

MISSISSIPPI LANDSCAPE ARCHITECTURE ADVISORY COMMITTEE (LAAC)
Minutes of a Regular Meeting (conducted by videoconference)
April 8, 2020, 10:05 AM

Members Present: Gary Haygood, Alan Hoops, Jim Jackson, and Jon Milstead

Also Present: John Cothron, Andrew Kilpatrick, Ellie Word

With a quorum present, Mr. Jackson called the meeting to order.

Agenda Item	Explanation	Actions Taken/Planned
1. Minutes		Motion was made by Mr. Haygood and seconded by Mr. Hoops to approve the minutes of the January 22, 2020, meeting as presented. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. Hoops and seconded by Mr. Haygood to approve certificates issued since the January 2020 meeting (attached). The motion passed unanimously.
3. Late CEU Complaints #2020-1 #2020-2	Mr. Cothron noted that both respondents reported late continuing education hours and had signed consent agreements providing for private letters of admonition and the payment of fines, which have been paid.	Motion was made by Mr. Hoops and seconded by Mr. Haygood to approve the consent agreements. The motion passed unanimously.
4. Tracy Wyman Application	Members discussed Tracy Wyman's initial exam application and expressed concerns that she may have represented herself as a landscape architect and practiced landscape architecture prior to licensure.	Motion was made by Mr. Hoops and seconded by Mr. Haygood to approve Ms. Wyman's application for licensure, but to inform her in the letter of approval of the Committee's concerns regarding her use of the title "landscape architectural designer" and possible practice of landscape architecture prior to licensure. The motion passed unanimously.
5. Rulemaking Update	Mr. Cothron reported that rule revisions approved by the LAAC have been filed with the Occupational Licensing Review Commission for final review. He received no public comments on the rules during the comment period.	
6. Legislative Update	Mr. Cothron reviewed pending legislation.	

7. Continuing Education Requirements	Mr. Haygood expressed concerns that the definition of health, safety and welfare topics in the rules may be overly broad and suggested that the Committee may want to consider eliminating self-directed activities and requiring approval of courses. Mr. Jackson observed that few registrants claim self-directed activities when audited; he also noted that the LAAC can disallow credits when reviewing audits. Following discussion, members decided to take no action on this item.	
8. Joint Committee Update	Mr. Cothron reported on plans for a meeting with members of the Board of Architecture, and members discussed potential topics for the meeting.	
9. CLARB Annual Meeting Attendees		<p>Motion was made by Mr. Hoops and seconded by Mr. Milstead to designate all members of the LAAC and Mr. Cothron to attend the Council of Landscape Architectural Registration Boards (CLARB) Annual Meeting in New York, NY on September 10-12, 2020. The motion passed unanimously.</p> <p>Mr. Cothron was asked to confirm that the meeting will take place and that members are attending before registering anyone.</p>
10. ASLA Twin States Conference Report	Messrs. Jackson, Haygood and Hoops reported on the ASLA Twin States Conference held in Tupelo, MS on March 5-7, 2020.	
11. Meeting Schedule	Mr. Cothron noted that the next LAAC meeting is scheduled for August 12, 2020.	
12. Open Discussion	In response to a question from Mr. Kilpatrick, Mr. Jackson reported that he has communicated with the Mississippi Chapter of the American Society of Landscape Architects about the need to submit a list of nominees for the LAAC position vacated by Christopher Hoffman.	


There being no further business, the meeting adjourned with unanimous consent at 11:25 AM.

7/21/20

Date Approved by MSBOA



Jim Jackson, Chair, LAAC



Gary Haygood, Secretary, LAAC



Prepared by John Cothron, Executive Director, on 4/9/20

NOTE: This meeting was conducted by videoconference in compliance with *Miss. Code Ann.* § 25-41-5. Connection details were provided on the public meeting notice for members of the public who wished to observe the meeting. Notice of this meeting was posted on April 2, 2020.

Landscape Architect Certificates Issued for Approval			
Lic Number	Name	License Date	Method
710	William A. Hargrove	1/22/2020	RECIPROCITY
711	Bradley Russell Jones	2/4/2020	EXAM
502	Gregory Robbin	1/31/2020	REINSTATEMENT