed unanimously.
5. Complaint #2019-2	<p>Mr. Cothron reported that a letter of education was issued, and the respondent has agreed to comply with the law.</p> <p>Mr. Cothron presented a question from the respondent about his ability to work under the remote supervision of a licensed landscape architect.</p>	<p>Motion was made by Mr. Jackson and seconded by Mr. Milstead to close the complaint. The motion passed 3-0, with Mr. Haygood abstaining from the vote. Mr. Hoops recused himself.</p> <p>Mr. Cothron was directed to reply to the respondent that he may work under the remote supervision of a registered landscape architect as provided by <i>Miss. Code Ann. § 73-2-19(a)</i>. Mr. Cothron was asked to stress that the respondent cannot practice landscape architecture or refer to himself as a landscape architect until he has secured a license as a landscape architect in Mississippi. Also, a licensed landscape architect must contract with any clients and seal all documents in accordance with the laws and rules.</p>

6. Complaint #2019-6	Mr. Cothron reported that a letter of education was issued, and the respondent has agreed to comply with the law.	Motion was made by Mr. Haygood and seconded by Mr. Milstead to close the complaint. The motion passed 4-0. Mr. Hoops recused himself.
7. Jordan Loch Crabtree Application Review	Mr. Cothron and Mr. Sullivan reviewed the applicant's complaint history.	Motion was made by Mr. Jackson and seconded by Mr. Milstead to approve Mr. Crabtree's reciprocity application. The motion passed unanimously.
8. Proposed Law and Rule Changes	Mr. Cothron reviewed proposed law and rule changes to comply with the "Fresh Start Act of 2019."	Motion was made by Mr. Jackson and seconded by Mr. Haygood to approve the proposed law and rule changes. The motion passed unanimously.
9. Possible Rule Revision to Provide Definitions of Exemptions in <i>Miss. Code Ann. § 73-2-19</i>	Mr. Cothron presented a proposed rule to provide definitions for persons exempted by <i>Miss. Code Ann. § 73-2-19</i> .	Motion was made by Mr. Haygood and seconded by Mr. Milstead to approve the proposed rule. The motion passed unanimously.
10. "Intern Landscape Architect" Title	Members discussed developing a title for use by interns.	Members decided to take no action and expressed a preference for the term "landscape architecture graduate."
11. CLARB Annual Meeting Debriefing	Members discussed outcomes/impressions of the CLARB Annual Meeting.	
12. FY 2021 Budget Overview	Mr. Cothron provided an overview of the Board's proposed budget for FY 2021.	
13. Statistical Data (Licensing and Complaints)	Members reviewed statistical data provided for informational purposes.	
14. Friction Analysis	Mr. Cothron shared a friction analysis highlighting ways to streamline licensing processes and practice requirements.	
15. Meeting Schedule	Mr. Cothron presented proposed meeting dates for 2020 and discussed plans for the new licensee recognition ceremony on December 10, 2019.	Members agreed to meet on the following dates in 2020: January 22 April 8 August 12 October 14
16. Open Discussion	<p>Committee members expressed their continued support for amending the Architect Registration Act to allow landscape architects to have ownership interest in architecture firms. Mr. Cothron noted that this topic will be discussed by the Board of Architecture at their October 2019 meeting.</p> <p>Mr. Jackson noted that the new CEO of CLARB (Matthew Miller) may be invited to speak at the ASLA Twin States Conference in</p>	

	March 2020. Mr. Hoffman pointed out that a LAAC meeting could be planned to coincide with his visit.	
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There being no further business, the meeting adjourned with unanimous consent at 12:20 p.m.

1/28/2020

Date Approved by MSBOA



Chris Hoffman, Chair, LAAC



Jim Jackson, Secretary, LAAC



Prepared by John Cothron, Executive Director, on 10/16/19

Landscape Architect Certificates Issued for Approval			
Lic Number	Name	License Date	Method
704	Benedict DeBellis	8/19/2019	RECIPROCITY
705	Marcus Cole Gatlin	8/19/2019	EXAM
706	Robert S. Jones	9/25/2019	RECIPROCITY