

MISSISSIPPI LANDSCAPE ARCHITECTURE ADVISORY COMMITTEE (LAAC)

Minutes of a Regular Meeting

October 14, 2020, 10:02 AM

Ridgeland, Mississippi

Members Present: Jon Milstead (by teleconference), Gary Haygood, Alan Hoops, and Jim Jackson

Also Present: Andrew Kilpatrick (by teleconference for a portion of the meeting), Ellie Word and John Cothron

With a quorum present, Mr. Jackson called the meeting to order.

Agenda Item	Explanation	Actions Taken/Planned
1. Minutes		Motion was made by Mr. Haygood and seconded by Mr. Hoops to approve the minutes from the August 2020 meeting as presented. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. Haygood and seconded by Mr. Milstead to approve certificates issued since the August 2020 meeting (attached). The motion passed unanimously.
3. Complaint #2020-18	Mr. Cothron reported that the respondent has not submitted a written response to the complaint.	Mr. Cothron was directed to send a second request for a response to the respondent and to suggest ways the LAAC's concerns could be addressed.
4. Complaint #2020-19	Mr. Cothron reported on the results of the investigation and informed the Committee that the complaint would also be presented at the next meeting of the Board of Architecture.	Motion was made by Mr. Hoops and seconded by Mr. Haygood to issue a letter of education requesting that the respondent change their firm's legal name to remove "Landscape Architects" and cease the practice of landscape architecture in Mississippi unless they employ a Mississippi-licensed landscape architect and requesting that they provide evidence of compliance. Also, subject to approval by the Board of Architecture, inform them that they cannot provide architectural services through a business corporation and advise them of the firm ownership requirements in the law. The motion passed unanimously.
5. Rulemaking Update	Mr. Cothron noted that rule revisions filed in February 2020 have been approved by the Occupational Licensing Review Commission and will take effect on October 19, 2020.	
6. Military Licensing Rule (Rule 1.13)	Members discussed proposed rule changes to comply with SB 2117 (2020 session).	Motion was made by Mr. Hoops and seconded by Mr. Haygood to approve the changes to Rule 1.13, as presented. The motion passed unanimously.

Mr. Kilpatrick joined the meeting at 10:41 AM.		
7. Request for AG Opinion on Joint Ventures	Members reviewed a draft request prepared by Mr. Kilpatrick for an Attorney General's opinion on the propriety of joint ventures between architects and landscape architects.	Following discussion, the consensus of the Committee was to not pursue an opinion request.
8. CLARB Annual Meeting Debriefing	Members discussed impressions of the CLARB Annual Meeting and recent changes to CLARB governance.	
Mr. Kilpatrick departed the meeting at 11:04 AM.		
9. FY 2022 Budget Request Overview	Mr. Cothron provided an overview of the Board's FY 2022 budget request and responded to questions regarding the budget.	
10. Customer Service Survey Results	Mr. Cothron reviewed the results of the customer service survey conducted in August 2020.	
11. Meeting Schedule		Motion was made by Mr. Haygood and seconded by Mr. Hoops to set January 20, 2021, as the date for the next LAAC meeting. The motion passed unanimously. It was agreed that other 2021 meeting dates would be set next year, to possibly include a meeting at Mississippi State University.
12. Open Discussion	Mr. Jackson reported on the status of nominations to the LAAC.	

There being no further business, the meeting adjourned with unanimous consent at 11:19 AM.

1/26/21

Date Approved by MSBOA



 Jim Jackson, Chair, LAAC



 Gary Haygood, Secretary, LAAC



 Prepared by John Cothron, Executive Director, on 10/22/20

Landscape Architect Certificates Issued for Approval			
Lic Number	Name	License Date	Method
717	Eric Grant Donnelly	8/5/2020	RECIPROCITY