

MISSISSIPPI STATE BOARD OF ARCHITECTURE (BOA)
Minutes of a Special Meeting (conducted by videoconference)
November 18, 2025, 3:33 PM
Ridgeland, Mississippi

Members Present: Charles Barlow, Jr., Larry Bishop, Leigh Jaunsen, Bradford Jones, Richard McNeel

Others Present: John Cothron, Wyatt W. Dunn, Andrew Kilpatrick

With a quorum present, Mr. Barlow called the meeting to order.

Agenda Item	Explanation	Actions Taken/Planned
1. Discussion of Reciprocity Requirements (<i>Miss. Code Ann. §73-1-21</i>)	Mr. Barlow reviewed various options to amend the reciprocity requirements to allow additional paths to licensure, with Mr. Kilpatrick and Mr. Cothron providing clarification as needed.	Motion was made by Mr. Jones and seconded by Mr. McNeel to direct legal counsel to draft a revised version of the fourth option presented to amend the law to waive the requirement for a professional degree in architecture from a program accredited by the National Architectural Accrediting Board (NAAB) for applicants with a National Council of Architectural Registration Boards (NCARB) Certificate and eight (8) years of practical experience after registration as an architect in a state or jurisdiction recognized by NCARB, and to apply this same standard to applicants who hold an NCARB Certificate through a mutual recognition agreement with a foreign jurisdiction; the revised language will be considered at the January 2026 BOA meeting. The motion passed unanimously.
Mr. Jones departed from the meeting.		
2. North American Industry Classification System (NAICS) Codes Disclaimer Language	Mr. Cothron presented draft licensing disclaimer language to place on the Secretary of State's website to alert the public that use of certain NAICS codes does not confirm a business is licensed to provide the service and to alert businesses that use of certain codes may require licensure.	Motion was made by Mr. McNeel and seconded by Mr. Bishop to authorize submitting the disclaimer language to the Secretary of State's office with a request that the disclaimers be posted on their website. The motion passed 4-0.
3. Complaint #2025-9	Mr. Cothron reported that the respondent acknowledged receipt of the cease and desist letter and provided assurance of compliance.	Motion was made by Mr. Bishop and seconded by Ms. Jaunsen to close the complaint. The motion passed 4-0.

There being no further business, the meeting adjourned with unanimous consent at 4:39 PM.

1. 22. 2026
Date Approved


Charles C. Barlow, Jr., President


Richard H. McNeel, Secretary/Treasurer



Prepared by John Cothron, Executive Director, on 11/19/2025

NOTE: This meeting was conducted by videoconference at the Board's office in compliance with Miss. Code Ann. § 25-41-5. The equipment used allowed all members of the public body and members of the public who attended the meeting to hear the deliberations. Notice of this meeting was posted on November 12, 2025.